FACULTY POSITION OPENING

Department: College of Social and Behavioral Sciences (Master of Public Administration Program)

Effective Date of Appointment: August 1, 2016 (Subject to Budgetary Approval)

Rank: Associate Professor or Full Professor with tenure; 12-month

Title: Program Director

Salary: Dependent upon qualifications

About the University:
Serving more than 42,000 students each year, CSUN is one of the largest universities in the United States, and it has an impact to match its size. Money Magazine recently named CSUN one of the top ten values in all of higher education, and the Social Mobility Index ranked CSUN fifth in the nation for elevating its students’ economic and social well-being. CSUN ranks 10th in the country in awarding bachelor’s degrees to underrepresented minority students, fifth nationally in awarding master’s degrees to Hispanic students and enrolls the largest number of deaf and hard-of-hearing students of any U.S. state university. CSUN’s 171 academic programs and engaged centers enjoy international recognition for excellence. CSUN currently partners with more than 100 institutions of higher education in 22 countries around the globe and attracts the largest international student population of any U.S. master’s level institution. Situated on a 356-acre park-like setting in the heart of Los Angeles’ San Fernando Valley, the campus features modern educational buildings and world-class LEED Gold-certified performing arts and recreational facilities recognized as among the best in the country. CSUN is designated as a Hispanic Serving Institution (HSI) and an Asian American, Native American, Pacific Islander Serving Institution (AANAPISI) and we value the diversity of all of our students and the campus community. CSUN is a welcoming university that champions accessibility, academic excellence and student success.

CSUN’s Commitment to You:
CSUN is strongly committed to achieving excellence through teaching, scholarship, active learning and diversity. Our values include a respect for all people, building alliances with the community and the encouragement of innovation, experimentation and creativity.

As an Equal Opportunity/Affirmative Action employer, CSUN strives to create a community in which a diverse population can work, teach and learn in an atmosphere of civility and respect for the rights of each individual. We consider qualified applicants for employment without regard to race, color, religion, national origin, gender, gender identity/expression, sexual orientation, age, disability, genetic information, medical information, marital status, or veteran status. For more information about the University, check our website: http://www.csun.edu

The Program and Position:
The College of Social and Behavioral Sciences invites candidates for an open position of Program Director for the Masters in Public Administration. The CSUN MPA is an interdisciplinary program that resides in the College of Social and Behavioral Sciences, and partners with the Tseng College of Graduate, International, and Mid-Career Education for implementation of a cohort-based program with sites across the Southern California basin. CSUN graduates the largest number of MPAs in California, and is the nation's third-largest MPA program, offering both face to face and online cohorts.

Working in partnership with 10 Los Angeles County agencies, eight cities and two counties outside of Los Angeles, CSUN ensures that public sector professionals possess the means to thrive in their chosen fields and within their communities. Since 1985, more than 2,000 graduates have earned their MPA degrees from CSUN. The program is designed for staff and administrators who are currently employed in the public, private or nonprofit sectors and looking to advance their careers, as well as for those seeking employment in these areas. It is also an excellent choice for professionals in other fields who are interested in transitioning to the public sector. Graduates of the program build valuable working relationships with public sector administrators, which serve them throughout their professional lives.

CSUN offers concentrations in high-growth areas of the public sector field, including:

- Health Administration online icon
- Nonprofit Sector Management online icon
- Public Sector Management and Leadership on-campus,

Each of these concentrations provide a sound theoretical foundation, practical applications and exceptional student support services.

The Program Director is the Academic Lead of the MPA Program, providing leadership, direction, and academic oversight. The Director reports directly to the Dean of the College of Social and Behavioral Sciences.
Qualifications:
Doctoral degree from an accredited doctoral program with coursework in Public Administration, Public Policy, Public Sector Management, or related field and a record of successful teaching and peer reviewed published research in a field related to Public Administration. The successful candidate will have evidence of superior communication skills, demonstrable experience in managing an academic unit of faculty and staff, and preference will be given to candidates who demonstrate significant experience with public sector organizations. The successful candidate will have already held tenure at either the associate or full professor rank at the University level and be qualified for tenure at similar rank in one of the College’s ten departments. The candidate must demonstrate the ability to work effectively with a diverse student population.

At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

Responsibilities:
CSUN is a Learning Centered University, and the MPA Program is one of the largest in the country in terms of students, off-campus cohorts, and partnerships with public agencies. The successful candidate will be expected to lead other faculty and staff in a continuous commitment to active learning, to the assessment of learning outcomes, and to the discovery and promotion of multiple pathways that will enable students to graduate in a timely fashion.

Specific responsibilities include:

- Participate in graduate teaching.
- Manage student and faculty recruitment efforts.
- Carry out program assessment.
- Administer a multidisciplinary department consisting of both tenured faculty and part-time practitioners, as well as support staff.
- Administer department budget.
- Conduct and publish research.
- Coordinate the development of curriculum.
- Establish strategic goals, objectives, and policies.
- Assure the application of new technologies to the curriculum.
- Manage alumni and external relations with government and the non-profit sector.
- Service on the College Administrative Committee.

Application Deadline:
Screening of applications will begin March 2, 2016. Priority will be given to applicants who meet the screening deadline. However, the position will remain open until filled. Applicants should submit a letter of application, curriculum vitae, and three current letters of recommendation to the address below. In later phases of the search process, applicants may be requested to provide verification of terminal degrees, licenses and certificates.

Inquiries and applications should be addressed to:

Matthew Cahn
MPA Search Committee
College of Social and Behavioral Sciences
California State University Northridge
18111 Nordhoff Street
Northridge, CA 91330-8256
(818) 677-3317
cahn@csun.edu

General Information:

The person holding this position is considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.