

California State University  
**Northridge**

**Department of Cinema & Television Arts  
INTERNSHIP LEARNING AGREEMENT**

**WORK AGENDA:** List the specific areas you will be working in, the tasks you will execute, equipment you will operate and the activities in which you will participate:

**SCHEDULE:** I have registered for \_\_\_\_ units and will accumulate the \_\_\_\_ required number of hours by working as an intern \_\_\_\_ hours/week, \_\_\_\_ days/week. Other \_\_\_\_\_.

I will fulfill my time and duty agreements in a responsible manner, including:

- being available for evaluation,
- furnishing all written materials at the time required,
- attending all departmental internship sessions.

I understand all conditions must be met in order to earn university credit.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

I will provide the student with supervision, guidance and evaluation in a safe workplace. The student (circle one) will/will not be covered by company workman's compensation insurance. I will be specific and reasonable in my requests and I agree to provide both the student and the University with an evaluation of the student's performance.

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Zip