



**LIBERAL STUDIES  
PROGRAM**

**NEW STUDENT COURSE REGISTRATION PACKET  
TEACHER PREPARATION OPTION – Spring 2020**

This packet is designed for students who need to register for classes prior to receiving an official evaluation of their coursework as it applies to the Teacher Preparation Options. It should answer quite a few of your questions and help you enroll in the right classes for Spring 2020.

The Liberal Studies Program has a website: [www.csun.edu/liberal-studies](http://www.csun.edu/liberal-studies). You can access up-to-date information; forms, handouts, test information, etc. Everything is now available at your fingertips!

This handout is **ONLY** for students interested in the **Teacher Preparation Options**, which allow students to pursue their BA then choose to obtain a Multiple-Subject or Education Specialist Credential.

**FIRST: Attend the Teacher Preparation Workshop.**

All students planning to pursue the Teacher Preparation Option must apply for admission to CSUN. You are then required to attend a workshop prior to making an appointment to meet with an academic advisor. **You will not be allowed to meet with a Liberal Studies Advisor without successfully completing a workshop and receiving a copy of your evaluation.** Your official evaluation will be sent to you via your CSUN email approximately 15-20 working days after you attend the workshop.

There are two different workshops:

- a) **Teacher Preparation**
- b) **Interdisciplinary Studies** (non-teaching option)

You may visit the Liberal Studies website for scheduled workshop dates:

<http://www.csun.edu/humanities/liberal-studies/workshops>.

**SECOND - Meanwhile, you can do your own preliminary evaluation.**

You will need either the Elementary Education advisement form or the Education Specialist advisement form. These can be found on our website (under the *Forms and Handouts* section and available to download). The advisement form will assist you with identifying which classes you are required to complete towards the major. NOTE: You must be sure to use the form that pertains to your catalog year (the year you began college).

The form incorporates **both** the Pre-Credential Option and ITEP JR Option. Pre-Credential (BA only) students will take all courses listed along the left-hand margin (non-indented). Those students planning to transition into the ITEP JR Option will take all courses listed, including the indented courses after admission to the credential program. For now, just focus on the Pre-Credential courses, those aligned to the left-hand margin.

Refer to the following instructions as you enter your completed coursework on the form:

- If you have taken any courses at CSUN, see if they are included in the Teacher Preparation Option. If so, fill in the appropriate box(es) on your advisement/evaluation form.
- For courses completed at a community college, refer to [www.assist.org](http://www.assist.org) for course transfer information.

**THIRD: *Put together your Spring 2020 schedule.***

Once you have filled in your own advisement/evaluation form with the requirements you have already completed, you are ready to make a list of possible courses to take for Spring 2020. Refer to the online Schedule of Classes at [www.csun.edu/admissions-records/registration-guide](http://www.csun.edu/admissions-records/registration-guide). If you have not yet been admitted to CSUN you can click on Class Search to view availabilities.

A full-time course load at CSUN is 12 units or more. **If you are a community college transfer student and in doubt of what courses to take, you can assume that the upper division requirements (300-400 level) listed on the second page of your advisement form have not been met yet.**

***Some helpful hints:***

- **Refer to the online Schedule of Classes at:**  
<http://www.csun.edu/admissions-records/registration-guide>
- **Requirements are listed in the order in which they should be taken**, if at all possible.
- **Some requirements differ depending on which credential you plan to earn.** For example, students seeking an Elementary Education Credential take ELPS 203 and EPC 315. Students seeking an Education Specialist Credential **do not** take those classes - instead, they take SPED 400 and SPED 402.
- **Do not miss your registration date.**

**These instructions are merely to get you started. All of your questions can and will be answered during your first advisement appointment.**