

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: October 13, 2017 APPROVED BY COMMITTEE: November 17, 2017
Sub. to Exec. Comm. November 21, 2017 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present: Dena Herman (Chair), Meeta Banerjee, David Bermudes, Maia Beruchashvili, Michael Carter, Shartriya Collier-Stewart, Tomo Hattori, Suzanne Spear

Members Absent: Rais Ahmad, Paula DiMarco (Sabbatical/fall semester)

Guest: Carrie Saetermoe, Sheree Schrager, Stephanie Bluestein

Staff: Crist Khachikian (Executive Secretary), Naty Palos

I) Call to order

Meeting is called to order by D. Herman at 10:00 am. D. Herman asked members to introduce themselves.

- C. Khachikian introduced the new Managing Director of Sponsored Programs, Sheree Schrager.

II) Approval of September 8, 2017 Minutes

September minutes were approved with the following revision in Section IV-Topics/Issues to address – *D. Herman suggested putting together a strategic plan to support faculty research on campus with short, medium and long-term goals.*

III) Guest Speaker

- A. Discuss research - Carrie Saetermoe, Psychology, College of Social & Behavioral Sciences
The committee invited Carrie Saetermoe for an informal conversation regarding her perspective of undergraduate research and research activities in her department and/or the College of Social & Behavioral Sciences

IV) Old Business

- A. Update on Student Research Center Proposal – C. Khachikian

C Khachikian provided an update on the process of creating a new charter. When a new center is being considered for a charter, it goes for a first read to Provost Council. The proposal is then distributed campus-wide for a 30-day comment period. After comments are gathered it then goes back to Provost Council for a second reading and voted if it will become chartered. When it becomes chartered, a call goes out for a faculty member to lead the center.

C. Khachikian reviewed the comments with the committee that were shared from across campus on the Student Research Center proposal. C. Khachikian mentioned there will be an Advisory Board and it will consist of at least three faculty personnel, with at least one member coming from or nominated by the R&G committee, one graduate student, one undergraduate

student, one administrator and two staff people. The charter will also be required to have an annual report.

B. Discuss Jerome Richfield – C. Khachikian

C. Khachikian reported that the deadline for applications/nominations is November 2nd. Applications will be collected by the Office of Research and Graduate Studies (RGS) and made available to the committee for their review. Committee will provide unranked recommendations to C. Khachikian and the nominee will be chosen by the RGS department.

C. RSCA follow-up discussion – D. Herman - To be discussed at next meeting

V) New Business

A. Discuss Creation of subcommittees: Limited submissions, IDCs, Fall 2019 (2025 Students) – D. Herman - To be discussed at next meeting

VI) Adjournment

Meeting adjourned at 12:00 pm