

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING Nov. 18, 2015 APPROVED BY COMMITTEE Dec. 2, 2015

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Christina Ayala-Alcantar, Alberto Candel, Owen Doonan, Sheila Grant, Fermin Herrera, Michael Kabo, Lynn Lampert, Louis Rubino, Judy Schmidt-Levy

Members Absent: David Boyns, Deborah Cours, James Decker, Kathleen Rowlands

Guests: Luiz Mendes

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Call to Order

Grant called the meeting to order at 1:22 pm.

2. Approval of Minutes from October 28, 2015

The Committee reviewed the minutes of October 28, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of October 28, 2015 be approved.

Passed 8-0-0.

3. Announcements

Grant shared with the Committee that the 2015 Campus Climate Survey on Diversity and Inclusion was distributed to all the students, faculty, staff, and administrators of the campus. The survey is optional for all participants.

Grant reminded the Committee that Tim Wise, anti-racist educator and activist will give a talk on campus on Wednesday, December 2, 2015 from 11am – 12:15 pm in the Northridge Center, USU.

4. **Executive Session:** Report for the Search for the Associate Dean of the Library (Time Certain 1:30 pm)

Luiz Mendes met with the Committee to discuss the search for the Associate Dean of the Library. After discussion, the Committee acted on the following motion:

MSP: That the search process for the Associate Dean for the Library be approved.

Passed unanimously.

5. Updates on Section 600 Searches

a. Chief Diversity Officer (Grant and Schmidt-Levy)

Schmidt-Levy updated the Committee on the progress of the search for the Chief Diversity Office.

b. Dean – College of Health and Human Development (Kabo)

Kabo updated the Committee on the progress of the search for the Dean of the College of Health and Human Development.

c. Dean – Mike Curb College of Arts, Media, and Communication (Cours)

Grant shared with the Committee Cours' update on the progress of the search for the Dean of the Mike Curb College of Arts, Media and Communication.

6. Extraordinary Service to Students Awards (per 20.37 of CBA) – Subcommittee Report

Rubino shared with the Committee that the Extraordinary Service to Students Awards applications were received on Monday, Nov. 9th and reviewed by the subcommittee on Thursday, Nov. 12th. All the applications for the award were approved by the subcommittee. Rubino and the subcommittee raised concerns that faculty may not have been made aware of the award, and therefore there was a low number of applications. The subcommittee suggested that better outreach be made to make the faculty aware of the award and also to have a longer application period to allow faculty to apply. The subcommittee would like to present the proposed process for 2016-17 awards to the Senate Executive Committee early in the Spring 2016 semester to allow ample time for faculty to apply.

7. Discussion of Emeritus Rights and Privileges (Sections 650.3.5) and Rights and Privileges Extended to Surviving Life Partners (Section 650.4)

The Committee reviewed the current policy on Emeritus Rights and Privileges (Sections 650.3.5) and Rights and Privileges Extended to Surviving Life Partners (Section 650.4). Whiting and Lampert will research some of the rights and privileges and report back to the Committee.

8. Report from Liaisons on Department Personnel Procedures

The Committee members reported their progress in contacting the personnel committee chairs for the department or college personnel procedures that are up for review this academic year.

9. Other Business

Rubino shared with Committee that Prof. Jack Winkelman from Health Sciences passed away on Nov. 17, 2015.

Schmidt-Levy requested that the Committee review the tenure-track hiring process and how service credit is awarded to new tenure-track hires. The Committee will review and discuss this process at the next meeting.

10. Adjournment

The next meeting of the Committee is scheduled for 1:15 p.m. on December 2, 2015 in University Hall 277. The meeting was adjourned at 2:53 p.m.