

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: September 8, 2023 APPROVED BY COMMITTEE: October 13, 2023
Sub. to Exec. Comm. October 13, 2023 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Kyle Dewey, Magdy Rizk, Sung Wook Yoon, Claudia Toledo-Corral, Lynn Lampert, Yolanda Vasquez-Salgado, Connie Wong

Member(s) Absent: Chris Bolsmann, Amanda Baugh, Christoph Schaal

Staff:

Naty Palos, Charlene Manzueta

- I) **Call to order**
 - Meeting called to order by Karin Crowhurst at 10:00 a.m.

- II) **Approval of May 12, 2023, meeting minutes**
 - Minutes unanimously approved.

- III) **Announcements**
 - **Welcome to current and new committee members**
Karin Crowhurst welcomed current and new committee members and asked members to introduce themselves.

 - **Senate Executive Committee Liaison – Danielle Spratt** – will attend meeting in October.

- IV) **Ongoing Business**
 - **Further follow-up from RSCA review in April.**
Crowhurst wanted to follow-up on the discussion that took place at the May meeting regarding changes/modifications that were brought regarding the RSCA review held in April. She mentioned that at the October meeting she would like the committee to start reviewing the new RSCA RFP. She mentioned that the number of applications received in the last cycle was relatively low compared to past competitions. Charlene Manzueta mentioned that faculty can reach out to their Grants and Contracts (GC) Analysts in the research office to receive assistance prior to their submission. Manzueta will provide the webpage link to the committee which has the GC's contact information for each college. Crowhurst mentioned a suggestion made at the May meeting is to set up survey to send out to faculty about the RSCA process faculty a chance to provide feedback and if the survey should be sent out know, or after the next RSCA competition. Manzueta mentioned if the committee would like help with conducting survey process, she could reach out to Center For Assessment, Research, and Evaluation (CARE) and the committee can work with them. Committee will work on conducting the survey in the Spring because the RSCA RFP is scheduled to come out in November.

V) ***New Business***

- **Review expectations of committee members**

Crowhurst reviewed the Research and Grants Committee Resolution for Minimal Expectations of Members for AY 2023-2024 with the committee. Crowhurst asked the committee if they had any questions regarding the resolution, or suggestions for modifications. The committee agreed to the resolution as-is and approved the expectations/resolutions presented by Crowhurst for the AY 2023-2024.

- **Strategic plans for R&G Committee for this year, including lobbying for more RSCA funds and codifying IDC returns to colleges.**

Crowhurst mentioned that she has two items she would like to discuss: 1) lobbying for more RSCA funds and 2) codifying IDC returns. One of the issues that came up this past year is that the Chancellor's office gave us less money for RSCA grants than they have in the past several years. It is unclear what factors are used to calculate RSCA fund allocation to CSUN as well as the other CSUs. Usually we would receive approximately \$200,000, but in spring 2023 we received approximately \$177,000 and additional funds from the endowment were needed to maintain the number of grants awarded. Crowhurst asked the committee if they are up to lobbying for more funds, she will start looking into the process and reach out to members of CSUPERB for advice.

The second item to discuss is codify indirect cost (IDC) returns to colleges. IDCs are supplemental funds provided from certain grants (especially federal grants) that are distributed to the University for infrastructure costs. She would like to see more IDCs go back to the colleges and a current breakdown of how IDCs are spent/distributed. Crowhurst will gather information/data before the next meeting for the committee to review and continue the discussion. Crowhurst suggests creating a policy that will be sent to the Senate for review.

- **Discussion of the role of the R&G Committee in the development of the new Office for Undergraduate Research.**

Crowhurst mentioned that we have a new Office of Undergraduate Research (OUR) and the director is Dr. Gabriela Chavira. She would like to discuss how the R&G committee and OUR can interact with each other. Chavira will attend the October meeting.

VI) ***Adjournment***

- Meeting adjourned at 12:00 p.m.