

**University Student Union
California State University, Northridge
Facilities & Commercial Services Committee
December 11, 2017
Regular Meeting Minutes**

I. Call to Order

The regular meeting of the Facilities and Commercial Services Committee was called to order at 4:00pm by Chair, Bhernard Tila.

II. Roll Call

Present	Absent	Staff	Guests
Bhernard Tila (Chair)	Abigail Garcia	Jimmy Francis	Kyle Ginley (4:00pm – 4:23pm)
Stephanie Flores Temix (Co-Chair)		Jeremy Hamlett	Nick Echeverri (4:30pm – 5:40pm)
Frank Benkovic			Alexander Gonzales (4:30pm – 5:40pm)
Bryant Garcia			
Christopher Ordonez			
Tammy Rassamekiarttisak			
Paola Suarez			

*Indicates that member/attendee was not present for the entire meeting. Voting tallies may vary.

III. Open Forum

N/A

IV. Approval of Agenda – December 11, 2017

M/S/P (S.Flores Temex/T. Rassamekiarttisak) –Move to approve the agenda for December 11, 2017.

Motion passes 5-0-0

V. Approval of Meeting Minutes – November 20, 2017

M/S/P (B. Garcia/T. Rassamekiarttisak) –Move to approve the minutes from November 20, 2017.

Motion passes 5-0-0

VI. Chair’s Report

Chair Tila wished everyone good luck on their finals and offered assistance if anyone needed it. He also congratulated B. Garcia on receiving the Matt Cameron Outstanding Student Award at the ACUI Region 1 regional conference.

VII. Co-Chair’s Report

Co-Chair Flores Temix congratulated B. Garcia on his upcoming graduation.

VIII. Discussion Items

A. Student Facility Access Policy

B. Tila introduced Kyle Ginley, SRC Membership Coordinator, who shared the revised SRC Facility Access Policy and highlighted the revisions, namely the reduction of the different Tseng College membership types and the new inclusion of First Time Student Membership type. Discussion ensued with several questions about the verification process and also confirmation that the correct fees would be assessed to any new membership type. The committee concluded their discussion by agreeing to bring this topic back as an Action Item at their next meeting in January.

B. Computer Lab Printing Allotment

B. Tila introduced Nick Echeverri, Computer Lab Coordinator, who reviewed the three option memo and implementation memo provided to the committee. N. Echeverri highlighted the benefits and liabilities of options and also explained the implementation process of how a graduate student would apply for a printing adjustment if such a change was approved.

The committee requested rationale for the manner in which the materials and expenses estimates were generated for the three option memo. N. Echeverri explained that the estimates were required to evaluate the impact of any changes, and were based on the assumption that the proposed changes could change the current conservative nature of students' printing habits from an average of 10 pages per day, to an estimated 15 pages per day, or 50% increase.

Discussion ensued around several topics:

- Initial discussions committee members had with other graduate students that even though the process to apply for this new allotment was cumbersome, it was worth it.
- Concern that only granting this benefit to graduate students would be perceived as unfair to undergraduates.
- If there would be a benefit to conduct an assessment to gather more information on this issue.
- Where the funding would come from to implement the change.

The discussion concluded with the committee agreeing to bring back this issue as an Action Item at their next meeting in January. Considering that conducting a formal assessment may not be feasible before the January meeting, Chair Tila instead assigned each committee member the task of speaking with as many students as possible before the January meeting and to prepare a written summary of what information they learn to share with the group during the meeting.

C. Spring 2018 Committee Meeting Dates

Discussion ensued about potential committee meeting dates for Spring 2018. The committee agreed the dates and times proposed by Chair Tila were acceptable and they would vote on the schedule in January.

IX. Action Items

- A. N/A

X. Announcements

- T. Rassamekiarttisak encouraged the committee to take advantage of USU's crunch time program. She also shared that she is assisting with a toy drive for children in Vietnam if anyone wants to contribute.
- Chair Tila thanked B. Garcia for his time on the committee and his contributions to the USU.

XI. Adjournment

By general consensus, the regular meeting of the Facilities & Commercial Services Committee was adjourned at 5:48p.m. by Chair, Bhernard Tila.

Respectfully submitted by,
Jimmy Francis