California State University Northridge

INTERNATIONAL VISITING ACADEMICS AND PROFESSIONALS PROGRAM

Guiding Principles and Policies

What is the CSUN International Visiting Academic and Professionals Program:
An increasing number of international institutions/nations provide funding for their academics/faculty and professional to have an international experience. This kind of experience is frequently considered to be a form of professional development. The goal is to have a promising academic or other professional spend one or two semesters abroad refining English language skills, developing the start of collegial network with U.S. faculty in their field, learning the approach to teaching used in U.S. universities and/or expanding their professional skills in a given field at the advanced level.

Who is Qualified for the CSUN International Visiting Academics and Professionals Program:
Senior professionals in fields of teaching, research, and/or administration of interest to CSUN and/or academic faculty or administrators from institutions of sound academic reputation and the equal of ministry recognition in their home nation may apply to the CSUN International Visiting Academics and Professionals Program using the form and guide below (see Attachment A -- Application). The applicant must have completed university study in his/her field at the master’s degree level or above. The applicant must have a sound study plan for the duration of the proposed visit that the CSUN department, college, or administrative unit/division in question judges to be in keeping with CSUN teaching, research, and/or faculty/staff development priorities.

Required Funding and Program Costs:
The applicant must show that they have the full funding required for their complete travel to CSUN and living expenses (housing, food, and incidental expenses – a minimum of $1,500 per month) as well as the cost of programs and academic support services at CSUN currently $6,900 per semester. Applicants accepted to the program will be asked to pay this program fee before the applicant is admitted to the CSUN Visiting Academics and Professionals Program.

English Language Instruction for Visitors: Visitors who also wish to have access to English language training during their visit can have access to one class per day in the CSUN intensive English program for an additional $2,500 per term.

For visitors who wish to have individual English language tutoring and training during their visit, an instructor can be identified whom the visitor can engage for the semester (generally the minimum individual tutoring assignment for an instructor would be 100 hours per semester with a estimated cost of $75 her hour).

Applicants accepted to the program will be asked if they wish to include one or both of these English language study options in their visit and the necessary additional
arrangements will be made and additional fee will be calculated before the applicant is admitted to the CSUN Visiting Academics and Professionals Program

How Are Applicants Selected for Admission to the Program: If an applicant meets all the qualifications, demonstrates access to adequate funding to support he/her proposed visit, and has prepared a viable statement of purpose using the proposal form (Attachment A), the application will be reviewed by the chair of the department and the dean of the college in which the applicant proposes to study or by the lead of the administrative unit/division from which the applicant proposes to learn. If the chair and dean or the administrative lead as appropriate finds the proposal to be in keeping with the values and priorities, they sign the approval form accompanying the application and route it as the signature form directs.