

## **Campus Retail Services**

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**Policy No.: 900-09**

Effective: 9/11/06

### **POLICY:**

#### **Background:**

Throughout the history of California State University, Northridge, (CSUN) multiple campus entities have acted autonomously in developing and providing commercial services. In recent years, as stronger relationships developed between campus organizations, informal collaboration began, leading to a higher level of coordination in services and products. The formal process of assigning responsibility for specific university services is evidenced by the implementation of campus-wide food service consolidation on January 1, 2004. This agreement has been successful and provides the incentive to create a campus policy for the approval of future campus retail operations.

#### **Purpose:**

The goal is to efficiently and effectively provide necessary and desired retail products and services to the CSUN community. Campus retail services should support the mission of the University. The delivery of campus retail services should not benefit one campus organization to the detriment of another.

### **PROCEDURES:**

All campus entities will recognize that new campus retail operations should not duplicate services or products already available on campus. To ensure that no duplication occurs, campus organizations will work collaboratively with other potentially affected entities prior to entering into new agreements for retail services or products. In the event of a lack of consensus on a particular operation, the Vice-President of Administration and Finance will mediate to a resolution.

### **FURTHER INFORMATION:**

Office of the Vice President of Administration and Finance: (818) 677-2333

**APPROVED BY THE PRESIDENT**