



## 2023-2024 INCOME APPEAL

Students/Spouse/Parents may file an income appeal if income is drastically less than 2021 due to unusual circumstances.

Name of Financial Aid Applicant (print clearly):

Student ID Number

Last Name

First Name

Middle Initial

### **Timeframe to file an appeal:**

- Your appeal must be submitted and processed prior to the last day of your enrollment.
- Income Appeals may take up to 6 weeks to process.

### **Documentation:**

- A **signed** statement from you, your spouse or parent documenting: estimated earnings; alimony or child support agreements; unemployment compensation and job training benefits; actual disability and social security benefits received.
- The Financial Aid & Scholarship Department may request additional documentation to verify information provided on this form. Failure to respond in a timely manner may result in the denial of your appeal.

**This Income Appeal is for: (Please submit a separate appeal for each person)**

Student

Parent/s

Spouse

**Check the appropriate reason for the change in income, giving the date of the change in your situation.**

Unemployment or change in employment

Divorce/separation

Death of student's parent or spouse

Disability of student or student's parent or spouse

One-time income (e.g., inheritance, moving expense allowance, back-year Social Security payments, IRA or pension distribution, or gambling winnings). *If you had a one-time income occurrence during 2021, provide a copy of your, your spouse's or parent's 2022 income tax return and/or applicable forms/schedules (itemized deductions; moving expenses, capital gains and losses, death certificate, divorce decree, etc.) to confirm that the income was no longer received.*

**When did this change occur?**

**You must provide the following estimated information for the full calendar year of 2023 *only* if the change in income is due to any of the following:**

- unemployment or change of employment
- divorce/separation
- death
- disability

**Income from January 01, 2023 through December 31, 2023**

If you or your parent are/is divorced or separated, include only your or your custodial parent's income information. If the loss of income is due to the death of your spouse/parent, include only your or your surviving parent's income information.

Total wages, salaries, tips (including severance pay and disability payments):

Other taxable income (including, but not limited, to unemployment benefits, business income, etc.

Child support received:

Other untaxed income:

**CERTIFICATION**

“I certify that the information contained in this Income Appeal and any supporting documentation or statements are true and complete to the best of my knowledge. I will provide additional information as requested by the Financial Aid & Scholarship Department. I understand any false information will be cause for the denial, reduction, and/or repayment of student financial aid and I may be subject to a fine, imprisonment, or both under the provisions of the U. S. Criminal Code.”

**SIGNATURES:**

Student’s Signature:

Date:

Parent(s)\* Signature:

Date:

*\*One parent signature is required for Dependent students.*

**UPLOAD YOUR COMPLETED APPEAL TO THE FINANCIAL AID &  
SCHOLARSHIP DEPARTMENT**

**USING THE CSUN PORTAL:**

**Log onto the CSUN Portal and submit through Financial Aid Forms**

**OR VIA MAIL:**

**Financial Aid & Scholarship Department  
Bayramian Hall, Student Services Center  
18111 Nordhoff Street  
Northridge, CA 91330-8307**