

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: May 14, 2021 APPROVED BY COMMITTEE: June 4, 2021
Sub. to Exec. Comm. June 4, 2021 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS: _____

Members Present:

Karin Crowhurst (Chair), Michael Bryson, Jacob Hinkel-Lipsker, Minsung Kwon, David McCarty-Caplan, Michelle Rozic, Joanne Scillitoe, Maryam Tabibzadeh, Andrew Weiss, Ivor Weiner, Kyle Dewey

Staff:

Matthew Cahn (Executive Secretary), Charlene Manzueta, Naty Palos

Guest:

Magdy Rizk

I) Call to order

- Meeting called to order by Karin Crowhurst at 10:00 a.m.

II) Approval of March 13, 2021

- Minutes unanimously approved

III) Announcements

- **Welcome to Magdy Rizk, who is the new representative for the Mike Curb College of Arts, Media and Communication.**
Crowhurst welcomed Magdy Rizk to the committee. Rizk will be replacing Michelle Rozic and will begin his three-term beginning Fall 2021.
- **Welcome back to Karin Crowhurst, who has been re-appointed to represent the College of Science and for a second term.**
Crowhurst mentioned that she was re-nominated from her college for a second, three-year term beginning Fall 2021.
- **We are still waiting to find out who will be the new Research and Grants Committee representative from Humanities.**
Crowhurst mentioned that Christopher Higgs from Humanities will be replacing Michael Bryson. Higgs will begin his three-year term in Fall 2021.
- **Sincere thanks to Michelle Rozic and Michael Bryson for their tenure on the Research and Grants Committee for the past three years**
Crowhurst thank both Rozic and Bryson for their service and commitment to the committee.

Crowhurst mentioned that Charlene Manzueta of Research and Sponsored Programs wanted her to provide the following update from Grace Slavik from The University Corporation (TUC). TUC has been asked to update their policy and procedures on purchasing hazardous materials as part of a recent audit finding from Environmental Health and Safety. TUC would like the R&G committee to provide feedback. This will take place beginning Fall 2021.

IV) Ongoing Business

- **Logistics planning for the PI Forum to solicit input about Large Grant Policy and distribution of IDC funds**

Crowhurst reviewed with the committee the logistics of the PI forum that is scheduled to take place today at 1pm. She mentioned that she will begin the forum with a PowerPoint presentation and then everyone will go into breakout sessions. Crowhurst thanked the committee members for volunteering to assist during the forums as moderators and note taker. Another forum will take place next Friday.

Matt Cahn mentioned briefly that the new AVP for Research and Sponsored Programs will start on June 1st and as one of his first priorities he'll be assessing the Research Infrastructure within the University and to let faculty know that there will be additional opportunities for consultation and feedback.

V) New Business

- **Discussion of April grant review – what worked, what changes we might want for the future RSCA RFP and/or rubric**

Crowhurst asked if the committee would like to bring up any issues/concerns that came up during the RSCA review in April and if anyone has any thoughts/update to the rubric. The committee discussed some items such as creating a budget and schedule template. Crowhurst mentioned that approximately two years ago there was a RSCA video created for people that could not attend the workshops that were being presented by committee members to their colleagues. Crowhurst asked the members to review the video if they have time and possible modifications can be discussed at the September R&G committee meeting.

- **Discussion of priorities for next year**

Crowhurst briefly mentioned some items that will be discussed next year. These include updates to the policy regarding hazardous material purchases, the RFP for RSCA, the Jerome Richfield Scholar award, potential updates/revisions to IDC policy and possibly create another grants infrastructure program similar to the Microgrants program.

- **Election of Chair for 2021 – 2022**

Crowhurst reviewed the responsibilities of the position of Chair for the R&G committee and asked for nominations. The committee re-nominated Crowhurst and voted unanimously that she continue on for another term as Chair of the R&G committee for AY2021-2022.

Crowhurst thanked the members for their commitment to the R&G committee during the past year and for helping with the upcoming faculty forums.

VI) Adjournment

- Meeting adjourned at 11:30 a.m.