

Section 621.4.2.b Lecturer Evaluations

(Approved 5/5/2022)

621.4 Appointment and Evaluation of Full-time Lecturers or Equivalent Library or Student Affairs Positions.

2. Evaluation.

- a. The University's commitment to Diversity, Equity, and Inclusion will be upheld in the evaluation of full-time Lecturers.
- b. Each full-time Lecturer will receive a written performance evaluation from the Department Chair at the end of each academic year. Prior to the written evaluation (see Academic Personnel Procedure calendar for deadline), the faculty member will be requested to complete a "Full-Time Lecturer's Annual Summary of Achievements" form.
- c. The Department Chair will inform all Department faculty prior to completing the written evaluation that written, identified, and substantive statements concerning the Lecturer's teaching performance will be accepted. Copies of written statements will be included in the faculty member's Personnel Action File according to processes outlined in the Collective Bargaining Agreement.