

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE
MINUTES OF MEETING March 25, 2015 APPROVED BY COMMITTEE April 1, 2015
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM: 7

POLICY INTERPRETATION ITEM:

Members Present: David Boyns, Alberto Candel, Deborah Cours, James Decker, Sheila Grant, Julia Heinen, Fermin Herrera, Mara Houdyshell, Michael Kabo, Louis Rubino, Judy Schmidt-Levy

Member Absent: Carrie Rothstein-Fisch, James Solomon

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Approval of Minutes from March 18, 2015

The Committee reviewed the minutes of March 18, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of March 18, 2015 be approved.

Approved 9-0-2.

2. Announcements

None.

3. **Executive Session:** Update on Search for Provost and Vice President for Academic Affairs (Grant and Herrera)

Grant and Herrera updated the Committee on the progress of the search for Provost and Vice President for Academic Affairs.

4. **Executive Session:** Assignment of Appeals Subcommittees and Discussion of Appeals Process

The Subcommittees to review the appeals of candidates' college-level retention/tenure/promotion recommendations were formed. Grant discussed the schedule for review of appeals. The Subcommittee hearings will be scheduled during the week of April 13-17, 2015.

5. **Executive Session: Consideration of Nominations for Emeritus Status**

Grant shared with the Committee nominations for faculty members to receive Emeritus status.

MSP: That the following faculty members be recommended to the President for conferral of Emeritus status:

<u>NAME</u>	<u>RANK</u>	<u>YEARS</u>	<u>DEPARTMENT</u>
Adams, John P.	Professor	1989-2015	Modern & Classical Lang. & Literatures
Brown, Betty Ann	Professor	1986-2015	Art
Cook, Lynne	Professor	1980-2006	Special Education
Docan, Carol A.	Professor	1976-2015	Business Law
Ehrgott, Richard	Professor	1988-2015	Civil Engineering & Construction Management Technology
Fischbach, Ronald H.	Professor	1969-2015	Health Sciences
Gadomski, Stephen A.	Professor	1978-2015	Civil Engineering & Construction Management Technology
Gray, Glen	Professor	1988-2015	Accounting & Information Systems
Grego, Peter	Professor	1984-2015	Theatre
Hertzog, Hillary *Posthumous	Professor	1998-2014	Elementary Education
Lee, Howard B.	Professor	1990-2015	Psychology
Maddux, Thomas R.	Professor	1969-2015	History
Pellarolo, Sirena	Professor	1999-2015	Modern & Classical Lang. & Literatures
Ruiz, Raul	Professor	1972-2015	Chicana/o Studies
Shepherd-Look, Dee	Professor	1970-2015	Psychology
Squires, Richard L.	Professor	1974-2015	Geological Sciences
Stout, Gary R.	Professor	1985-2015	Accounting & Information Systems
Watkins, William	Professor	1969-2015	Mathematics
Willey, Temma M.	Professor	1982-2015	Cinema & Television Arts
Williams, Marilyn Joshua	Professor	2000-2015	Elementary Education

Approved unanimously.

6. Update of Criteria and Process for Implementation of CBA Article 20.37 (Assigned Time for Faculty with Exceptional Levels of Service to Students)

Whiting updated the Committee on the progress regarding establishing criteria and process for implementing CBA Article 20.37. The subcommittee shared with the Committee the newly revised document that included the suggested revisions from the Senate Executive Committee that met on March 12th. The Committee reviewed the updated document. After discussion the Committee agreed that the updated documents for the Criteria and Process for Implementation of CBA Article 20.37 be presented to the Senate Executive Committee at its March 26, 2015 meeting. The Committee acted on the following motion:

MSP: To approve the form and procedures and forward to the Senate Executive Committee.

Approved 11-0-0.

Five Committee members (Kabo, Rubino, Boyns, Decker, Schmidt-Levy) volunteered to serve on the evaluation subcommittee. Cours and Houdyshell volunteered to serve as alternates.

7. Discussion of Proposed Changes to Sections 600 and 700 Based on Changes in the New CSU-CFA Collective Bargaining Agreement

Whiting presented to the Committee a draft proposal for changes to Section 600 and 700 based on changes in the new CSU-CFA Collective Bargaining Agreement (2014-17). After discussion, the Committee acted on the following motion:

MSP: That the draft Committee Report of Adoption of Policy Recommendation for the changes to Section 600 and 700 mandated by revisions in the CSU-CFA Unit 3 Collective Bargaining Agreement be presented to the Senate Executive Committee at its March 26th meeting.

Approved 11-0-0.

8. **Executive Session:** Meeting with Dean Theodoulou to Discuss Internal Search for Associate Dean of the College of Social and Behavioral Sciences (Time Certain: 2:00 pm)

Dean Theodoulou met with the Committee to report on the internal search for Associate Dean of the College of Social and Behavioral Sciences and request approval of the search process. After discussion, the Committee acted on the following motion:

MSP: That the search process for the position of the Associate Dean of the College of Social and Behavioral Sciences be approved pending receipt of all appendices such as the Management Vacancy Announcement.

Approved unanimously.

9. Report from Subcommittees Reviewing Department and College Personnel Procedures

The Committee reviewed the Post Tenure Review procedures from University Counseling Services and the departments of Collection Access and Management Services, and Research Instruction and Outreach Services. After discussion, the Committee acted on the following motions:

MSP: That the Post Tenure Review procedures for University Counseling Services be approved.

Passed 10-0-0.

MSP: That the Post Tenure Review procedures for the Department of Collection Access Management Services be approved.

Passed 10-0-0.

MSP: That the Post Tenure Review procedures for the Department of Research, Instruction, and Outreach Services be approved.

Passed 10-0-0.

A. The Subcommittee reviewing the College of Science and Mathematics personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the College for further revisions.

B. The Subcommittee reviewing the Department of Finance, Financial Planning and Insurance personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the department.

C. The Subcommittee reviewing the Department of History personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department with revisions for review.

D. The Subcommittee reviewing the Department of Journalism personnel procedures discussed the proposed procedures with the Committee. The Committee made suggestions and will send the personnel procedures back to the department with editorial revisions for review. Following discussion, the Committee acted on the following motion:

MSP: That the personnel procedures for the Department of Journalism be approved as amended pending receipt of a clean electronic copy.

Approved 9-0-0.

E. The Subcommittee reviewing the Department of Theatre personnel procedures discussed the proposed procedures with the Committee. The discussion will continue at the next PP&R Committee meeting.

10. Other Business

None.

11. Adjournment

The meeting was adjourned at 4:07 p.m. The next meeting of the Committee is scheduled for 1:15 p.m. on April 1, 2015 in University Hall 277.