

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: September 8, 2017 APPROVED BY COMMITTEE: October 13, 2017

Sub. to Exec. Comm. October 27, 2017 Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEMS _____

Members Present: Rais Ahmad, David Bermudes, Maia Beruchashvili, Michael Carter, Shartriya Collier-Stewart, Tomo Hattori, Dena Herman (Chair), Suzanne Spear

Members Absent: Joy Doan, Paula DiMarco (Sabbatical/fall semester)

Staff: Crist Khachikian (Executive Secretary), Naty Palos

I) Call to order

- Meeting called to order by D. Herman at 10:05am. D. Herman asked the committee members to introduce themselves.

II) Approval of May 12 Minutes

- May meeting minutes were approved with the following revision in Section III, Item A). *The Office of Research and Graduate Studies provided more information to the applicants than initially expected. The committee believed that only the scores would be released.*

III) Old Business

- Re-confirm resolution of release time for the Chair of the committee
D. Herman reviewed the resolution of release time with the committee to confirm that all are in agreement. All members are in favor of the resolution.
- Review resolution describing minimal expectations of committee members for 2017-2018
D. Herman reviewed the Research and Grants Committee Resolution for Minimal Expectations of Members with the committee. All members are in agreement with the expectations/resolutions.
- A conversation was brought up regarding the position of Vice Chair for the R&G committee. T. Hattori indicated that he was interested in the Vice Chair position. T. Hattori was asked if he would like to be the Vice Chair and he said yes. D. Herman motioned for a vote. Committee unanimously voted T. Hattori as Vice Chair.
- D. Herman mentioned that one of the committee members was granted sabbatical from the committee during the fall semester and if a representative from their college should attend in her place. The committee is in agreement that a representative should attend the R&G committee in the member's place so that the college will be represented in her absence.

IV) New Business

- C. Khachikian – Topics/Issues to address
C. Khachikian briefly went over some research topics/issues that he would like participation in or representation from this committee if they are interested. He mentioned there is a lot of

time spent discussing the RSCA award and very little time spent on policies, procedures, and other issues related to research.

- Indirect cost recovery. C. Khachikian mentioned that this campus does indirect cost recovery and redistribution differently from other campuses in the CSU and across the country. He said there is an ad hoc group being formed to look at indirect cost recovery and redistribution on campus, and offered this committee to have a representative be a part of this group.
- Limited submission process. C. Khachikian mentioned that we have a limited submission process on campus where there are certain opportunities where only one or two applications can be included across campus. He would like this committee to create a sub-committee of at least 3 members, to be part of the limited submission process. The sub-committee will review up to 10 or fewer proposals within a given timeframe.
- Student Research Center. A draft charter has been created for a student research center to promote, encourage, and increase the number of undergrad and graduate students who are involved in research creative activities across campus to support faculty and students. An ad hoc group of faculty was convened last spring, and they invited the Council for Undergraduate Research to CSUN for a one day visit to assess the status of our research activities with respect to student involvement and how to create this kind of center on campus. The draft charter went to Provost Council on September 5, and the campus has a 30-day comment period. C. Khachikian will share the draft with the committee and would like them to provide any comments and/or feedback.
- GRIF Policy. C. Khachikian mentioned that the GRIF policy will now fall under PP&R. A draft will be distributed for feedback. He would like the committee to provide feedback before it goes to PP&R and to Senate.
- C. Khachikian mentioned that he would like to create strategies, procedures, and policies to encourage more students to engage in research scholarship and creative activity, and help students graduate on time.
- C. Khachikian suggested that the role of lecturers be evaluated. Our policy indicates that lecturers can serve as PI or co-PI's on grants. He would like the committee to evaluate how lecturers should be involved in research and mentoring students.
- RSCA awards. – C. Khachikian mentioned that he would like the committee to review in detail the policies surrounding RSCA awards. There are stipulations on how the money needs to be spent. He would like the committee to evaluate and set some parameters on how funds are distributed, i.e., distribute funds to colleges and have them re-distribute to in a manner that suits and supports their college. Giving ownership of funds distribution to the college might be a positive way to encourage more involvement and be inclusive of more colleges.
- C. Khachikian asked the committee if they are willing to take on the responsibilities listed above, and they indicated their full support.
- D. Herman suggested putting together a strategic plan to support faculty research on campus with short, medium and long-term goals.
- There was a suggestion to invite a guest speaker to each committee meeting to discuss research at their college. All members agreed.

V) Adjournment

The meeting was adjourned at 11:55pm by D. Herman