

**Handbills, Circular, Petitions, Surveys, Questionnaires,
and other forms of Written Materials**

Policy No.: 750-01

Effective: 1/10/05

POLICY:

The distribution of written or printed matter, other than those resulting from the transaction of official university business and academic activity, shall be permitted on campus, subject, however, to reasonable directives as to time, place, and manner.

PUPOSE:

To allow for the free expression of written ideas and information beyond the official communication of university business and academic activity while providing for the orderly distribution thereof.

PROCEDURES:

Application for Permit:

All recognized university employee groups and student organizations or clubs, or individual students and employees must obtain the appropriate Posting/Distribution of Literature Form from Matador Involvement Center (818) 677-5111, University Student Union <http://usu.csun.edu/>. Distribution of materials may not occur until approval of time, place, and manner has been received.

Notes:

- Distribution of written material for which a donation will be solicited requires, in addition to the Posting/Distribution of Literature Form, the appropriate space/events registration form to be completed.
- Sale of written material is governed by the Commercial Activities Policy . Please contact The University Corporation for approval.

RESPONSIBILITIES:

The President's designee for the purpose of implementing the policy shall be the Vice President for Student Affairs.

REFERENCES:

[California Code of Regulation, Title 5, Division 5, Chapter 1, Subchapter 5, Article 9](#)

FURTHER INFORMATION:

Matador Involvement Center, University Student Union, 818-677-5111.

APPROVED BY THE PRESIDENT