

Faculty Senate Standing Committee on Extended Learning

February 15, 2023, 3:15 pm – 5:00 pm via Zoom

Minutes

Present: *Gary Katz, Tim Watson, Susanna Eng-Ziskin, Pouyan Eslami, Elizabeth Blakey, Debi Prasad Choudhary, Vidya Nandikolla*

Absent: *Yi Ding (excused), Monica Garcia (excused), Stephen Duarte, and Zhaleh Azad.*

Guests: *Jane Rosenthal Dieken, Joyce Feucht-Haviar, Me'Laine Pemberton Hanna, David Leung*

Call to Order

Elizabeth Blakey, Chair, called the meeting to order at 3:19 pm. The meeting took place via Zoom.

Welcome and Introduction

Elizabeth Blakey, *committee chair*

- I. The Chair gave a brief welcome.

Review and Approval of October 2022 Minutes

Elizabeth Blakey, *committee chair*

The Chair made a motion to approve. Gary Katz moved to approve. Pouyan Eslami second. All in favor. October 2022 Minutes have been approved pending changing a word on page 2.

Chair Blakey gave a brief overview of the agenda and introduced Dean Feucht-Haviar.

Program Development: Brief overview of CSUN's approach to developing programs and/or reconsidering existing programs for the working adult student in a cohorted program, crafting them for online/digital offering when appropriate, student success levels (graduation rates and licensure test pass rates).

Joyce Feucht-Haviar, *Dean*

- I. Joyce Feucht-Haviar gave a brief overview of Program Development and reference documents shared via email prior to the meeting. Feucht-Haviar discussed the types of programs offered and how they are developed.
 - a. Feucht-Haviar discussed the following:
 - i. The industry professional and how they are included in program development; faculty involvement and the process; how the process starts over if a new professor joins the program; and the approval process, program size, and accreditation.

- II. Joyce Feucht-Haviar briefly discussed how courses were developed in cohorted format if already on campus and stated that Jane Rosenthal Dieken, Assistant Dean of Program Development will present to the Standing Committee.

Chair Blakey referred to the agenda, gave a brief overview, and introduced Jane Rosenthal Dieken, Assistant Dean of Program Development.

Overview of programs currently in all phases of the development process.

Jane Rosenthal Dieken, *Assistant Dean for Program Development*

- I. Jane Rosenthal Dieken briefly reiterated the goal of student success.
- II. Rosenthal Dieken shared her screen to share a PowerPoint of the programs in the current phases of the development process.
 - a. New programs and reasons for relaunched programs were discussed.
 - b. Debi Prasad Choudhary asked where the programs are housed.
 - c. Feucht-Haviar answered that programs are housed in colleges that facilitate the programs offered through Tseng College.
- III. Rosenthal Dieken discussed programs planned for launch in 2024-2025
- IV. Rosenthal Dieken discussed programs planned for launch in 2025-2026

Chair Blakey thanked presenter Rosenthal Dieken, then opened the floor for questions.

Questions and Feedback

1. Chair Blakey asked for a reminder of the certificate policy and how it works. Feucht-Haviar briefly described the new certificate policy and when it was approved. She asked Me'Laine Pemberton Hanna to share the policy with the Standing Committee.
2. Pemberton Hanna share the following link in the chat:
<https://www.csun.edu/sites/default/files/certificatepolicy.pdf>
3. Chair Blakey asked about the LGBTQ+ Health graduate certificate level. Rosenthal Dieken answered that it is a credit certificate and confirmed the number of courses.
4. Chair Blakey opened the floor to the Standing Committee for questions. Feucht-Haviar gave additional history using the example of the Space Assistance Engineering, the industry trends and needs to create the certificate, and the department filling the demand.
5. Vidya Nandikolla asked about the certificate of Engineering. Rosenthal Dieken answered with specifics based on the hours of the program. Nandikolla asked about the minimum and maximum number courses under the certificate umbrella. Feucht-Haviar answered the types of certificates and the number of courses allocated to each. Nandikolla asked which college is working on the MS in Autonomous Technology. Feucht-Haviar stated that it is on the Master Plan, stated the academic home would be in the College of Engineering and Computer Science, and briefly gave additional information of the process.
6. Feucht-Haviar noted Nandikolla's interest in the program and will share that information with those involved.

Chair Blakey thanked Rosenthal Dieken for presenting and for Pemberton Hanna adding the certificate policy link in the chat.

Quorum is met. Chair Blakey returned to agenda item 2. She suggested changing the wording in Minutes on page 2. No other corrections or questions. The Minutes approval process took place.

Chair Blakey resumed the flow of the agenda by addressing CSUN's Summer Session and introduced Feucht-Haviar as the speaker.

The transition of CSUN's Summer Session from self-support funding and management to state-funding and management starting in summer 2023

Joyce Feucht-Haviar, *Dean*

- I. Feucht-Haviar discussed the current process of summer session and self-support.
- II. Expected amount of 900 FTES.
- III. Summer session Financial Aid and Enrollment were moved to State Funded departments.
- IV. University Access Manager Zach Helsper is helping with the transition of Summer Session from self-support to state-support for the next few months.
- V. Feucht-Haviar asked David Leung, Executive Director of Operations if she covered everything.
- VI. Leung confirmed that everything was covered and gave a brief financial reasoning.

Questions and Feedback.

1. Chair Blakey asked what the policy was for making the switch from self-support to state support – was it the FTES numbers. Feucht-Haviar discussed the FTES target, the possible impact of state dollars, the 7% lower of FTES, the effect low FTES has on state funding, and possible action plans to lower the negative effects of the state budget across California.
2. Chair Blakey asked if the Committee has other questions regarding this topic. Then asked if Tseng College knows the numbers of how much the change costs. Feucht-Haviar deferred to Leung. Leung gave the numbers to the Standing Committee and its impact.
3. Leung answered the question with numbers, the explanation of where the numbers came from, and what affected the numbers. Chair Blakey asked if the summer loss was 1.5 million of net incomes to self-support and another 1.8 million net incomes loss to the Colleges. Feucht-Haviar confirmed.
4. Gary Katz asked to confirm the summer session was a swap of dollars for FTES, for enrollment numbers and asked if someone would ask where the summer increase numbers came from on state support. Feucht-Haviar stated that some other campuses have already moved summer session to state support. She discussed what happened in 2011 as a directive from the Chancellor's office. Feucht-Haviar gave additional information to explain the process.

Chair Blakey thanked everyone for their input, returned to the agenda, and introduced the last topic and Feucht-Haviar as the presenter.

Plans for creating a new access program for formerly matriculated CSUN students to help them move forward to degree completion.

Joyce Feucht-Haviar, *Dean*

- I. Feucht-Haviar mentioned the two documents shared with the Standing Committee.
- II. She then discussed the process, the concept, and the particulars of the process.
 - a. She asked the Standing Committee to refer to the first page of the current approach document; discussed Northridge's current process is 2 weeks to wait for adding a course. Caveat, students with a permission number can register before the 2-week registration date; sometimes faculty are not aware that they need to share the permission number with the department chair; this information needs to be across the campus for consistency. Some faculty have a sense of urgency to speed up the process, so students don't fall behind while they wait to register in the class; and how some faculty do not know how to share canvas information with non-registered students.
- III. Feucht-Haviar discussed stopped out, disqualified, and reenrolled students. As well as the length of time it takes for a student to return, which could take up to a year.
- IV. The difference for stopped out, disqualified, recently enrolled students to truly visiting students, is that they would not have to wait as long. They would still have to register as matriculated students.
- V. Feucht-Haviar has worked with Deborah Cours regarding this subject and advisement for these returning students.
- VI. A restructuring of the Open University for these two types of students - a matriculated student returning to complete their degree and non-matriculated students.
- VII. Feucht-Haviar encouraged the Standing Committee to review the documents in the next two weeks and ask her questions and share suggestions.

Questions and Feedback

1. Chair Blakey agreed with not having students wait a year to get back in.
2. Gary Katz shared his experience with non-matriculated students which did not very often and how the process was very disruptive. Feucht-Haviar shared her thoughts about the process and the plans to make things more streamlined.
3. Chair Blakey spoke of meeting that motivation step of students who have decided to come back.

Chair Blakey announced the next meeting of March 15th and thanked the Committee for attending. She will follow up with the Faculty Senate regarding the elected member from the College of Science and Math.

Adjournment:

Having no other topics to discuss, the meeting was adjourned at 4:38 pm.

Prepared by Me'Laine Pemberton Hanna