

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: December 8, 2017 APPROVED BY COMMITTEE: February 9, 2018

Sub. to Exec. Comm. February 9, 2018 Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEMS _____

Members Present: Dena Herman (Chair), Meeta Banerjee, David Bermudes, Mariam Beruchashvili, Michael Carter, Shartriya Collier-Stewart (by phone), Tomo Hattori, Suzanne Spear, Yi Ding

Members Absent: Paula DiMarco (Sabbatical/fall semester), Rais Ahmad

Guest: Dean Elizabeth Say, Stephanie Bluestein, Sheree Schragger

Staff: Crist Khachikian, Naty Palos

I) Call to order

- Meeting called to order by D. Herman at 10:00 am.

II) Approval of Minutes

- November 17 minutes unanimously approved.
 - Two abstentions

III) Guest Speaker – Time Certain 10:15 am

A. Discuss research – Dr. Elizabeth Say – Dean of College of Humanities – The committee invited Dr. Elizabeth Say for an informal conversation regarding her perspective on undergraduate research and research activities in the College of Humanities.

IV) Old Business

A. RSCA criteria review – D. Herman

1. Develop a structure to review responses shared with faculty applicants – Committee discussed releasing the rubric and adding rating percentages to the proposal evaluation criteria. Committee agreed not to release the rubric this year and also not to add the rating percentages to the proposal evaluation criteria. All agreed to continue the discussion during the spring semester whether to release the rubric next year, to clarify the proposal evaluation criteria so it matches what the rubric standards are, and to standardize how comments are provided on the evaluation of applicants.

Two minor word edits were done to the proposal evaluation criteria.

2. Review of responses from query to Deans re: RSCA administration at the college level. Committee briefly discussed their Deans thoughts regarding administering a portion of the RSCA awards within their colleges. Some members said their Deans liked the idea and others preferred it to stay the way it is.

B. Update on strategic research investments for endowment accounts – C. Khachikian – to be discussed at next meeting

V) **New Business**

A. Discuss Creation of subcommittees: Limited submissions, IDCs, Fall 2019 (2025 Students) – D. Herman – to be discussed at next meeting.

B. Demonstration of the csun.edu/faculty app – C. Khachikian – to be discussed at next meeting

VI) **Adjournment**

- Meeting adjourned by D. Herman at 12:00 pm.