**APPLICATION PROCESS**

**Application Due Date for Fall 2016:** April 29, 2016

*Although April 29, 2016 is the application due date, processing times for the university’s CSU-Mentor system may take up to 3-5 weeks. As such we strongly recommend that you complete Step 1 of the application process well in advance of the due date.*

**Applying to the M.A. Program in Sociology is a 2-Step Process, please use the instructions and checklist below for guidance.**

**Step 1 – Submit your Application to the University**

Go to: [http://www.csun.edu/admissions-records/apply-graduate-student](http://www.csun.edu/admissions-records/apply-graduate-student) for instructions.

- Submit your online application to the university through CSU Mentor https://secure.csumentor.edu/
- Pay the $55 application fee via CSU Mentor online.
- Have all colleges/universities (including community colleges) that you attended mail your official transcripts to CSUN Admission & Records at the address below. *If you earned your bachelor's degree from CSUN, or are currently attending CSUN, you do not need to send your official transcripts as they are all already on file at the university.*

CSUN-Admissions and Records
18111 Nordhoff Street
Northridge, CA 91330-8207

**Step 2 – Submit additional application materials required by the Sociology Program**

- **GRE (Graduate Record Exam) Scores**
  Have ETS send an official copy of your GRE scores to the university. When you take the GRE you will be able to specify where you want your scores sent. To register for the GRE go to: [https://www.ets.org/gre](https://www.ets.org/gre)

Please mail (or deliver by hand) the application materials outlined below to:
Dr. Lauren McDonald, Graduate Coordinator
Department of Sociology
California State University Northridge
18111 Nordhoff Street
Northridge, CA 91330-8318

- Written Statement of Purpose
- Unofficial Copy of your Undergraduate Transcripts
- 5-10 page Writing Sample
- Two Letters of Recommendation - include two letters of recommendation from faculty members who know your potential for graduate school. Each faculty member can provide you with the letter of recommendation in a sealed envelope with signature over seal or the faculty member can directly mail the letter of recommendation to the address above.