

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE

MINUTES OF MEETING: December 11, 2020 APPROVED BY COMMITTEE: February 12, 2021

Sub. to Exec. Comm. February 12, 2021 Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Michael Bryson, Jacob Hinkel-Lipsker, Minsung Kwon, David McCarty-Caplan, Michelle Rozic, Joanne Scillitoe, Maryam Tabibzadeh, Andrew Weiss, Ivor Weiner, Kyle Dewey

Staff:

Naty Palos

Staff Absent:

Sheree Schragger (Executive Secretary)

- I) **Call to order**
 - Meeting called to order by Karin Crowhurst at 10:00 a.m.
- II) **Approval of November 13, 2020 Minutes**
 - Minutes unanimously approved
- III) **Announcements**
 - **CSU sustainable procurement policy – status update**

Crowhurst thanked the committee members that shared the policy with their colleagues and for providing feedback. The policy will be submitted next week to the Chancellor’s office.
- IV) **Ongoing Business**
 - **Update of the Microgrant Program**

Crowhurst reminded the committee to continue to review proposal submissions as they are submitted. She mentioned the proposals have been slow coming in and asked the committee to send out a reminder email to their colleges in January to let them know that the program is still open, and funding is still available.
 - **Status of the Intellectual Property policy**

Crowhurst thanked the committee for their final review and approval of the policy. Crowhurst will reach out the CFA and Faculty Senate for their review and approval.
- V) **New Business**
 - **Discussion of “Road Show” activities to promote RSCA proposals**

Crowhurst mentioned that about two years ago the committee discussed that they would like to see a better representation from all colleges in applying for RSCA. At that time a video was created and there were a couple of roadshows done where some members from the committee made presentations at the different colleges. As a result, there have been more RSCA applications received from some colleges. Crowhurst mentioned that if any committee member feels it would be valuable to attend one of their departmental meetings and give a five-minute presentation to please do so. Crowhurst updated the slides in the presentation and the video to be more general and mentioned that if anyone was interested in presenting at their departmental meetings they should reach out to her and she would

send the updated slides. The committee discussed whether the pandemic restrictions would have an effect on faculty research relating to travel. It was suggested that an excerpt be added to the webpage that if a proposal is funded and research is not possible due to the restrictions an extension could be requested. Committee agreed to add an excerpt and Crowhurst will send it to the office of Research of Sponsored Programs to be added on the webpage. The RSCA application deadline is February 22, 2021.

- **Reboot of Large Grant Release Time policy modifications**

Crowhurst explained the Large Grant Release Time policy to the committee. She mentioned that the purpose of this policy is to encourage faculty to apply for external research grants which also helps the University financially. She mentioned that a task force was formed about 2½ years ago to review the policy in more detail and one of the suggestions was that the policy be more detailed in terms of how many units of release time a faculty member could obtain. The committee reviewed and discussed the policy. Crowhurst asked the committee to continue to review the policy, consider how it would affect each member's college, and provide any thoughts/comments.

VI) Adjournment

- Meeting adjourned at 12:00 p.m.