

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE
MINUTES OF MEETING April 29, 2015 APPROVED BY COMMITTEE May 6, 2015

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: David Boyns, Alberto Candel, Deborah Cours, Sheila Grant, Julia Heinen, Fermin Herrera, Mara Houdyshell, Michael Kabo, Louis Rubino, Judy Schmidt-Levy, James Solomon, James Decker

Member Absent: Carrie Rothstein-Fisch

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Approval of Minutes from April 22, 2015

The Committee reviewed the minutes of April 22, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of April 22 be approved.

Approved 11-0-0.

2. Announcements

None.

3. **Executive Session:** Update on Search for Provost and Vice President for Academic Affairs (Grant and Herrera)

Grant and Herrera updated the Committee on the progress of the search for Provost and Vice President for Academic Affairs. The candidates will be coming to the campus for their on campus interviews the week of May 4-8, 2015.

4. Review of Proposed PP&R Meeting Dates for 2015-2016 AY

The Committee reviewed the draft dates for the Committee meetings for the 2015-2016 Academic Year. After discussion, the Committee acted on the following motion:

MSP: That the PP&R draft meeting dates for the 2015-16 Academic Year be approved.

Approved 12-0-0.

5. **Executive Session: Consideration of Nomination for Emeritus Status**

Grant shared with the Committee a nomination for a faculty member to receive Emeritus status.

MSP: That the following faculty member be recommended to the President for conferral of Emeritus status:

<u>Name</u>	<u>Rank</u>	<u>Years</u>	<u>Department</u>	<u>College</u>
David A. Miller	Professor	1981-2014	Chemistry & Biochemistry	CSM

Approved 12-0-0.

6. **Review of Revised Proposed Policy for Section 604 – Professional Responsibility**

Grant shared with the Committee the revisions requested by the Senate Executive Committee to the Proposed Policy for Section 604 – Professional Responsibility. This proposed policy will be presented at the Faculty Senate meeting on May 7, 2015 as an action item.

7. **Review of RTP Publication Review Advisory Memo**

Grant shared with the Committee the revisions to the RTP publication review advisory memo requested-approved by the Senate Executive Committee. After discussion, the Committee acted on the following motion:

MSP: That the revised RTP Publication Review Advisory memo be approved and will be distributed to the campus in the Fall 15 semester by the Office of Faculty Affairs.

Approved 12-0-0.

8. **Update of Criteria and Process for Implementation of CBA Article 20.37 (Assigned Time for Faculty with Exceptional Levels of Service to Students)**

Whiting updated the Committee that the deadline for faculty to submit applications for the award was on Monday, April 27 to the Office of Faculty Affairs. The Subcommittee will meet in the beginning of May to review the applications.

9. **Report from Subcommittees Reviewing Department and College Personnel Procedures**

- A. The Subcommittee reviewing the Department of Educational Leadership and Policy Studies personnel procedures discussed the proposed procedures with the Committee. The procedures were referred back to the department for clarifications.

B. The Subcommittee reviewing the Department of Finance, Financial Planning and Insurance personnel procedures for Section 600, Section 700 and Post Tenure Review discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the Department of Finance, Financial Planning and Insurance procedures for Section 600, Section 700 and Post Tenure Review be approved pending approval of amendments by the department and receipt of a clean electronic copy.

Approved 12-0-0.

C. The Subcommittee reviewing the Jewish Studies Program personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the personnel procedures for the Jewish Studies Program be approved.

Approved 12-0-0.

D. The Subcommittee reviewing the Liberal Studies Program personnel procedures discussed the proposed procedures with the Committee. The procedures were referred back to the department for clarifications.

E. The Subcommittee reviewing the College of Science and Mathematics personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the College of Science and Mathematics personnel procedures be approved pending approval by the college of editorial changes and receipt of a clean electronic copy.

Approved 11-0-0.

F. The Subcommittee reviewing the Department of History personnel procedures discussed the proposed procedures with the Committee. After discussion, the Committee acted on the following motion:

MSP: That the Department of History Section 600 and Section 700 personnel procedures be approved pending approval by the department of editorial changes and receipt of a clean electronic copy.

Approved 11-0-0.

10. Other Business

None.

11. Adjournment

The meeting was adjourned at 3:36 p.m. The next meeting of the Committee is scheduled for 1:15 p.m. on May 6, 2015 in University Hall 277.