

**Faculty Committee on Extended Learning**  
**May 18, 2016**  
**3:15 p.m. – 5:00 p.m.**

**Minutes**

**Committee members present:** *Alexander Alekseenko, Ahmed Alwan, Ray Calnan, Rick Covington, Joyce Feucht-Haviar, Virginia Kennedy, Santosh Khadka, Joo Kim, Luiz Mendes, Scott Sturgeon, Theresa White*

Required quorum present

**Committee members absent:** *Gary Katz (excused), Thelma Vickroy (excused)*

**Guests:** *John Binkley, Deazell Johnson, Karen Pak*

**Call to Order**

Committee Chair, Virginia Kennedy, called the meeting to order at 3:16 pm. The meeting was held in the Executive Conference Room in the Bookstore Complex.

**Old Business**

**Approval of March 16, 2016 Minutes by Committee Members**

The draft minutes from the March meeting were reviewed by the committee. Virginia Kennedy asked if there were any questions or comments concerning the draft minutes.

No corrections or updates were requested.

**Board Action:** Ray Calnan moved to approve the minutes. Scott Sturgeon seconded. The committee unanimously approved the minutes.

**New Business**

**MS in Real Estate Proposal Presentation**

Melanie Williams was unable to make the meeting due to a family emergency. Ray Calnan presented on her behalf. Ray Calnan gave a brief overview of the Master of Science in Real Estate Proposal. Ray Calnan explained that the Master of Science in Real Estate Proposal has taken over two years to develop and will go to the Graduate Studies Committee for review in the fall.

**Board Action:** Chair requested a vote (informal go forward) for the program proposal. All committee members voted in favor of the MS in Real Estate Proposal.

## **Summer 2016 Update**

Dezell Johnson, Tseng College University Access Programs Manager, gave a brief update on summer 2016. Dezell distributed a summer session (self-support) 2016 summary to the committee. Dezell discussed the summer calendar, data by course breakdown, enrollment by department and enrollment revenue. Chair inquired if enrollment data is shared with the departments. Dezell explained that the data is shared with deans, associate deans, deans and department chairs.

## **Self-Support Program Development Updates**

John Binkley, Associate Dean of the Tseng College, gave an update on self-support program development. John also discussed senior professional staff updates and curriculum updates.

John explained that there will be a new Director of International Programs and Partnerships at Tseng College starting on August 1, 2016. John discussed how the new director, Dr. Xiujie Sun has extensive experience in international collaborations and program development.

John discussed two curriculum development projects. The curriculum discussed was the Certificate of Advanced Professional Development in Solution Design and the University Certificate in Water Policy Management, which will also be an option in MPA.

John also discussed the process of program approvals. Joyce Feucht-Haviar, Dean of Tseng College, explained that the chancellor's office has one point of contact for graduate studies and undergraduate studies at California State University Northridge (CSUN). Joyce also explained that the process of program approvals has become more complex due to recent Western Association of Schools and Colleges (WASC) changes and requirements.

## **Adjournment**

The meeting was adjourned by Virginia Kennedy at 4:41 p.m.

*Prepared by Nicole Wilson*