

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: November 18, 2022 APPROVED BY COMMITTEE: \_\_\_\_\_  
Sub. to Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_  
POLICY ITEMS: \_\_\_\_\_

**Members Present:**

Karin Crowhurst (Chair), Kyle Dewey, Magdy Rizk, Christoph Schaal, Andrew Weiss, Sung Wook Yoon, Claudia Toledo-Corral, Pete Goldschmidt

**Members Absent:**

Minsung Kwon

**Staff:**

Christopher Sanford (Executive Secretary), Naty Palos (Recording Secretary)

**Guest:**

Charlene Manzueta, Damian Velazquez

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- I) Call to order**
- Meeting called to order by Karin Crowhurst at 10:00 am.
- II) Approval of October 14<sup>th</sup>, 2022, Meeting Minutes**
- Minutes unanimously approved
- III) Ongoing Business**
- **Continued discussion about indirect funds and the large grant program (?)** – tabled for December
  - **Possible work with RSP on faculty-driven webinars** – tabled for December
- IV) New Business**
- **Discuss Jerome Richfield nominations/applications**  
Damian Velazquez of Research and Sponsored Programs (RSP) updated the committee on the logistics of the Jerome Richfield event which will be scheduled for Spring 2023 once the winner is chosen. Joe Bautista of Intersect LA will create the flyer once the candidate has been chosen.  
  
The R&G committee is responsible for reviewing the Jerome Richfield applications and finalizing a list of 3-5 candidates. Crowhurst reviewed the applications with the committee members, and they agreed to forward 5 unranked candidates. The candidates' applications will be submitted to Christopher Sanford, and he will discuss the candidates with the Provost. The Provost will make the final decision and select the winner.
  - **Finalize RFP for 2023-2024 RSCA competition**  
Crowhurst reviewed changes to the Research, Scholarship and Creative Activity (RSCA) guidelines, based on comments that had been provided via myCSUNbox in advance of the meeting. She would like to send out the call for proposals campus-wide by the end of

November. The deadline for the proposals is February 21, 2023. The proposals will be reviewed and discussed at the RSCA meeting scheduled in April 2023. The committee discussed proposal submission requirements, which included length of application, format, font/size, etc. Crowhurst will incorporate all updates/changes discussed and send to the committee for their final review/approval.

- **Discussion about Grant-Related/Specially-Funded Instructional Faculty Appointments (GRIF)** – tabled for December

V) ***Adjournment***

- Meeting adjourned at 12:00 p.m.