

Faculty Senate Standing Committee on Extended Learning

April 19, 2023, 3:15 pm – 5:00 pm via Zoom

**Minutes**

**Present:** *Elizabeth Blakey, Tim Watson, Gary Katz, Vidya Nandikolla, Debi Prasad Choudhary, Yi Ding, Susana Eng-Ziskin*

**Absent:** *Zhaleh Azad (Excused), Pouyan Eslami, Monica Garcia, Stephen Duarte, Tim Watson*

**Guests:** *Sheena Malhotra, Natalie Haban, Joyce Feucht-Haviar, Me'Laine Pemberton Hanna*

**Call to Order**

Elizabeth Blakey, Chair, called the meeting to order at 3:15 pm. The meeting took place via Zoom.

**Welcome and Introduction**

Elizabeth Blakey, *committee chair*

- I. The Chair gave a brief welcome and discussed the agenda for the meeting.

**Review and Approval of March 2023 Minutes**

Elizabeth Blakey, *committee chair*

The Chair made a motion to approve. Gary Katz moved to approve. Vidya Nandikolla second. All in favor. Susana Eng-Ziskin abstained. March 2023 Minutes have been approved pending one correction.

- Tim Watson – correction to add “Student’s” knowledge on the fourth paragraph, fifth page.

Chair Blakey made announcements regarding the Entertainment Industry Management Program, the May 2023 meeting, and elections for 2023 -2024 Committee Chair. A brief overview of the Meeting Agenda was given followed by an introduction of the first topic.

**The Partnership Between CSUN and The American University of Bahrain**

*Joyce Feucht-Haviar, Dean*

*Sheena Malhotra, Faculty Lead, AUBH/CSUN Collaboration*

- I. Feucht-Haviar gave a history of Bahrain, the American University of Bahrain, and Education Services Overseas Limited (ESOL); how the organizations met with colleagues here; the fast track to having a well-developed curriculum and other facets.
  - a. The “hurry up and wait” process was described, and Sheena Malhotra’s participation was discussed. Other changes came from the changes in the President and other levels involved.
- II. Feucht-Haviar introduced Malhotra.

- III. Malhotra discussed the first year with 4 majors, the GE path and prerequisite courses, the curricula map, the common core GE.
  - a. Launching 22-23 programs where three more programs were launched, discussed with the faculty here and there as well as a new MBA and the associated design process.
  - b. Over the two academic years, the launch of 7 majors, and one masters. There is now an expansion of curriculum, GE's and was accredited by WASC.
- IV. Feucht-Haviar stated that under 100 students started with GE's and gave additional information regarding this process.
  - a. End of next year would be when more students come to CSUN for the Master's degree, the 3+ option to get the CSUN degree and the 2+ year option.
  - b. Two students wanted to come to CSUN even though they would not have had the full benefit of the integrated curriculum, both in Engineering.
    - i. Natalie Haban noted in the chat: *AUBH has sent one student this past Fall 2022 and there a couple in the pipeline for this coming Fall 2023.*
  - c. One student went above and beyond to get to CSUN.
  - d. Curriculum and Articulation was discussed.
  - e. Joint endeavor with a collaborative course and connection to CSUN for the international student with an international experience for CSUN students
- V. Feucht-Haviar briefly discussed the contact regarding an opportunity in Casablanca and how CSUN can look at how to help them with other partnerships.

Questions and Feedback – None from the Committee.

Chair Blakey thanked Malhotra for presenting. Then introduced the second agenda topic.

**The Restructuring of the Open University Program (Open U) and the Creation of the CSUN: A Student Advancing Programs (ASAP).**

*Joyce Feucht-Haviar, Dean*

- I. Feucht-Haviar gave a brief overview of how students can take courses through open University. Fifty-four percent students through open university are not actually visitors. They are students that were disqualified and are trying to get back in, stopped out and trying to finish their degree or those wanting to advance their careers.
- II. The idea is to create a version of Open University that will assist students to complete their degree. Feucht-Haviar reached out to Deborah Cours and found out other information regarding processes from other universities.
- III. Some processes here made things difficult for faculty and those students described the process of getting permission numbers and access to Canvas to students sitting in a class was difficult.
- IV. The process of when a student could get into a class is now changed for the Regular Open U and this special status to the start of the class instead after 2 weeks.
- V. The Associate Dean might be the point person for this permission number process.
- VI. Closer to help from Undergraduate Studies such as advising.

- VII. Feucht-Haviar discussed that it could take up to a year for those specialized students being able to come back. The Specialized status would go to those students as well for coming back.
- VIII. No advising is given for Open U students because there is an assumption that the students were not CSUN Students.
- IX. A group is being coordinated to assist with all facets of this process.

## Questions and Feedback

Chair Blakey spoke about the curriculum changes and what this means for these specialized students and shared the approval of this process. Feucht-Haviar responded with Higher Education not having a front door, there are many processes to get to that point. There is not a clear step for the “welcome wagon”.

Feucht-Haviar acknowledged Gary Katz. Katz discussed the stigma that students feel when they stop out. He discussed the front door and mechanism for registering for classes and asked for a referral to a counselor for advising. Feucht-Haviar clarified the counselor process and stated that those in Tseng College that would be the first point of contact are used to helping students who were disqualified or stopped out. There would be on-going support, guidance, and help to reduce discouragement for each of those specialized students. Different advising would take place for each group of students per their disqualified or stopped out/returning status. Deborah Cours was working to identify who would help with advising these specialized students.

Katz followed up with the mention of the seven-year rule when courses drop off. Third, there is a similar issue for those with similar problems in the Grad programs. Katz asked if we could look into having a similar process for Grad students when the undergraduate student’s situation has been resolved. Feucht-Haviar stated that the Open University program is open to graduate student and discussed the limitations, testing of waters for those with a master’s degree. The undertaking will begin in Fall 2023, encouraging those to continue their degree, and other efforts.

Chair Blakey introduced the last topic and gave the floor to Feucht-Haviar and Natalie Haban.

## **Starting a Connection Between CSUN and an International University via a CSU Friendship MOU**

*Joyce Feucht-Haviar, Dean*

*Natalie Haban, Senior Events & External Relations Manager*

- I. Feucht-Haviar gave a brief introduction to International Agreements.
  - a. Feucht-Haviar discussed the templates, one being the Friendship MOU template. Then gave a brief description of using the Friendship MOU and why. This template is used as a vetting process for the potential partner to make sure there are no barriers or conflicts with an organization or country.
  - b. The Friendship MOU is between two universities and must be signed by the University President. Natalie confirmed the need for the President’s signature.

- c. The program needs a home in a college. Once the Friendship MOU was signed, the college or the faculty within that college could then begin the partnership.
  - d. Feucht-Haviar discussed options and if a person sees that a college, they know already has a Friendship MOU, then they could start a conversation.
  - e. Feucht-Haviar introduced Haban to give additional information.
- II. Haban gave a brief history of her experience and new position, then shared her screen to the All Things International Page and the link to the page in the chat:
- a. Haban shared the CSUN Approach to International Agreements page on Web One. She recommends that a faculty or college should be fully on board to see the process through to completion and live of the MOU.
  - b. Then shared the CSUN Approach to International Agreement Approvals and Routing Overview page. Haban discussed the approvals and processing portion and the need to contact Vanessa Andrade, the Deputy Senior International Officer, the Friendship MOU template, and remaining routing process.
  - c. Haban discussed the necessary signatures and that they need to be wet.
  - d. Haban shared the page with all current agreements then clicked on the Friendship MOU page to share the Active Friendship MOU Smartsheet. Faculty should check here first to see if an agreement is already in place.
  - e. Haban clarified the Articulation, Exchange, or Curricular Agreement is already in place, then there is no need for a Friendship MOU. These agreements are a higher or have different level than a Friendship MOU because CSUN resources are now being used. Therefore, the Friendship MOU would not be needed.
  - f. Haban encouraged those interested to do research, check out the Friendship MOU page and associated processes.
- III. Feucht-Haviar shared additional information.
- a. Feucht-Haviar highlighted the International Coordinating Council and the International Education Council. She asked to the Committee Members to look into those if they are interested in contributing.
  - b. Feucht-Haviar then shared recent Friendship MOUs for Armenia. There are also potential new ones in progress for Africa by Dean Yan Searcy.
- IV. Feucht-Haviar discussed a Student Exchange MOU and the type of tuition paid using this MOU. A brief explanation of other expenses was discussed.
- V. The reciprocity problem was discussed.
- VI. Almost 70 Semester At CSUN (SAC) Students. Many students loved their experience in Fall 2022, and they stayed over to Spring 2023. They can only stay for one academic school year.
- VII. Feucht-Haviar asked for the Committee to share a list where the 70 SAC students are from. Haban searched her files to share her screen.

## Questions and Feedback

Chair Blakey asked what countries the SAC students come from.

Feucht-Haviar also discussed sponsorships from international organizations from other countries.

Haban shared the following numbers via the chat:

<i>Denmark</i>	<i>4</i>
<i>France</i>	<i>14</i>
<i>Germany</i>	<i>8</i>
<i>Iran</i>	<i>1</i>
<i>Japan</i>	<i>15</i>
<i>Korea</i>	<i>2</i>
<i>Norway</i>	<i>4</i>
<i>Sweden</i>	<i>3</i>
<i>Taiwan</i>	<i>10</i>
<i>Thailand</i>	<i>1</i>
<i>Grand Total</i>	<i>62</i>

Some students were from the Intensive English Program that joined the SAC program. Haban mentioned the SAC program's director, Jessica Isomoto.

Feucht-Haviar asked Me'Laine Pemberton Hanna to share the numbers that were shared with the International Coordinating Council.

Chair Blakey asked if there were MOUs with Canada or Canadian Universities. Feucht-Haviar clarified when reciprocity is needed. Friendship MOU allows the sharing of research. Beyond research and --- reciprocity is an issue due to tuition. Haban confirmed that there are no MOUs with Canada. Chair Blakey showed an interest in the possibility of starting a Friendship MOU with a colleague from Ontario.

Chair Blakey asked for other questions and comments. None were given. She thanked the Committee for participating this year, gave a recap of following events, and wished everyone a great summer, if she didn't see them virtually after this meeting.

Adjournment:

Having no other topics to discuss, the meeting was adjourned at 4:45 pm.

*Prepared by Me'Laine Pemberton Hanna*