

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: February 12, 2021 **APPROVED BY COMMITTEE: March 12, 2021**

Sub. to Exec. Comm. March 12, 2021 **Approved by Exec. Comm.** _____

Sub. to Acad. Senate _____ **Approved by Acad. Senate** _____

POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Michael Bryson, Jacob Hinkel-Lipsker, Minsung Kwon, David McCarty-Caplan, Michelle Rozic, Maryam Tabibzadeh, Andrew Weiss, Ivor Weiner, Kyle Dewey

Member Absent:

Joanne Scillitoe

Staff:

Naty Palos, Charlene Manzueta, Matthew Cahn (Executive Secretary)

I) Call to order

- Meeting called to order by Karin Crowhurst at 10:00 a.m.

II) Approval of December 11, 2020 Minutes

- Minutes unanimously approved

III) Announcements

- **Please continue to encourage faculty in your college to submit a proposal for the RSCA competition – deadline is February 22**
Crowhurst reminded the committee that the RSCA competition deadline is February 22nd and asked the committee to remind their colleges to send an email message reminding faculty to apply before the deadline.
- **Dr. Sheree Schrage, the Executive Secretary of the Research and Grants Committee, resigned from her position at CSUN in January**
Crowhurst mentioned that Sheree Schrage resigned from CSUN and her position of Executive Secretary on the committee will be filled by Vice Provost Matthew Cahn.
- **Vice Provost Matthew Cahn is taking over as Executive Secretary, and will serve in that role until the end of the spring semester**
Crowhurst introduced and welcomed Vice Provost, Dr. Matthew Cahn to the committee. Cahn will serve as Executive Secretary until the end of Spring.

IV) Ongoing Business

- **Update of the status of the Intellectual Property policy**
Crowhurst mentioned that the policy was completed and submitted to the Faculty Senate for review. The Senate Executive Committee meeting was held at the beginning of February and they approved the policy to move forward to the full Faculty Senate for review. Unfortunately, the CSU has put the policy on hold and have asked the campuses not to move forward with their individual policies.

Cahn mentioned that our general counsel said the plan is moving forward and that they are in the process of working with all CSU campuses but have asked the campuses not to move

forward on individual policies. Unfortunately, there is no timeline and will have to wait a bit longer.

Crowhurst asked Cahn if it would be possible for faculty to give input on the CSU-wide policy that is being written. Cahn will look into it and get back to the committee.

- **Update of the Microgrant Program**

Crowhurst mentioned that as of this morning 21 proposals have been funded. There are approximately 19 awards that can still be given, so she asked the committee to continue to send reminders to their colleges that funding is still available.

V) New Business

- **RSCA Proposals**

Crowhurst mentioned that the deadline for RSCA proposals is February 22. She mentioned that committee members will receive three practice proposals to review and discuss at the March 12 meeting to prepare for the RSCA ranking meeting in April. Liza Johnston of Research and Sponsored Programs (RSP) will attend the March meeting to answer any questions the committee has regarding the review process. Johnston will assign the new RSCA applications to the committee members during the week of March 8th, and members are asked to check immediately to make sure they do not have a conflict of interest with any application assigned to them. If there is a conflict of interest, please reach out to Johnston as soon as possible.

- **Reboot of Large Grant Release Time policy modifications**

Crowhurst asked the committee if they had a chance to re-read the task force report on the large grant policy after the discussions they had at the last meeting. Cahn mentioned that the Provost is committed to research and sees it as a primary function and is reviewing the policy and is open to hearing the committee's recommendations for opportunities to move forward with research on campus.

Crowhurst continued to review and discuss with the committee their thoughts/comments on the policy.

Cahn suggested that the committee should wait until the new AVP for Research joins the campus this summer before the committee started to work on policy modification. It was suggested to hold a town hall meeting regarding the task force report, have it open to everyone to receive some feedback on the report this semester, so that the Committee could get to work quickly in the fall on this issue. The committee agreed and Crowhurst will work with Cahn to craft a message to distribute to campus.

VI) Adjournment

- Meeting adjourned at 11:55 a.m.