

**PERSONNEL PLANNING AND REVIEW COMMITTEE
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

For September 2, 2015

Room 277 University Hall, 1:15 p.m.

1. Call to Order and Introductions
2. Approval of Minutes from May 13, 2015
3. **Executive Session:** Meeting with Dean Michael Spagna to Discuss Internal Search for Associate Dean of the Michael D. Eisner College of Education (**Time Certain: 1:30 pm**)
4. Announcements
 - A. Distribution of *Manuals*
 - B. Update on Summer Administrative Appointments
 - C. 2015-2016 Academic Calendar of Personnel Procedures
 - D. Schedule of PP&R Meetings
5. RTP “Road Shows”
6. Section 600 Searches for 2015-16
7. Extraordinary Service to Students Awards (per 20.37 of CBA)
8. Department and College Personnel Procedures
 - A. 2015-2016 Schedule of Review
 - B. Creation of Subcommittees to Review Department and College Personnel Procedures
 - C. Review of Guidelines for Review of Department and College Personnel Procedures and Guidelines for Developing/Revising Department and College Personnel Procedures
9. Review of PIF Guidelines
10. **Executive Session:** Report on Retention, Tenure, and Promotion Actions Taken 2014-2015
11. PP&R Annual Report: Matters Pending for the 2015-2016 Academic Year
 - a. e-PIFs
 - b. Emeritus Status for Lecturers
 - c. Clarify 632.4.1 and 641.2.3 related to Service Credit and Publications
 - d. Review 10-day period in RTP process per Section 612.5.2.c.(2).(a).(iii) and 706.3.1.c
 - e. Review Section 622.3.1 related to Appointment and Evaluation of Designated Academic-Administrative and Administrative Employees
 - f. Review Section 621.4.1.b related to CPC evaluation of full-time Lecturers applying for tenure-track appointments
 - g. Review Section 621.4.2 related to Department Chair evaluation of full-time Lecturers
 - h. Review and revision of Search and Screen Manuals
12. Other/New Business
13. Adjournment