Position Description

**Department:** Associated Students Children’s Center

**Job Title:** Student Assistant III

**Position Overview:** Provide quality childcare for children of CSUN students and staff.

**Duties:** Under general direction of supervising teacher, assists preschool children or toddlers in individual and group activities. Prepare and maintain environment. Substitutes for supervising teacher or teacher in an emergency.

**Qualifications:** Must have an Associate Teacher Permit. (Eligible for or possesses’ Child Development issued by Commission for Teacher Credential.) Must enjoy children, be patient and be flexible. Some education and/or 18 months Kitchen or Front Desk experience needed.

**Location:** AS Children’s Center

**Hours:** up to 20 hours per week

**Classification:** III

**Salary Range:** $16.00-17.50/hour

**Desired Major(s):** Health & Human Development/Child and Adolescent Development

**Desired Class Level(s):** sophomore, junior, senior

*Note: A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the AS. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current AS employees who apply for the position.*

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