Executive Board Members in Attendance

Robert DeFeo, President
James Finn, Vice President
Isabel Rosas, Secretary
Don Dodd, Treasurer

Board of Directors

John Ackerman
Bill Dahlquist
Ben Holder
Joe Ortiz

William Rolland Educational Institute

William Rolland   Kay Green

Director of Operations

Frank Borden

Attendees:

Pat Baker    Roger Gillis    Barney Nipp
Elizabeth Bamattre   Lee Kebler    Harry Peters
Kirk Basore    Mary Kebler    Bill Whitney
Judy Cooper    Kathy MacCauley

Please note that this list represents only those persons who voluntarily signed the attendance record.

President Robert DeFeo convened the meeting at 8:44 A.M.

Approval of the Minutes of October 8, 2003

President DeFeo stated that a copy of the amended LAFDHS October 8, 2003 Minutes were distributed by Secretary Isabel Rosas and need to be approved by the Board. The “draft” copy of the November 12, 2003 Minutes will be sent via email to the Executive Board members for review and approval at a future meeting. He asked that everyone read the LAFDHS October Minutes and provide any input.
TREASURER’S REPORT

Treasurer Don Dodd reported on the LAFDHS eight accounts. The totals are as follows:

- REGULAR SHARES/MEMBERSHIP: $18,174.32
- EDUCATIONAL FOUNDATION: 43,123.63
- ENGINE 36 FUND: 958.42
- APPARATUS ACCOUNT: 1,184.06
- SAVE FIRE BOAT 2: 3,533.24
- CHECKING: 2,489.31
- GIFT SHOP ACCOUNT: 8,880.62
- MEMORIAL FUND: 60,492.45

Treasurer Don Dodd stated that he has collected some funds over the last week, including $6,003 raised from the Holiday Boutique held last week, December 3, 2003 at the Frank Hotchkin Training Center. At this point, President DeFeo explained the tremendous efforts by Ms. June Andrade in putting together this fundraiser for the LAFDHS. It was suggested that we acknowledge Ms. Andrade with a Certificate of Appreciation and gift.

President DeFeo inquired about the amount that might be received (sometime around mid-year 2004) from the next LAFDHS Membership Payroll Deduction check that would be received from the Controller’s Office. It is estimated that the check would amount to double of last year’s check – approximately $16,000. Ms. Isabel Rosas stated the amount would double because of the greatly increased number of members signed up with the LAFDHS payroll deduction and she thanked and acknowledged Mr. Roger Gillis for his herculean effort in increasing the LAFDHS membership by, at least, 160 members.

Mr. Roger Gillis stated that he appreciated the LAFDHS acknowledgement in the “Grapevine” article regarding his efforts of increasing the LAFDHS membership. Roger also wants to acknowledge the three Battalions (Battalion 1, 4, and 5) that participated in this membership drive and recognize them in the “Grapevine”. He believes that, if they are publicly recognized, this might encourage the other Battalions and challenge them to try to exceed the Battalion 1, 4, and 5 membership numbers. It was suggested they could be offered some type of reward for raising the greatest number of LAFDHS members, perhaps a “Wall of Flame” challenge.
Ms. Kathy MacCauley noted that not all LAFDHS members are on the LAFDHS payroll deduction card plan (non-City employees and those who pay by personal check) and both she and Ms. Judy Cooper stated that they have not received a notice for membership renewal since they first joined the LAFDHS quite some time ago. Mr. Frank Borden stated that Ms. Raquel Borden is currently working on sending out renewal notices to LAFDHS members with expired memberships. However, it is a great deal of work and takes a lot of time to mail the reminders out to each of the non-payroll deduction members.

There was a great deal of discussion on LAFDHS funding, including the announcement of a potential $10,000 donation from the Los Angeles Firemen’s Relief Association (LAFRA). President DeFeo and Mrs. Liz Bamattre made a presentation to the LAFRA Board on behalf of the LAFDHS Museum and Memorial. There was a 20 to 1 vote by the LAFRA Board to donate. One of the LAFRA Board of Trustee members voted “No” to the LAFDHS donation because he believed it was illegal.

**LAFDHS Goals for 2004**

President DeFeo briefly reported on and reviewed each of the LAFDHS Goals that were discussed in great length and detail at the LAFDHS Executive Board “Retreat” Meeting that was held on Saturday, December 6, 2003. The goals are as follows:

- **Raise $2.5 million in donations and revenue** – President DeFeo stated that all LAFDHS Committee Chairpersons have been asked to put together a plan and establish a budget for their plan so that within the scope of knowing what funds the LAFDHS will have for 2004 and knowing what it’s going to cost to run the various Committee plans, the LAFDHS Executive Board can utilize the funds advantageously and maximize LAFDHS resources. To raise $2.5 million is very optimistic; however, if we only raise $1 million, that will be successful and go a long way toward our cause. It will cost approximately $360,000 to complete the LAFDHS Memorial.

President DeFeo discussed the current process the LAFDHS Memorial Committee is involved with to earn the 1% of the Fire Bond funds that are devoted to the arts. The total amount would be approximately $160,000. The LAFDHS must first go before the Public Arts Committee to submit the Memorial plans and then present to the Cultural Affairs Commission, hopefully, no later than February 2004. President DeFeo also discussed the various structural plans to move existing facilities. About four or five City departments are involved including the Department of Water and Power, Public Works Engineering, Sanitation, and Street Lighting.
LAFDHS Goals for 2004 (Continued)

- **Construct and complete Memorial Plaza by September 1st** – President DeFeo feels this is a real “linchpin” of where the LAFDHS is going to go with all other programs at the Museums. President DeFeo will also contact various State and City contractors to request donations for use of heavy equipment, and other opportunities for “free” services.

- **Increase membership to 2,000** – Outside displays have been helpful in gaining new membership, as well as help from people like Mr. Roger Gillis.

- **Develop Museum educational exhibits and program** – Mr. Bill Dahlquist’s Museum Committee will establish priorities regarding the exhibits and Mr. John Ackerman has volunteered to be a Volunteer Coordinator and reach out for more volunteers to schedule at various events and help with work needed at the Museum. He will also handle the Docent Training. The Educational Committee is meeting today to discuss a program for public outreach possibly through a LAFDHS website. R/Com has put together a website for the LAFDHS and once it goes on line, will be user friendly to educational information and LAFDHS general information.

- **Restore and repair Museum 27** – Many items were discussed regarding the work needed at the Museum.

- **Select Board of Trustees** – Mostly, an honorary, prominent position and a few members of the LAFDHS Executive Board Administrative Committee will be working on developing the criteria and parameters (President DeFeo, Vice President Finn, and Secretary Isabel Rosas). Many large public organizations that reach out for support have some type of Board of Trustees or Honorary Board.

- **Inventory and catalogue all LAFDHS items** – Involves a lot of time, money, and volunteers to work on this continuing project.

- **Preserve The Ralph J. Scott – Fireboat 2** – LAFDHS will continue to work on getting Fireboat 2 out of the water and housed properly.

- **Increase Museum attendance and charge admission** – Discussed the original plan to charge admission after the Museum was open for one year. Now, the Museum has been open for two years and the LAFDHS is still discussing the option for charging a minimal admission fee to raise much-needed Museum funds.
LAFDHS Goals for 2004 (Continued)

- **Add displays, exhibits, and apparatus to Museum** – There was discussion on the pros and cons of the exhibits at the Museums and the rotation of displays, exhibits and apparatus at the Museums.

- **Operate LAFD Museum & Memorial at Old Fire Station 27 on Saturday and Monday** – Must be determined depending on work needs and, specifically, for school children and/or senior groups, etc.

- **Operate LAFD Harbor Museum at Old Fire Station 36 on Saturday and Friday** – Must be determined depending on work needs and, specifically, for school children and/or senior groups.

- **Set up static displays at Old Fire Station 6** – The LAFDHS leases part of Old F.S. 6 and will set up independent displays at that facility, as well as continue to earn revenue for the LAFDHS through film rental fees at the site.

- **Obtain storage facilities** – Still a great need for additional storage facilities for LAFDHS memorabilia and antique apparatus.

- **Increase LAFDHS volunteers to 75** – Volunteer Coordinator will continue outreach.

- **Implement volunteer coordination and training program** – The LAFDHS Executive Board now has a Volunteer Coordinator, Mr. John Ackerman.

- **Develop and implement research library and learning center** – Due to Mr. Walt Jaeger’s stepping forward and his willingness to continue to work on the Research Library, the LAFDHS will move forward on this issue.

- **Restore equipment and artifacts** – Continue to work on restoring various apparatus and equipment. Hope to have more volunteers from the fire stations.

- **Establish quarterly events** – Currently, the following events take place at the LAFDHS Museum and Memorial throughout the year: Retirees Luncheon, Fire Service Day Breakfast, Firefighter Memorial, and Holiday event.
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LAFDHS Goals for 2004 (Continued)

- **Establish new website as information and revenue generator** – Mr. Frank Borden will continue to work with Mr. Dave Barret, of R/Com on the establishment of the LAFDHS website and cost for the program.

- **Research hiring part time staff assistant for the LAFDHS** – Mr. Frank Borden discussed the great need for the overwhelming tasks with communications and correspondence at the Museums. There are various issues to be discussed such as workers compensation and insurance coverage and other monetary requirements/restrictions. The Museums have a large administrative load and the LAFDHS will continue to research if it is a possibility to hire part-time staff, possibly on contract.

- **Establish periodic newsletter** – Mr. Bob Lee has agreed to put together a newsletter for the LAFDHS. There are many issues and information that the LAFDHS members are not aware of and the development of the newsletter that Mr. Lee will create will help in conveying this information and publicize the need and request for new Committee Chairs and Volunteers. It was pointed out by Mr. Roger Gillis that many of the LAFDHS civilian members do not receive copies of the “Grapevine” magazine and, therefore, do not receive the LAFDHS articles that are published monthly in that periodical.

**Board Membership – January 2004**

President DeFeo stated that elections would take place in June 2004.

Mr. Leonard Thompson has submitted a letter of resignation because he has not been able to participate as fully as he would like and, due to his new assignment as the Fire Department Planning Section Chief, will continue to volunteer his services as a resource at the Fire Department.

Also, Mr. Ole Olson because of his commitments and businesses is not able to participate as fully as he would like and will be submitting his letter of resignation from the LAFDHS Executive Board.

Therefore, in the interim before the June 2004 LAFDHS Executive Board elections, the LAFDHS is asking for anyone who is interested in joining the Executive Board to submit their names to the Board.
Board Membership – January 2004 (Continued)

The LAFDHS Executive Board is also looking for any member willing to volunteer as a Chairperson for our vacant committees: Archives and Inventory and Public Relations.

Also, Mr. Bob Lee, the Fundraising and Marketing Chair, does not feel this committee is his forte and would like to leave this committee. He has done a lot of work as the Chair of the Fundraising and Marketing Committee and has not been able to make a dent in this area. Therefore, the LAFDHS also needs a new Chair for Fundraising and Marketing.

Vice President Jim Finn stated that at the LAFDHS Executive Board Retreat Meeting it was also decided to change the LAFDHS General Membership and Executive Board Meeting structure. The LAFDHS General Membership Meetings will continue to be held on the second Wednesday of every calendar month. However, the LAFDHS Executive Board Meetings will now take place the first Thursday of every other odd-numbered calendar month. However, because the first Thursday of January is New Year’s Day, the first LAFDHS Executive Board Meeting will take place on Thursday, January 9, 2004. Normally, the LAFDHS Executive Board Meeting will be held prior to each LAFDHS General Membership Meeting.

President DeFeo stated that a radio monitoring all the Los Angeles Fire Department channels would be installed at the Museum. Chief Bill Bisson will handle the communications for the Museum and the antennae for the roof. Also discussed with Chief Bisson, was the possibility of installing a public address system for the Museum, if the LAFDHS will supply all the labor for the installation of the necessary wiring.

Donation

Mr. Joe Ortiz, LAFDHS Board of Directors, stated that he received a donation check for the LAFDHS in the amount of $900 for filming that he arranged and worked on at Old Fire Station 6 this past week.

Mr. Ortiz also discussed the “Spark of Love” Toy Drive Campaign that he is working on and their procession that will take place throughout the City of Los Angeles next Saturday, December 13, 2003. He submitted the route map and stated that his fire trucks will caravan with approximately 20 to 40 people, including 12 Highway Patrol officers that will be escorting them. On their route, they have planned to stop at the LAFDHS Museum and Memorial at approximately 1:30 p.m., for 30 minutes. Mr. Ortiz requested that the Museum have a few snacks and cold drinks available to those participating in the “Spark of Love” Toy Drive Campaign Caravan.
Donation (Continued)

Mr. Joe Ortiz also presented to the LAFDHS a check for $4,500 from another film production company that he worked with another couple of days at Old Fire Station 6. The members present at the meeting applauded Mr. Ortiz for all his time and work with the film companies and their ultimate donations, totaling $5,400.

Mr. Ortiz requested that some of the donated funds be transferred into the “Apparatus Account” to help replenish some of the costs for the current LAFDHS antique apparatus restoration and upkeep costs, i.e. batteries, etc.

COMMITTEE REPORTS

Administration

Vice President Finn reported that exit and emergency lighting has been installed except for the rear stairwell. He talked with O’Brien Electric and they will be at the Museum again later in the week. Vice President Finn asked for assistance with a letter of thanks for them (O’Brien Electric) and possibly a Certificate of Appreciation for the significant expenditure they made on our behalf. The LAFDHS did not pay for any of the signage and this greatly helps with our compliance with our Certificate of Occupancy. Vice President Finn will request the Occupancy Load signage from Inspector Robert Gladden of the Fire Department’s Bureau of Fire Prevention and Public Safety office on his next visit to the Museum.

Vice President Finn also stated that the plaza in front of the Museum is being rented out for parking only to a TV production company (“The Guardian”), tonight December 10th, and tomorrow, Thursday, December 11th, for a total of $400.

The By-Laws Committee will meet soon on a Saturday during the month of December 2003 at Fire Station 29.

President DeFeo discussed the “Code of Ethics” issue. Mr. John Ackerman had previously distributed a sample copy of the Denver Fire Museum’s Code of Ethics to the LAFDHS Executive Board members. President DeFeo stated that in establishing a “Code of Ethics” for the LAFDHS, it would cover the way we operate in such areas as diversity, codes, rules, regulations, procedures and policies of the Federal and State government, as well as dealing with a moral issue. This would formalize criteria for our operations working within a “Code of Ethics”.
Administration (Continued)

Vice President Finn discussed the need to service the LAFDHS Museum fire extinguishers or purchase new fire extinguishers and he will continue to work on this matter. He also discussed a donation of a yearbook with pictures of the first 15 fire stations. He will be picking up the yearbook from an active firefighter this afternoon.

Mr. Bill Dahlquist stated that the two doors on the south side of the Museum have padlocks on them. It was stated that those doors only need to be opened when the Museum is open – only one exit is required.

Mr. Bill Whitney inquired about the possibility of having an AED (Automatic External Defibrillator) at the Museum. After discussion, it was determined that we would ask the Fire Department if this is possible.

Apparatus and Equipment

Mr. John Ackerman reported on the Heavy Utility and Rehab 60 that are in the process of going to City salvage and are being requested through City Council by the LAFDHS. He also discussed the possibility of having some of the exhibit items that are currently at the Wells Fargo building transferred to Old Fire Station 6 when the exhibit closes at Wells Fargo. He discussed creating several maps, including an 1894 and 1904 map and the possibility of having some maps made showing what the City looked like at that time and correlate where the fire stations were located and their apparatus of that era. Mr. Ackerman also discussed the ongoing restoration efforts of the Seagrave at Fire Station 49 and the Seagrave located at the Museum that Greg has begun painting white (original color). It will probably be a few months before this is completed. Also, Mr. Ackerman stated that the 1953 High Pressure Hose Wagon (Shop #720) is housed at Old Fire Station 23.

Fundraising/Marketing

There was a great deal of discussion among the LAFDHS members present regarding ideas for various ways to develop fundraising efforts.

Archives and Inventory

Mr. Walt Jaeger volunteered to Chair the Books, Magazines, and Photographs Committee and has also expressed interest in becoming the Chair of Archives and Inventory. Upon Mr. Jaeger’s approval, will be appointed by the LAFDHS President as the Chair of the Archives and Inventory Committee.
Finance

Treasurer Don Dodd discussed the donation checks that were received by Mr. Joe Ortiz and the request and possibility of placing some of these funds into the Apparatus Account.

MOTION: Ms. Isabel Rosas moved, seconded by Mr. John Ackerman that $900 be deposited into the Apparatus Account. The Motion was unanimously adopted by the members present.

Museum

Mr. Bill Dahlquist reported that he received a donation from Councilmember Tom LaBonge of a fire helmet from the Mayor’s office. It is now on display. Mr. Tom Laski donated several items, such as helmets, nozzles, books, etc., as well as a box from Mrs. Virginia Martin. All these items still need to be listed on donation sheets. At this point, President DeFeo discussed the possibility of selling some of the items that are donated to the LAFDHS and if that would be acceptable. The current donation sheet does state that items donated can be sold or exchanged. After a great deal of discussion on this item, it was agreed that, in the future, when any one donates to the LAFDHS, it must be clearly explained that their donated items may be sold or exchanged if needed.

Mr. Dahlquist reported on the yard area and the need to spray to prevent the weeds from growing before they get four feet high. There is still a missing folding white table and a screen is torn off from one of the windows.

Mr. Dahlquist recommended that Mr. Richard Yoakley’s donated items be inventoried and completed and that he receive special recognition from the LAFDHS for all of his many donations (many helmets, etc.). The items Mr. Yoakley donated should have some type of identification as well as other items received from other donators. Mr. Don Dodd stated that there was a file box full of cards of his donated items.

There was a lengthy discussion on the issue of donations to the LAFDHS. Currently, there is no one person who receives all the donations for the LAFDHS. Basically, that task falls on the LAFDHS member receiving the items. However, we do have a donator’s log book that contains the information sheets for all LAFDHS donations. Ultimately, the Archives and Inventory Committee are responsible for all donated memorabilia. It was determined today that some LAFDHS members believe it was not clearly explained to people who have already donated items to the LAFDHS that their donated items may be sold. Therefore, it is recommended that, if we sort out those donated items the LAFDHS does not wish to keep, the Archives and Inventory Committee establish contact with the donor (if possible) and let them know their donated item will be sold or not kept by the LAFDHS and ask if they want the donated item returned to them.
Museum

In the future, the LAFDHS also needs to establish a way to avoid collecting memorabilia that may not be reasonable for the LAFDHS to keep. Mr. Barney Nipp suggested that the donated LAFDHS items that we do not keep and are sorted out might be given to someone who would sell the items for the LAFDHS.

Mr. Roger Gillis volunteered to come to the Museum one day to help sort out some of the thousands of donated items. Again, it was reiterated that the original donor be contacted to let them know if the LAFDHS cannot use their donated item and inform them it will be sold or ask if they would like to take back their donation.

Mr. Lee Kebler suggested that Mr. Tom Laski has offered to create a lesson plan for the inventory plan he created for the LAFDHS.

Mrs. Mary Kebler suggested that every donor sign and/or initial on the LAFDHS official donation sheet that they have read and understand that their donated item may be sold or traded.

Mr. Roger Gillis inquired about the possibility of special recognition or displays for any donated items of LAFD Firefighters with 50 years or more of service to the City. President DeFeo stated that the LAFDHS should definitely have this type of special displays recognizing important LAFD history. Many LAFD retired members have expressed their interest in special displays and have agreed to donate specific items. It was suggested that the LAFDHS advertise in the “Grapevine” any interest for people to donate items for any specific type of memorabilia display. President DeFeo and Mr. Gillis will work on putting together a prototype display within the next three months.

Programs and Events

Mr. Frank Borden discussed immediate events that will be taking place at the LAFDHS Museums, as follows:

Saturday, December 13, 2003 – Old Fire Station 36 Open for Orientation of New Volunteers.
Wednesday, December 17, 2003 – Chief Officers’ Assoc. Mtg. @ LAFDHS Memorial & Museum
Friday, December 19, 2003 – Maytag commercial still Photo Shoot at Old Fire Station 6
Saturday, December 20, 2003 – LAFDHS Holiday Party
Saturday, December 27, 2003 – Both Museums Open

Ms. Isabel Rosas reported that Councilmember Tom LaBonge held a Neighborhood Council Meeting at the LAFDHS Museum and Memorial yesterday, Tuesday, December 9, 2003.
Programs and Events

Ms. Isabel Rosas reported that the Alisa Ann Ruch Burn Foundation Dinner that was originally scheduled for November 2003 has been rescheduled for Saturday, January 31, 2004.

Public Relations

Mr. Leonard Thompson has resigned from the LAFDHS Executive Board and the LAFDHS now needs a new Chair for the Public Relations Committee (as discussed earlier in the meeting).

Membership

Mr. Ben Holder reported that the LAFDHS has over 900 members at this time. Next year, a plan will be developed for recruitment. President DeFeo stated that the Los Angeles Fire Relief Association has offered to place a LAFDHS membership display at their office (per Dave Lowe, President of LAFRA) and, possibly, the LAFDHS might also set up a similar membership display with application forms and other LAFDHS information at the UFLAC office and the Los Angeles Fire Credit Union. Mr. Holder also reported that membership information is available at the LAFDHS displays in downtown Los Angeles.

Mr. Roger Gillis discussed the possibility of presenting an attractive plaque that can be placed on the wall of each fire station that has 100% LAFDHS membership and take the plaque around to each station as another type of challenge. This can also be advertised in a “Grapevine” article.

Mr. Lee Kebler suggested that the LAFDHS host an “Active Firefighters’ Day” similar to the “LAFD Retirees’ Luncheon. It was suggested that this event be held on a Saturday as an “Open House” and invite their families to come to the Museum for a luncheon, similar to the LAFDHS Retiree Luncheon. And, speaking of LAFD retirees, President DeFeo introduced Mr. Ken Gunderman who was visiting the Museum today and stopped in to join today’s LAFDHS meeting.

Mr. Frank Borden also reported that the LAFDHS needs get back into the system to make presentations to recruit the LAFD Firefighter “Rookie” classes for LAFDHS membership. A schedule needs to be established with volunteers to participate in this membership drive.

Education

The Education Committee will meet this afternoon, December 10th, to establish a plan for 2004.
Memorial

Ms. Elizabeth Bamattre reported that Roto Architects updated their plan and the only thing still outstanding is the fence and materials that are yet to be determined. The permitting process is continuing and they have to apply for a “B” Permit for the Storm Drain which is a little more extensive and complex than the other permits for the rest of the projects.

Chief John Duca, of the Fire Department’s Building Administration, has assisted with the Cultural Affairs process to ensure that the LAFDHS receives the Proposition F Bond 1% set-aside for art funds, totaling approximately $163,000, for the Memorial Plaza. With help from Chief Duca, they met last week with Cultural Affairs staff and received positive feedback from the Public Arts Committee staff of Cultural Affairs. Ms. Michelle Fleenor, of Councilmember LaBonge’s office, and Ms. Isabel Rosas, of Cultural Affairs, are both assisting in the process and it is hoped that they will be ready to present the Memorial Plaza plan to the Cultural Affairs Commission by the end of February 2004.

Mrs. Bamattre and Ben Holder moved the bronze statutes back from the downtown offices. On December 1, 2003, check was accepted from a downtown business (Art Resource Group) in the amount of $2,000. Ms. Bamattre reported that, to date, 511 brick pavers are sold.

Mrs. Bamattre reported that President DeFeo, Chief Duca, and others discussed how construction costs might possibly be defrayed as much as possible.

Mrs. Bamattre also reported that she asked the Fire Chief for a LAFDHS permanent display in a cabinet at the newly renovated 18th Floor offices (Fire Chief Office Lobby area), City Hall East. She believes that this will be a great way to introduce people to what is happening with the LAFDHS and recognize our work.

Grounds and Landscaping

Mr. Bill Dahlquist reported that the weeds are gone and the fence has been a great help in keeping all the trash from collecting in that area.

Old Fire Station 36 – LAFDHS Harbor Museum

Mr. Frank Borden reported that the LAFDHS Harbor Museum will be open on Saturday, December 13, 2004. There are approximately one dozen volunteers and they will receive their first orientation next Saturday. The LAFDHS Harbor Museum is a low maintenance building.
Preserve FireBoat 2 “Ralph J. Scott”

Mr. Frank Borden reported that the Port of Los Angeles’ consultants have submitted their reports that support the effort to take FireBoat 2 out of the water. The condition of FireBoat 2 is very poor and it has a potential for sinking. The Advisory Committee’s recommendation is that FireBoat 2 be removed from the water as soon as possible. The surveys have been reviewed and will meet on December 18, 2003 and make a final vote on whether FireBoat 2 should be removed from the water or not. Once this vote is taken, Chief Louis Roupoli, Committee Chair, will write a report to the Fire Department to the Fire Chief and the Fire Commission. The Fire Commission will then make their final decision at their meeting, hopefully, in January 2004.

Meetings continue to decide where FireBoat 2 will be placed if it is removed from the water. The Committee supports the proposal of having FireBoat 2 placed next to Fire Station 112.

LAFDHS By-Laws Committee

Mr. Bill Whitney, Chair of the By-Laws Committee, reported that the By-Laws Committee will be meeting within the next couple of weeks and have a draft ready for the LAFDHS Executive Board by early next month. Mr. Whitney’s goal is to have an attorney review the updated By-Laws and in place by February 2004.

Mr. Rolland discussed Mr. Ole Olson’s resignation from the LAFDHS Executive Board. However, Mr. Olson has been a cartoonist for the Grapevine throughout the years and would like to be the LAFDHS’ cartoonist and continue to create cartoons for LAFDHS articles in the Grapevine, etc. There was discussion about expanding Mr. Bob Patterson’s cartoon display here at the Museum.

Open Discussion

The LAFDHS Executive Board will be meeting on January 8, 2004, at 8:00 a.m.

The LAFDHS General Membership Meeting will be held on January 14, 2004, at 8:00 a.m.

Mr. Bill Whitney will make a presentation of the new LAFDHS By-Laws at the Executive Board Meeting on January 8, 2004.

Mrs. Liz Bamattre thanked Mr. Frank Borden for providing the refreshments for today’s meeting.
Donation of $5,000 by Mr. William Rolland to LAFDHS

President DeFeo discussed the donation of $5,000 from Mr. William Rolland to be used for the LAFDHS Holiday Party on December 20, 2003, for educational toys for children attending the event. To clarify this issue, Mr. Rolland explained that it is to be placed into the Educational Fund and sees it as an ability to buy educational toys for the children that will be coming to the Museum for the Holiday party; something educational in a toy, and must fit into the 501(C)3 donation category. After discussion, it was determined that because the LAFDHS receives free toys for the children for the Holiday party, there might be a possibility to purchase something more permanent. Mr. Dahlquist recommended a fire truck cabin similar to the one that he has seen at “Chuck E Cheese” restaurant that fits two young children at a time and has a back and forth motion.

More ideas will be explored by the Educational Committee for the utilization of Mr. Rolland’s $5,000 to the Educational Fund.

Open Discussion (Continued)

Mr. Bill Dahlquist noted that all plans for FireBoat 2 are now on disk.

Mr. William Rolland reminded the LAFDHS members that “Awards More” is still available for plaques and engraving, if needed. Company representatives of “Awards More” made a presentation at a previous LAFDHS General Membership Meeting about their products.

President DeFeo discussed the recognition on the Wall of Flame and how far along are we on that project? Mrs. Bamattre stated that this is a ten-week project that requires a deposit of half of the money, $18,000, up front. She has been working on funding for this project.

MOTION: Vice President Jim Finn moved, seconded by Mr. Ben Holder to utilize the $10,000 LAFRA donation OR funds from the sales of $500 brick pavers, whichever comes first, to fund the “Wall of Flame” project. The Motion was unanimously adopted by the members present.

Mrs. Bamattre stated that Honors for Excellence is continuing to work on the model-size statues at their own cost that will be available for the large Memorial donors, as advertised.

Mr. Bill Whitney reported that in the Los Angeles County requires an intensive education for all 2nd graders on fire safety. On another issue, on “food for thought” wanted the LAFDHS Executive Board to consider that the loss of parking when considering a fee for admission to the Museum. Mr. Whitney will move forward on the new Strategic Plan.
Open Discussion (Continued)

On Monday, December 8th, the Vine Street School with two teachers, one teacher assistant, and two classes of children (about 35 students) visited the Museum. Mr. Ben Holder, Mrs. Liz Bamattre, and Mr. Frank Borden assisted with a 1-hour and 15-minute tour that included the viewing of an All State video on “Stop, Drop, and Roll, and Fall & Crawl”. The tour went extremely well.

There has been an interest from many different schools to tour the Museum. A discussion was held on the need to devise some type of educational system for educational tours for school children along with a fee structure for this type of educational program.

**MOTION:** Treasurer Don Dodd moved, seconded by Vice President Jim Finn to approve the October 8, 2003 Minutes. The Motion was unanimously adopted by the members present.

Adjournment

**MOTION:** Mr. Bill Dahlquist moved, seconded by Ms. Isabel Rosas, to adjourn the Meeting. The Motion was unanimously adopted by the members present and the meeting was adjourned at 11:55 A.M.

Next Meeting

The next LAFDHS General Membership Meeting will be held on Wednesday, January 14, 2004.

Submitted by Isabel Rosas, Secretary
LAFD Historical Society Executive Board