

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE
MINUTES OF MEETING March 18, 2015 APPROVED BY COMMITTEE March 25, 2015

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM: 5, 7

POLICY INTERPRETATION ITEM:

Members Present: David Boyns, Alberto Candel, Deborah Cours, Sheila Grant, Julia Heinen, Fermin Herrera, Mara Houdyshell, Michael Kabo, Carrie Rothstein-Fisch, Judy Schmidt-Levy, James Solomon

Member Absent: Louis Rubino, James Decker

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Approval of Minutes from March 4, 2015

The Committee reviewed the minutes of March 4, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of February 18, 2015 be approved.

Approved 10-0-0.

2. Announcements

Whiting announced that he is currently working on collecting information on Lecturer office hours for departments and colleges.

3. **Executive Session:** Update on Search for Provost and Vice President for Academic Affairs (Grant and Herrera)

Grant and Herrera updated the Committee on the progress of the search for Provost and Vice President for Academic Affairs. They shared that the search committee has received applications which will be screened and reviewed. The search committee will meet again on April 2nd and the 16th.

4. Discussion of Criteria and Process for Implementation of CBA Article 20.37 (Assigned Time for Faculty with Exceptional Levels of Service to Students)

The subcommittee members, Lou Rubino, Mara Houdyshell, and Bill Whiting (ex officio), updated the Committee on their progress regarding establishing criteria and process for implementing CBA Article 20.37. The subcommittee shared with the Committee the suggested revisions from the Senate Executive Committee that met on March 12th. The Committee reviewed and discussed the suggested revisions from the Senate Executive Committee. Whiting will make the suggested changes agreed upon by the Committee and distribute a draft document to the Committee at its next meeting.

5. Discussion of Proposed Changes to Section 604 (Professional Responsibility)

Schmidt-Levy and the subcommittee presented to the Committee a draft Committee Report of Adoption of Policy Recommendation for the changes to Section 604 on Professional Responsibility with the suggested revisions from the Senate Executive Committee that met on March 12th. The Committee reviewed the draft document and suggested some revisions. After discussion, the Committee acted on the following motion:

MSP: That the draft Committee Report of Adoption of Policy Recommendation for the changes to Section 604 on Professional Responsibility be approved as amended and presented to the Senate Executive Committee at its March 26th meeting.

Approved 11-0-0.

6. Review of RTP Publications Review

The Committee reviewed the suggested revisions to the RTP Publications letter from the Senate Executive Committee at its March 12th meeting. The Committee made some additional revisions and after discussion, acted on the following motion:

MSP: That the newly revised RTP Publication letter be presented to the Senate Executive Committee at its March 26th meeting.

Approved 11-0-0.

7. Discussion of Emeritus Status for Lecturers

The Committee discussed the option of granting Lecturers Emeritus status at the University. After discussion, Whiting agreed to present a draft proposal of the criteria, rights, privileges, and nomination process that were discussed by the Committee at a future meeting.

8. Report from Subcommittees Reviewing Department and College Personnel Procedures

A. The Subcommittee reviewing the Department of Journalism personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the Department with revisions for review.

B. The Subcommittee reviewing the Department of Educational Psychology and Counseling personnel procedures discussed the proposed procedures with the Committee. Following discussion, the Committee acted on the following motion:

MSP: That the Department of Educational Psychology and Counseling personnel procedures be approved pending amendments approved by the department and receipt of a clean electronic copy.

9. Other Business

None.

10. Adjournment

The meeting was adjourned at 4:30 p.m. The next meeting of the Committee is scheduled for 1:15 p.m. on March 25, 2015 in University Hall 277.