University 100: Announcement of Anticipated Part-Time Faculty Openings

Department: Academic First Year Experiences (University 100)

Effective Date of Appointment: Fall 2015

All part-time faculty appointments are temporary and do not confer academic rank.

Anticipated needs

Part-time lecturers: positions available for fall 2015 to teach a 3-unit section of University 100 (Freshman Seminar). Possible additional assignments available from this pool for University 100 in spring 2016.

Current Salary Range: Varies based on experience, collective bargaining agreement, and earned degrees.

Course: University 100 and University 100 Honors

Minimum Qualifications

1. Earned master's degree or equivalent
2. Prior successful college/university teaching experience
3. Written recommendations from two professional references addressing the applicant’s college teaching skills and based on direct classroom observation
4. Demonstrated ability to teach and mentor a diverse student population
5. Demonstrated ability to teach first generation, economically disadvantaged, and historically underrepresented groups in higher education
6. Demonstrated competence using Moodle to post forums and add users, links, and files
7. Availability to teach a section during CSUN prime time hours (MW or TR 8 a.m.-3:15 p.m.)
8. Willingness to participate in UNIV 100-sponsored professional development activities focused on teaching freshmen, preferably including a workshop on the CSUN campus from 10 a.m.-12 noon on either Saturday, May 9, 2015, or Monday, May 11, 2015 (choose one)

Desirable Qualifications

9. Familiarity with CSUN campus highly desirable
10. Prior experience teaching college freshmen highly desirable
11. Prior experience teaching a first-year student success course desirable
12. Interest in learning communities and/or cohorted/linked classes desirable

Application Process: Applicants must provide a current resume and a letter of interest including their email address. The resume should include degrees earned, teaching experience, related professional experience, and evidence of scholarship. The letter (1-2 pages maximum, 12 point font) should address the position qualifications listed above and should include the following information:
(a) What experience do you have teaching and mentoring a diverse student population?
(b) Briefly describe a favorite pedagogical strategy you have used in the classroom, and explain why you think it was effective.

Advice for professional references (recommenders): The personnel committee is particularly interested in each applicant’s strengths as a classroom teacher. Direct observation of the applicant’s teaching abilities offers the most persuasive evidence for claims about those skills.

(Announcement continues on p. 2)
Inquiries, applications, and recommendations should be addressed to:

Dr. Cheryl Spector, Director
Academic First Year Experiences
California State University, Northridge
18111 Nordhoff Street
Northridge, CA 91330-8370

Email inquiries and applications may be sent to: cheryl.spector@csun.edu

Application deadline: Friday, March 27, 2015 (For Academic Year 2015-2016)

Final determination of part-time teaching assignments is contingent upon student enrollment figures and funding.

General Information:


The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

As an Equal Opportunity/Affirmative Action employer, CSUN strives to create a community in which a diverse population can work, teach and learn in an atmosphere of civility and respect for the rights of each individual. We consider qualified applicants for employment without regard to race, color, religion, national origin, gender, gender identity/expression, sexual orientation, age, disability, genetic information, medical information, marital status, or veteran status. For more information about the University, check our website: http://www.csun.edu/.

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