EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Jim Finn, Vice President
Don Dodd, Treasurer
Isabel Rosas, Secretary

BOARD OF DIRECTORS

John Ackerman
Bill Dahlquist
E. Ole Olson

DIRECTOR OF OPERATIONS

Frank Borden

ATTENDEES:

Pat Baker  Dave Cox  Alicia Mathis
Michelle Banks  Lee Kebler  Frank Manwarren
David Barrett  Mary Kebler  Barney Nipp
Kirk Basore  Tom W. Le Nay  Bernadette Pelletier
Warren Braun  Nick Livoda  Harry Peters
Judy Cooper  Kathy MacCauley  Bill Whitney

Please note that this list represents only those persons who voluntarily signed the attendance record.

Vice President Jim Finn convened the meeting at 8:30 A.M.

APPROVAL OF THE MINUTES OF SEPTEMBER 10, 2003

Vice President Jim Finn commented that not everyone has had the chance to see the Minutes and there were not enough copies to hand out at today’s meeting. Therefore, he read over the entire September Minutes.

MOTION: Isabel Rosas moved, seconded by Don Dodd, to APPROVE THE SEPTEMBER 2003 LAFDHS MEETING MINUTES. The Motion was unanimously adopted by the members present.
TREASURER’S REPORT

Mr. Don Dodd, Treasurer, reported on the LAFDHS eight accounts, which is the maximum number of accounts that the LAFDHS can have. The totals are as follows:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>REGULAR SHARES</td>
<td>$18,961.42</td>
</tr>
<tr>
<td>EDUCATIONAL FUND</td>
<td>43,051.74</td>
</tr>
<tr>
<td>ENGINE 36</td>
<td>956.82</td>
</tr>
<tr>
<td>APPARATUS</td>
<td>1,197.06</td>
</tr>
<tr>
<td>FIRE BOAT 2</td>
<td>3,351.92</td>
</tr>
<tr>
<td>CHECKING</td>
<td>7,130.27</td>
</tr>
<tr>
<td>GIFT SHOP</td>
<td>8,490.98</td>
</tr>
<tr>
<td>MEMORIAL FUND</td>
<td>44,098.71</td>
</tr>
</tbody>
</table>

Treasurer Don Dodd also reported that most of the Checking Account funds have now been spent on current bills. He also noted that four members now have separate Visa accounts for the Museum and three carry no balance and one credit card carries a balance of $776.16 that is owed. Treasurer Don Dodd announced that he will be on vacation for the next couple of weeks and will leave checks with Frank Borden in case of emergency. He reiterated that all current bills have been paid.

MOTION: Isabel Rosas moved, seconded by Don Dodd, to APPROVE THE SEPTEMBER 2003 LAFDHS TREASURER’S REPORT. The Motion was unanimously adopted by the members present.

Letter from Mr. William Rolland, The William Rolland Firefighter Educational Institute

At this time, Vice President Finn read a letter from Mr. William Rolland, dated October 7, 2003, regarding R/Com Networks proposal.

Mr. Rolland requested that this letter be read and placed verbatim into the October Meeting Minutes. The letter reads as follows:
Dear Board Members:

It is with frustration and regret that my foundation cannot support R/Com Networks proposal at this time. In a recent meeting held with William Bamattre, Fire Chief, Robert DeFeo, Assistant Chief, and member of the Educational Committee there was a tentative commitment made by Chief Bamattre that he would attempt to integrate our educational program within the department. It is felt since we do not have any full or even part time staff to initiate the program proposed by R/Com Networks, and the requirement to make a cash outlay within the next 90 days of approximately $135,000.00 would simply be repeating our past misadventure with Rise International in which all we have to show for an outlay of over $200,000.00 is CD’s and brochures. I am sure that we would all agree that this was not a good investment.

I therefore make the following three suggestions to the LAFD Historical Society Board of Directors:

1) David Barret CEO of R/Com Networks to make an effort to have those individuals and companies he claims are committed to this program to convert their commitment from “like and Kind” to $135,000.00 cash, and personnel to man the program through its infancy;

2) In lieu of the above proposal my foundation would be willing to front $135,000.00 committed to a professional fundraiser for our educational endeavors;

3) If the board in its wisdom feels strongly in endorsing R/Com’s proposal at this time, even though we have no staff or support personnel to ensure the program getting off the ground properly, then as a show of solidarity and support, my foundation would be willing to match dollar for dollar of your contribution, up to the $135,000.00 required to be paid to R/Com in the next 90 days for phase 1.

The most prudent proposal which my foundation whole heartily supports is for the William Rolland Firefighters Educational Institute commit the sum of $135,000.00 to hire a full time fundraiser acceptable to you and my foundation board.

You now have three proposals in front of you to consider, I regret I cannot attend this meeting, but would appreciate the Board’s input and response in writing.

The above letter (original) was signed by William Rolland.

This letter will be discussed later in the morning.
LAFD Committee Celebrating 25-Years of LAFD Women

Isabel Rosas introduced the Committee and stated that they are here to propose an event involving the LAFDHS Museums. Isabel Rosas then introduced the spokesperson, Captain Alicia Mathis.

Captain Alicia Mathis thanked the LAFDHS for allowing them to submit the proposal and explained that the Committee over the last year has gathered biographies and photographs of a history of women over the last 25 years. She explained that the original proposal was to include a dinner celebration at the Fire Museum. However, after discussion and meetings with Chief Robert DeFeco, President of LAFDHS, and Ms. Isabel Rosas, Secretary of the LAFDHS, the focus has changed to be more in line with the educational and outreach mission of the LAFDHS Museum with a display of photographs and biographies of women of the LAFD beginning on November 21st through December 31st of 2003. At the beginning of the year 2004, the display would then move to the LAFDHS Harbor Museum.

The unveiling of the display would include a Press Conference with dignitaries. She presented a sample of the biographies and photographs of some of the LAFD women and their accomplishments over the years.

Basically, the proposal is two fold: 1) To provide an opportunity for the public to come to the Museum to view the photographic display of LAFD Women; and, 2) To commemorate the LAFD Women over the last 25 years. She handed out a document explaining the event proposed for November 21, 2003.

Question: How many posters?
Answer: Currently, there are a total of 15 photographic poster displays with more in the works.

Question: The LAFDHS Museum is only open on Saturdays, does that impact the short-term display time?
Answer: The display will continue at different venues throughout 2004.

Question: Is this a recruitment effort?
Answer: No. Past events of the 25-Year Celebration of LAFD Women have included recruitment aspects. However, this event is to highlight the history and accomplishments of the LAFD Women over the last 25 years and not a specific recruitment effort.
LAFD Committee Celebrating 25-Years of LAFD Women (Continued)

There was an additional proposal by LAFDHS Board members to have the LAFD women participate at the event with demonstrations and be available to explain the display. The LAFD Committee of the 25-Year Celebration of LAFD Women will plan this aspect out.

**MOTION:** Isabel Rosas moved, seconded by Don Dodd, to **APPROVE THE LAFD COMMITTEE OF THE 25-YEAR CELEBRATION OF LAFD WOMEN AT THE LAFDHS MUSEUMS.** After a thorough discussion and several suggestions, the Motion was unanimously adopted by the members present.

**Administration**

Vice President Jim Finn reported that the gift shop totals for the month of September is $2,551.69.

Vice President Finn has had further discussion with a representative from Steve O’Brien Electric. They are helping us out with the emergency lighting and exit signs for the Museum and suggested that some of the work be done by our members so that they will not have to spend so much time at the Museum, thus, reducing the cost. That work has been completed and we are now ready for the installation of the signs. They will provide us with all of the signs and Vice President Finn will finish up with the electrical. Most of the work is done.

**Apparatus and Equipment**

Mr. John Ackerman reported that the Heavy Utility 1974 MAC is coming up for salvage and he will be trying to acquire that apparatus so the LAFDHS Museum will have our own. As mentioned a few months ago by President De Feo, the 1941 MAC Water Tender is available in Santa Clara County and President De Feo stated that he would make room in his yard for this apparatus. Last Monday night, Mr. Ackerman gave a tour for a group of architectural design students who had a project of looking at the Museum top floor as an artist’s loft type of building. They enjoyed the building.

Mr. Ackerman is currently working on storyboards to describe the Steamer and how it works. Also, when Judy Cooper and John Ackerman visited the Alamo they picked up a sheet that a docent there had put together that includes a diagram of the artifacts in the Alamo. On Saturday morning, Liz Bamattre and John Ackerman discussed and came up with an idea to do a drawing on two sheets of 24 items, 12 on each sheet. Liz Bamattre is taking on the task of creating the drawings of firefighting equipment.
Apparatus and Equipment (Continued)

Mr. Ackerman discussed the vintage uniforms, which are slowly coming in, and Judy Cooper is also researching vintage costumes of the early fire societies (1910 dresses).

Progress ongoing on the Triple at Fire Station 49. Engine 36 program to raise funds is stuck until the LAFDHS Harbor Museum is opened. It needs to be seen to encourage donations.

Lastly, he is underway on having a series of badges (nickel-plated) prepared for the LAFD Historical Society.

Archives and Inventory

Mr. Ole Olson reported that the boxes ordered for acid free paper for the Grapevine magazines are completed and are now in the storage locker. Because of their storage in these new acid free boxes the value for this whole set of Grapevine magazines is now greater. They are also currently working on a full second set of Grapevine magazines for storage in the boxes and a third partial set is available in the hallway bookshelf of the second floor for viewing. Mr. Bill Dahlquist found two more boxes full of Grapevines that are now on top of the table in the Library. He stated that a little change was made to the Archive Room and in the Shower Room area to allow for more space and better placement of the boxes.

Finance

Treasurer Don Dodd stated there is nothing more to report. Checks are with Frank Borden for the next couple of weeks.

Museum

Mr. Bill Dahlquist stated there was a small turnout for the September 11th Memorial Service. On September 17th, all the drains on the north side of the Museum roof were identified and repaired. On September 20th, the Tractor Unit graded the same area. On September 24th the temporary fence was installed on the north side for $16 a month. Also, on September 24th, the Chief Officers’ Association met at the Fire Museum. A Memorial Committee Meeting was held at the Museum on September 27th. On October 1st, or a few days earlier, Governor Davis’ team requested the use of the Museum for a Press Conference. General Clark, Governor Davis, and Mayor Hahn, as well as UFLAC were at the Museum for this event.

On October 2nd, Phil McKay showed up to finish working on the windows. Both he and Bill Dahlquist worked on the windows and will need to continue to work on this project. It is extremely time consuming to complete all the work on these windows.
Museum (Continued)

Vice President Jim Finn commented that possibly we might recruit volunteers from the various fire stations to help with the lengthy process of completing the window project. He reported that 7 of the 28 wooden windows are completed.

Programs and Events

Ms. Isabel Rosas distributed the latest revision of the LAFDHS Master Calendar for the Fire Museum programs and events. She reported on the latest update of the Calendar which is the Alicia Ann Ruch Burn Foundation event that will take place on Saturday, November 15, 2003, beginning at 6:00 p.m. She is working directly with Kent Cullom and Rick Feiffer of the Alicia Ann Ruch Burn Foundation Board. Currently, Isabel Rosas is working with several organizations and companies that have requested utilization of the Museum and she is continuing with negotiations for terms of agreement with current requests. In the near future, the LAFDHS Master Calendar for 2004 will be created and distributed with many new events scheduled.

Frank Borden

Mr. Frank Borden, Director of Operations, reported that he would be attending a meeting of the Port of Los Angeles Community Advisory Committee. Randy Simon will be speaking on the “Ralph J. Scott” Fireboat 2.

Mr. Borden commented on a request that was made for filming at the Museum from Ms. Victoria Zane. She had talked to a few Museum members and attempted to make the filming request sound like a family deal on a Saturday morning that would not disturb the Museum functions on an “open” day. However, Mr. Borden stated that scenario was not truthful and requested that Isabel Rosas call her directly to describe the process for our Fire Museum Film Rental Agreement. Mr. Borden stated that the filming would not take place.

Isabel Rosas reminded the members that the LAFDHS has had a Film Rental Agreement document in place for over a year. This LAFDHS Film Rental Agreement was originally created for the use of Old Fire Station 6 and then, more recently, updated, revised, and edited to suit the Museum. Anyone interested in filming at the Museum should be referred to Isabel Rosas or Frank Borden. We will send anyone interested in utilizing the Museum for filming a copy of the Film Rental Agreement document for review and/or discuss the terms of agreement.
Public Relations

Mr. Frank Borden reported on a nice card that was received from the Blaze Company and commented on the one good thing that they set up for the LAFDHS for our public relations was the featured story in the Los Angeles Times (July 5, 2003) about the Fire Museum. The LAFDHS did receive excellent feedback from that news article.

Also, Frank stated that there are 8,000 Fire Museum brochures that Mr. William Rolland donated to the LAFDHS. Some of the brochures will be delivered to the FHMTC. Mr. Bill Dahlquist suggested inserting a membership application inside the brochures.

Grounds and Landscaping

Mr. Bill Dahlquist reported that Mrs. Mary Kebler, Mrs. Pat Baker, and Ms. Jennifer Finn worked all day on planting and weeding until all was completed. Also, with the new temporary fencing there are already fewer problems with trash in the area. Fire Station 27 has control of the watering in the front.

Preserve FireBoat 2 “Ralph J. Scott”

Mr. Bill Dahlquist and Mr. Frank Borden, on September 11th, attended a special tour on the Catalina Boat and $497 was raised for the LAFDHS.

On September 16th, Mr. Dahlquist met with Jones & Stokes, the people who are conducting the survey of FireBoat 2.

On September 23rd, there was a meeting at Boat 12’s.

On October 1st, Mr. Dahlquist was in Altadena to give a history of Boat 2 for Jones & Stokes.

On October 3rd, there was another tour of FireBoat 2 and another meeting that afternoon.

On November 3rd, FireBoat 2 will be hauled out of the water for inspection.

Both Mr. Dahlquist and Mr. Borden attended the Fire Commission Meeting in October and made presentations on FireBoat 2. Chief Lou Roupoli also made a presentation. The Fire Commission was given a LAFDHS FireBoat 2 package.

Mr. Bill Whitney asked if Mr. Borden had contacted Carl Terzian. Mr. Borden has not yet been in contact with Mr. Terzian but they have called each other on several occasions.
LAFDHS Harbor Museum

Mr. Frank Borden reported that there is still no telephone line at the Harbor Museum. The Department of General Services, Mr. Carlos Portillo, Supervisor, is going to begin work on the metal-frame exit doors. The LAFDHS Harbor Museum will be open no later than the beginning of the year.

Plans for 2004

The LAFDHS Executive Board will meet soon to begin working on our Plan for 2004.

Memorial Event

Ms. Isabel Rosas reported on the plans for the October 9, 2003, LAFD Memorial Event. There will be two events taking place at the Museum at the same time and Ms. Rosas is working closely with the Fire Department’s representatives on both programs. In the morning hours, approximately 7:30 a.m., Chief Bamattre will be meeting at the LAFDHS Museum with all the Southern California Region Fire Chiefs (approximately 32). Originally, Chief DeFeo indicated that he would have the street (Cole Avenue) closed for the event. However, since his absence, Chief Greg Gibson changed the plan and decided he needed the space on Cole for equipment for the Memorial. Currently, Ms. Rosas and Captain Wick, of the Community Service Unit, are working together for the Fire Chiefs’ parking at the Cinerama Dome parking lot, as well as parking for the guests of the LAFD Memorial event.

There was a great deal of discussion regarding the details for the events taking place at the LAFDHS Museum and Memorial on October 9th. The LAFDHS main focus will be to help with set up for the Memorial event, and the Fire Department Community Service Unit will focus their attention on the Fire Chief’s meeting with the Southern California Region Fire Chiefs. Isabel Rosas will continue working with the Fire Department staff on this matter.

October 11, 2003 – 2nd Year Anniversary Celebration

Frank Borden reported that this Museum event will be catered and Mrs. Diane Holder received donations from some of the area markets, etc. The food is taken care of and John Ackerman is working on the list of attendees. To date, 50 people have responded. Members of the LAFDHS will be providing some type of entertainment. Frank asked Isabel Rosas to contact Councilmember LaBonge and Councilmember Zine to invite both of them to this celebration.
Education

Mr. Frank Borden referred to the letter from Mr. William Rolland that was read earlier by Vice President Jim Finn. Frank distributed a copy of the letter to all those present and discussed the proposal from Mr. David Barret. Mr. Rolland’s letter was discussed and, in particular, the three options that he listed.

Mr. David Barret was present to answer any questions regarding this matter. He stated that the reason for his involvement with over 900 hours and $45,000 in pre-investment of money of his company was because of their expertise and position to provide a certain type of information in education and technology. Mr. Barret further stated that he felt this was a great opportunity to develop the educational institute. There was a good deal of discussion of what Rise International had developed for the LAFDHS and their proposal for future phases. This is the idea that Mr. Barret wanted to move forward on and build on to grow the LAFDHS and to generate revenue. He further discussed all the footage he has taken all over the country of other Fire Museums, etc. Mr. Barret was hoping to build a foundation working with Mr. Rolland and the LAFDHS Executive Board, as well as the Fire Department, with the educational component of the LAFDHS Fire Museum and Memorial. He stated that he wanted to be a partner with the LAFDHS. Again, the three proposals offered in Mr. Rolland’s letter were reviewed and considered not viable at this time. Mr. Barret discussed his proposed plan in detail which includes several phases as it progresses. He stated he is happy to answer any questions about the plan.

Mr. Borden asked if Mr. Barret’s donors for Phase I would be willing to continue to support. Mr. Barret stated that he has lost a donor due to inaction and they needed to reassign the money set aside. Two of the other companies involved have an arrangement that they gift they Museum and they receive tax revenue. Basically, half of the funds would have gone to licensing, installation, maintenance and support. Those items could still be delivered – content and product.

Mr. Borden discussed a possible revision to Phase I of Mr. Barret’s proposal. Also discussed was the need for more people to be involved with the Educational Institute of the LAFDHS. In the near future, the LAFDHS Executive Board will meet to discuss this entire matter further. The LAFDHS goal is to educate and gain a tax revenue.

Adjournment

MOTION: Ms. Isabel Rosas moved, seconded by John Ackerman, to adjourn the Meeting. The Motion was unanimously adopted by the members present and the meeting was adjourned at 11:10 A.M.
Next Meeting

The next meeting of the LAFDHS will be held on Wednesday, November 12, 2003.

Submitted by Isabel Rosas, Secretary
LAFD Historical Society Executive Board