IS 335 Group Project Guidelines

Your team (3-4 members) can choose any Information Technology topic that is not covered (or is lightly covered) in your textbook. Cutting-edge and emerging IT is welcomed. You will write a report and create a presentation on the topic. Presentations are scheduled on the last day of class and the report is due at the time of the presentation. You will present in order by group number. The report is worth 100 points and the presentation is worth 50 points.

Your group must choose a topic by Monday, October 29th. Your professor must approve your topic so that duplicate presentations are avoided. Therefore, topics are approved on a first come, first served basis. You can email your topic or two or three to me, and I will let you know if that topic is still available.

Report Requirements:
- Cover page with the title and group member’s full names.
- Body of the report should be 4 to 6 pages double spaced with a 12 point font.
- At least 5 in-text citations in APA Style (see the APA Style guide for format).
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Presentation Requirements:
- Each team will have 20 minutes to give their presentations.
- Each group member must speak an equal amount of time.
- Each team member must be in attendance the entire class time.
- Use electronic visuals (i.e. PowerPoint) and create handouts for each class member (35).
- Do something to get the audience involved.
- Practice your presentation so that it runs smoothly.
- Speak to the audience, do not read your presentation.
- Have fun with your presentation. This is your chance to show off your hard work to your classmates!

Recommendations for getting the audience involved:
- Ask questions throughout (or at the end of the presentation) and award prizes to those students who get them right.
- Have small prizes for your classmates.
- Open your presentation with a question to the audience.
- Use a video or image to gain the audiences attention.

Each team member will have the opportunity to peer evaluate the other team members. Peer evaluation forms are due no later than the final exam.