

## Memorandum

Subject:	NOTICE OF SPECIAL MEETING OF EXECUTIVE COMMITTEE – OCTOBER 14, 2020
Date:	October 7, 2020
From:	Rick Evans, Executive Director
To:	The University Corporation Executive Committee

In accordance with Section 9.3 of the Bylaws of The University Corporation, the Chair has requested a special meeting of the Executive Committee on:

## Wednesday, October 14, 2020 at 1:00 p.m.

## The University Corporation via Zoom

The purpose of this meeting is to consider a personnel matter. The Executive Committee will meet in executive session.

/kww

Distribution – Executive Committee: Dianne F. Harrison (*Chair*), Colin Donahue (*Recording Secretary*), Michael Phillips (*Treasurer*), Rose Merida (*Second Vice President*), Ben Yaspelkis (*First Vice President*)

cc: Robert Carlson (Legal Counsel), Karina Ward