

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING April 30, 2014 APPROVED BY COMMITTEE May 7, 2014

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: John Adams, Deborah Cours, Katherine Dabbour, James Decker, Sheila Grant, Julia Heinen, Shane Frehlich, Michael Kabo, Magnhild Lien, Carrie Rothstein-Fisch, Louis Rubino, Judy Schmidt-Levy, James Solomon

Member Absent: None

Staff: William Whiting, Executive Secretary, Iliana Carvajal

1. Approval of Minutes from April 23, 2014

The Committee reviewed the minutes of April 23, 2014. The Committee acted on the following motion:

MSP: That the minutes of the meeting of April 23, 2014 be approved:

Passed unanimously.

2. Announcements

Cours and Lien announced to the Committee the recent passing of two faculty members.

3. **Executive Session:** Update on Search for Associate Vice President for Student Access and Support Services (Frehlich)

Frehlich updated the Committee on the progress of the search of the AVP for Student Access and Support Services.

4. **Executive Session:** Report by Appeal Panel and Vote on Appeal

The Committee met in Executive Session to hear the recommendations of the Subcommittee and to vote on the appeal. The Committee prepared a draft letter for the appellant.

5. Update from Subcommittee on Educational Equity Committee Policy recommendation

The Subcommittee distributed its recommended revisions to the proposed policy submitted by the Educational Equity Committee. The Committee made recommendations to the revisions proposed by the subcommittee. The Committee acted on the following motion:

MSP: That the proposed revised policy submitted by the Educational Equity Committee be brought to the Senate Executive Committee for approval.

Passed unanimously.

6. Update on e-PIF Subcommittee (Dabbour)

Dabbour reported that the e-PIF report will be presented at the Senate Executive Committee meeting on May 1, 2014 and the Faculty Senate on May 8, 2014.

7. Review of Draft 2014-2015 Academic Year Calendar of Personnel Procedures

The Committee reviewed the draft 2014-15 Academic Year Calendar of Personnel Procedures. After discussion the Committee acted on the following motion:

MSP: That the proposed 2014-15 Academic Year Calendar of Personnel Procedures be approved and brought to the Senate Executive Committee for approval.

Passed unanimously.

8. Updates on Inquiries from Departments

No updates to report.

9. Discussion of Developing a Resolution for “peer-reviewed publishing venues”

No updates to report.

10. Report from Subcommittees Reviewing Department and College Personnel Procedures

A. The Subcommittee reviewing of the Mike Curb College of Arts, Media and Communication personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the proposed personnel procedures of the Mike Curb College of Arts, Media and Communication be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

B. The Subcommittee reviewing the Department of Family and Consumer Sciences personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the proposed personnel procedures of the Department of Family and Consumer Sciences be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

- C. The Subcommittee reviewing the Department of Central American Studies Tenure Track personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the proposed Tenure Track personnel procedures of the Department of Central American Studies be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

The Subcommittee reviewing the Department of Central American Studies Lecturer personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the Lecturer personnel procedures of the Department of Central American Studies be approved.

Passed unanimously.

- D. The Subcommittee reviewing the Department of Psychology Tenure-Track personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the tenure-track personnel procedures of the Department of Psychology be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

The Subcommittee reviewing the Department of Psychology Lecture personnel procedures. After discussion, the procedures were referred back to the Department for further review.

11. Discussion of Recently Announced Positions for the Assistant Vice President of Research and the Assistant Vice President of Graduate Studies

Kabo presented issues and questions related to the ongoing searches for Assistant Vice President of Research and Assistant Vice President of Graduate Studies. The Committee decided to invite Crist Khachikian (Associate Vice President for Research and Graduate Studies) to the next meeting to discuss the issues.

12. Other Business

None.

13. Adjournment

The next meeting of the Committee is scheduled for 1:15 p.m. on May 7, 2014 in University Hall 277. The meeting was adjourned at 5:20 p.m.