

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
RESEARCH AND GRANTS COMMITTEE**

MINUTES OF MEETING: February 9, 2018 APPROVED BY COMMITTEE: March 9, 2018
Sub. to Exec. Comm. March 26, 2018 Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____
POLICY ITEMS _____

Members Present: Dena Herman (Chair), Rais Ahmad, Meeta Banerjee, Mariam Beruchashvili,
Michael Carter, Suzanne Spear

Members Absent: Shartriya Collier-Stewart, Tomo Hattori, Yi Ding, David Bermudes

Guest: Dean Jerry Stinner, Sheree Schrager

Staff: Crist Khachikian, Naty Palos

I) Call to order

Meeting called to order by D. Herman at 10:05 am.

II) Approval of Minutes

December 8, 2017 minutes unanimously approved

III) Guest Speaker – Time Certain 10:15 am

A. Discuss research – Dr. Jerry Stinner – Dean of College of Science and Math – The committee invited Dr. Jerry Stinner for an informal conversation regarding his perspective on undergraduate research and research activities in the College of Science and Math.

IV) Demonstration of InfoReady – Shirley Lang

S. Lang presented a InfoReady tutorial video. She mentioned that the RSCA announcement has been sent out and the deadline is February 26. All applicants will apply through InfoReady and reviewers will be given access to the applications. S. Lang mentioned that applications are starting to come in and will usually receive between 80-100 applications. S. Lang will gather the scores and provide rankings to the committee. D. Herman asked if the individual comments can be viewed. S. Lang said she can provide a spreadsheet with the comments to the committee. Committee will receive their assignments on March 2nd. D. Herman asked if each member could review their assigned applications by March 26, to allow time to review them for any questions before the April 13th ranking meeting. All members agreed.

V) Old Business

A. RSCA criteria review – D. Herman

1. Develop a structure to review responses shared with faculty applications – D. Herman mentioned that last year the comments were made available without the members knowing. She would like to discuss how to make the comments to faculty more uniform and would also like to create a language to communicate to faculty as to why they did not get funded.
2. Review of responses from query to Deans re: RSCA administration at the college level. To be discussed at a later date.

- B. Update on strategic research investments for endowment accounts – C. Khachikian
To be discussed at the May meeting.

VI) New Business

Grant-Related/Specially-Funded Instructional Faculty GRIF – C. Khachikian provided an update on GRIF. The GRIF member gets re-appointed into a new faculty status which gives them a salary augmentation between 5% - 35% and counts as their base for that year. Percentage is generally determined by how much money is available to give for GRIF salary and benefits. If you are interested in reviewing GRIF information, it is located in Section 600, under Section 652.

C. Khachikian sent out the notifications to those who qualify for GRIF, asking them to submit an application. The application is sent to the Chair, then to the Dean. The Dean submits a recommendation to the Provost, and the Provost makes the final decision. C. Khachikian mentioned that the Provost sent a letter out before the holidays stating that moving forward GRIF salary and benefits have to be funded by direct costs the faculty member brings in on the grant.

- A. Discuss creation of subcommittees: Limited submissions, IDCs, Fall 2019 (2025 Students) –
D. Herman - Discussion to continue at a later date.

- B. Demonstration of the csun.edu/faculty app – C. Khachikian –

C. Khachikian briefly presented the faculty app online to the members. All faculty members have a profile. He suggested that each member go in and find/update their profiles and explore projects in scholarship (www.csun.edu/faculty).

VII) Adjournment

Adjourned by D. Herman at 12:05 pm