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**Authorship Disclosure Form**

Faculty members who submit scholarly and creative work for consideration during the retention, tenure, and promotion (RTP) process will use this form to document the creative responsibilities of each author contributing to the work.

Creative responsibilities for scholarly work include:

conception of the ideas and design of the study

active participation in execution of the study

analysis and interpretation of the data findings

writing and editing of the publication

**Complete title of scholarly or creative work:**

*For peer-reviewed publications: include complete citation*

*For other creative work: include all contributors and mode of dissemination*

List all co-authors or project members in the order in which they appear on the work cited above.

|  | **Name** | **Email Contact** | **Creative Responsibilities** |
| --- | --- | --- | --- |
| 1 | Joe Example | Joe.example@csun.edu | (c) and (d) |
| 2 | Jill Illustration | Jill.illustration@csun.edu | (a), (b), and (d) |
| 3 | Name |  |  |
| 4 | Name |  |  |
| 5 | Name |  |  |

Attach a second page if more than 5 co-authors.