

Hello U-Pass Riders,

The Associated Students Ticket Office will be taking preorders for the GradPass for CSUN students who graduated in Fall 2020 or Spring 2021. You may purchase the GradPass at a reduced price of \$43 per month (regular price is \$100 per month).

The preorder date will start on **June 29, 2021**. If you are interested in pre-ordering, please email ticketoffice@csunas.org

To qualify:

- Must have graduated in the last year (Fall 2020 or Spring 2021).
- Must have purchased the U-Pass for at least one semester in the past two years (Fall 2019, Spring 2020, Fall 2020 or Spring 2021).

To apply:

- Complete the GradPass Information form at https://lametro.formstack.com/forms/grad_pass_csun
**Note: Under the *U-Pass TAP #* section, put your current U-Pass Sticker #. If you are unable to accurately read your U-Pass Sticker #, please email ticketoffice@csunas.org with your name and CSUN email address and we will get back to you within 1-2 business days.
- Email a screenshot of the confirmation page after completing the GradPass form to ticketoffice@csunas.org and include your phone number in the email.
 - We will contact you within 1-2 business days to process the transaction for the \$2.00 GradPass Tap Card.
 - After the transaction is complete, we will be mailing you the GradPass Tap Card and you should receive it within 7-10 business days.

To Load/Reload the GradPass:

- Visit a vendor location, TAP vending machine, or a Metro Customer Center.
 - You can go to <https://www.taptogo.net/TAPLocator2> to help you find the nearest one.
- Call (866) 827-8646.

***Note:

- Pay a one-time \$2.00 fee for the GradPass TAP card. If the card is lost, damaged, or stolen, there is an additional \$2 fee to replace the card each time.
- The GradPass is valid on local Metro Buses and Metro Subways.
- The GradPass will expire in June 2022.
- The pass needs to be loaded each month for \$43.00.

Please continue to check our website at <https://www.csun.edu/as/ticket-office> for any updates.
Thank you.