EOP Events Committee
Minutes of Meeting: September 8, 2015

Members Present: Sapandeep Chadda, Lucio Simental, Leslie De Leon Tzic, Yvonne Jackson, Carolina Sevilla, Vanesa Morales and Dinah Nucum
Members Not Present: Jose Curiel

I. Meeting called to order: Approx. 11:03am
II. Continue conversation and planning for EOP Month Celebration Event:
   Tentative itinerary:
   Amplified sound: 12:00PM-2:00PM
   11AM - 1PM – Unveiling
   o Table of Refreshments
   o Printed material with information / flyer for event & teach-ins
   10 minutes – Opening remarks
   20 minutes – Welcome performance (Possible ideas: Taiko drums, Ceremonial blessing?)
   20 minutes – Teach-In (Group 1 & 2)
   15 minutes – Performance II (& small raffle)
   20 minutes – Teach-In (Group 3 & 4)
   10 minutes – Drawing (Students will receive tickets for participating at the teach-ins)

   Continuous Activities:
   Food – provided by student organizations / hot dogs provided by EOP
   Arts and crafts table
   Storm at valley state & EOP history slideshow projection

   EOP Office involvement / Volunteers
   - During the month of September
   - Set up, Food, teach-ins, Student engagement
   - Emcee needed

   Trailblazers invited:
   • Evert Ruiz
   • Adewole Umoja - “Archie Chapman”
   • Jerome Walker
   • Mike Verdugo

   Teach-in facilitators:
   • Mary Pardo
   • Archie Chapman
   • Adewole Umoja - “Archie Chapman”
   • Gina Masequesmay
   • Evert Ruiz

   Updates from Committees
   o Marketing (Sap, Lucio, Leslie)
- Material distribution
- Social Media/Website update
- Assist décor with printed/material

○ **Logistics/Décòr (Dinah, Jose, Yvonne, Carolina)**
  - Arts & Crafts booth → Button station, **2 more activities needed**
  - Updated quotes
  - Décor ideas / itemized history booth items needed

○ **Food & Entertainment (Dinah and Vanessa)**
  - Food quotes & feedback from meet the clubs day
  - Entertainment: African drums, Taiko drums or band?
  - Finalize audition day for Stepping group?, ballet folklorico, Salsa Libre, Marvin Jordan (spoken word), ask Everto Ruiz if he’d like to perform
  - Finalize drawing procedures & purchase drawing prizes. First ask for contributions from Potatoe Factory, Urbane Café and other local businesses.

○ Start creating volunteer list

### Open houses for EOP Month

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<thead>
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<th>Monday</th>
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<th>Friday</th>
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<tbody>
<tr>
<td>Sept. 21 - AMC</td>
<td>Sept. 22 - SSSP, BUS &amp; ECON, HHD</td>
<td>Sept. 23 - SCIEN &amp; MATH, SBS, ENG &amp; COMP SCI, HUMANITIES</td>
<td>Sept. 24 - ARC/EOP, EOP ADM</td>
<td>Sept. 25 - EOP OFFICE</td>
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### EOP Free Speech Event:
Wednesday, October 28th 11am-1pm
Reach out to faculty to ask them to add it to their syllabus or offer extra credit when event is here.

### Upcoming Meetings:
- Tuesday, September 15th @ 11am
- Friday, September 25th @ 10am
- Tuesday, October 13th @ 11am
- Tuesday, October 20th @ 11am
- Tuesday, October 27th @ 11am