

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING March 5, 2014

APPROVED BY COMMITTEE March 19, 2014

Sub. to Exec. Comm. \_\_\_\_\_

Approved by Exec. Comm. \_\_\_\_\_

Sub. to Acad. Senate \_\_\_\_\_

Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Deborah Cours, Katherine Dabbour, James Decker, Sheila Grant, Julia Heinen, Shane Frehlich, Magnhild Lien, Carrie Rothstein-Fisch, Judy Schmidt-Levy, James Solomon

Member Absent: John Adams, Louis Rubino, Michael Kabo

Guest: Dean Kenneth Lord

Staff: William Whiting, Executive Secretary, Iliana Carvajal

1. Approval of Minutes from February 19, 2014

The Committee reviewed the minutes of February 19, 2014. The Committee acted on the following motion:

**MSP:** That the minutes of the meeting of February 19, 2014 be approved:

Passed 9-0-1.

2. Announcements

Grant announced an upcoming proposed policy from the Educational Equity Committee regarding Section 604.1 which will be brought to the PP&R Committee at its next meeting.

3. **Executive Session:** Update on Search for Dean of the Mike Curb College of Arts, Media, and Communication (Cours)

Cours updated the Committee on the progress of the search for the Dean of AMC.

4. **Executive Session:** Update on Search for Associate Vice President for Student Access and Support Services (Frehlich)

Frehlich updated the Committee on the progress of the search for the AVP for Student Access and Support Services. The search and screen committee had its charge meeting for the search.

5. **Executive Session:** Meeting with Dean Kenneth Lord to Request Approval for Search for Associate Dean of the College of Business and Economics (time certain: 1:30 pm)

Dean Lord met with the Committee to request approval for an internal search for the Associate Dean of the College of Business and Economics. The Committee reviewed the draft Management Vacancy Announcement and suggested changes. After discussion, the Committee acted on the following motion:

**MSP:** That the internal search for Associate Dean of the College of Business and Economics be approved.

Passed unanimously.

6. Update on e-PIF Subcommittee (Dabbour)

Dabbour reported on the progress of the draft report of the data collected from the survey from the faculty regarding pursuing the e-PIF option.

7. Update from Subcommittee on Emeritus Status for Lecturers

The subcommittee (Schmidt-Levy, Heinen, and Whiting) reported that it met with the Senate Executive Committee and with CFA representatives to collect comments regarding awarding Emeritus status to Lecturers. The Senate Executive Committee and CFA were generally in favor of awarding Emeritus status to Lecturers. The subcommittee is scheduling to meet with the Council of Chairs.

8. Updates on Inquiries from Departments

No updates to report.

9. Discussion of "Peer-Reviewed" Publishing Venues (Adams)

The discussion has been postponed to the next PP&R meeting.

10. Report from Subcommittees Reviewing Department and College Personnel Procedures

- A. The Subcommittee reviewing the College of Science and Mathematics personnel procedures discussed the proposed procedures with the Committee. Following discussion, the procedures were referred back to the College for further review.
- B. The Subcommittee reviewing the Department of Systems and Operations Management personnel procedures discussed the proposed procedures with the Committee. The Committee suggested revisions to the procedures that will be communicated to the Department Personnel Committee. After discussion, the Committee acted on the following motion:

**MSP:** That the proposed personnel procedures of the Department of Systems and Operations Management be approved pending revisions and the receipt of a clean electronic copy.

Passed unanimously.

11. Other Business

None.

12. Adjournment

The next meeting of the Committee is scheduled for 1:15 p.m. on March 19, 2014 in University Hall 277. The meeting was adjourned at 3:07 p.m.