

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE
MINUTES OF MEETING Feb. 4, 2015 APPROVED BY COMMITTEE Feb. 18, 2015
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM: 5

POLICY INTERPRETATION ITEM:

Members Present: David Boyns, Alberto Candel, Deborah Cours, James Decker, Sheila Grant, Julia Heinen, Mara Houdyshell, Michael Kabo, Carrie Rothstein-Fisch, Louis Rubino, Judy Schmidt-Levy, James Solomon

Member Absent: Fermin Herrera

Staff: William Whiting, Executive Secretary, Iliana Carvajal, Recording Secretary

1. Executive Session: Meeting with President Harrison regarding Search for Provost and Vice President for Academic Affairs

President Harrison met with the Committee to discuss the search for Provost and Vice President for Academic Affairs. The Committee reviewed the draft Management Vacancy Announcement. After discussion, the Committee acted on the following motion:

MSP: That the search for Provost and Vice President for Academic Affairs be approved.

Passed 9-3-0.

2. Approval of Minutes from January 21, 2015

The Committee reviewed the minutes of January 21, 2015. The Committee acted on the following motion:

MSP: That the minutes of the meeting of January 21, 2015 be approved as amended.

Passed 11-0-1.

3. Announcements

None.

4. Discussion of Draft Letter Related to Department Review of Publications

The Committee continued the discussion of the draft letter to remind departments of things they should be aware of when evaluating a potential publication venue and different resources that can help them to verify venue legitimacy. The Committee reviewed the draft letter and made suggestions. After discussion, the Committee acted on the following motion:

MSP: That the letter related to department review of publications be approved as amended and distributed to the campus.

Approved: 12-0-0.

5. Proposed change in Section 622.3.1 (Kabo)

Kabo presented proposed changes to Section 622.3.1 related to Appointment and Evaluation of Designated Academic-Administrative and Administrative Employees. After discussion, the Committee acted on the following motion:

MSP: That the present Section 622.3.1.b be moved to Section 622.3.1.c and the following be the new Section 622.3.1.b to the following:

Subordinate Academic Administrative appointed to those positions indicated in Section 622.3.1.a are subject to the same appointment and evaluation criteria as described in this section.

Approved: 10-0-2.

6. Discussion of Criteria and Process for Implementation of CBA Article 20.37 (Assigned Time for Faculty with Exceptional Levels of Service to Students)

The Committee discussed the criteria and process for implanting Article 20.37 of the CBA (Assigned Time for Faculty with Exceptional Levels of Service to Students). The Committee created a subcommittee to create processes and procedures for how the University would implement Article 20.37. The subcommittee members are Lou Rubino, Mara Houdyshell, and Bill Whiting (ex officio).

7. Report from Subcommittees Reviewing Department and College Personnel Procedures

The discussion of the following department personnel procedures was postponed to the next Committee meeting:

- A. Cinema and Television Arts
- B. Elementary Education
- C. Kinesiology
- D. Music
- E. Theatre

8. Other Business

None.

9. Adjournment

The meeting was adjourned at 3:20 p.m. The next meeting of the Committee is scheduled for 1:15 p.m. on February 18, 2015 in University Hall 277.