

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
RESEARCH AND GRANTS COMMITTEE**

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MINUTES OF MEETING: December 14, 2018 APPROVED BY COMMITTEE: February 8, 2019

Sub. to Exec. Comm. February 13, 2019 Approved by Exec. Comm. \_\_\_\_\_

Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_

POLICY ITEMS \_\_\_\_\_

Members Present: Dena Herman (Chair), Mariam Beruchashvili, Michael Carter, Karin Crowhurst, Michelle Rozic, Suzanne Spear, Rais Ahmad, Wendy Ashley, Michael Bryson, Zhen Chai

Members Absent: Yi Ding (on sabbatical)

Guest: Liz Cheney

Staff: Sheree Schragger, Crist Khachikian, Naty Palos

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***I) Call to order***

Meeting called to order by D. Herman at 10:00 a.m.

***II) Approval of November 9, 2018 minutes***

Minutes unanimously approved

***III) Announcements***

**A. Senate Executive Committee Liaison** – Newly appointed liaison unable to attend. Will confirm attendance for February meeting.

***IV) Old Business***

**A. Dean's Visits – D. Herman** – D. Herman asked if members would like to continue to have Dean's visit to talk about how they support research in their colleges. After further discussions, all were in agreement to not continue the Dean visits during the rest of this academic year and focus on the RSCA award.

S. Schragger mentioned that the RGS office has had discussions regarding putting together an all-college research retreat. Details are pending. S. Schragger mentioned that a retreat was held with the College of HHD and the data has been compiled and if members are interested they can review the data at the May meeting.

D. Herman mentioned that she received two reports from C. Khachikian regarding undergraduate research, and the site visit conducted by Council of Undergraduate Research (CUR) and she will distribute them to the committee. These reports can also be discussed at the May meeting.

D. Herman mentioned that the RSCA application is up and running through Infoready, and thanked the committee for their input and help. The video and powerpoint presentation created for the RSCA application is finalized and the link is located on the Research and Graduate Studies website. Link can be accessed through the RGS website under funding opportunities, <https://www.csun.edu/research-graduate->

[studies/research-sponsored-programs/csun-csu-programs](#). Committee members can now share the video with their colleges. A member asked if the link can be added to the announcement when it is distributed. D. Herman said yes and will look into it.

D. Herman went over the schedule for the rest of the academic year. In February, RSCA training and grading will be discussed, in March the committee will receive the applications to start reviewing, April will be the all-day ranking meeting and May will be the last meeting of the academic year.

V) **New Business**  
No discussion items for New Business

VI) **Adjournment**  
Adjourned by D. Herman at 11:00 a.m.