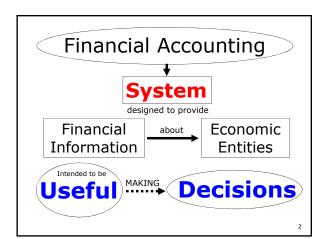
Notes

Accounting 350

SPRING 2024



INPUT • Economic Events (Transactions)	
PROCESSING • Record • Classify • Summarize	
OUTPUT • Financial Statements	
	3

CCOunting Equation A = L + SE

A = L + SE Assets

Something of value that is owned or controlled.

.

A promise to pay cash, provide goods, or perform services in the future.

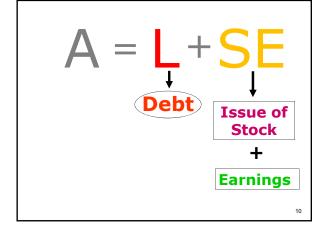
Claims against the assets.

A=L+SE

Creditors

Owners

Stockholders



Stockholders' Equity

Capital Stock

Shares of stock sold to investors who become owners (stockholders).

11

Stockholders' Equity

Retained Earnings

Total earnings from all prior years that have been retained (not distributed to stockholders as dividends).

Stockholders' Equity

Capital Stock

Retained Earnings

- + Revenues
- Expenses
- Dividends

13

Stockholders' Equity

Capital Stock Retained Earnings

- + Net Income
- Dividends

14

Corporation ← So	le Proprietorship
Retained Earnings	Capital
Capital Stock	Capital
Dividends	Drawings or Withdrawals

Revenue

measures what is



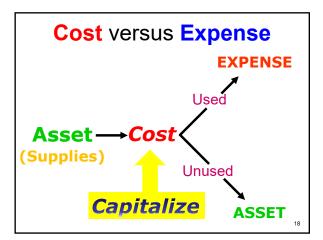
Most often the result of providing goods or services to customers.

5-Step Revenue Recognition Model (ACCT 351)

10

Expense

A **cost** that helps to produce **revenue**.



Revenue

(Measures what is earned.)

~ Creates an asset ~

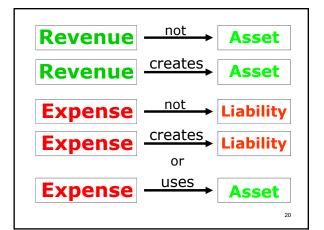
Examples: Accounts Receivable and Cash

Expense

(A cost that helps to produce revenue.)

Creates a liability or uses up an asset ~

Examples: Accounts Payable and **Cash**



Revenue

Beta performed services for \$500.

$$A = L + SE$$

$$+500$$

$$\downarrow \qquad \qquad (revenue)$$

$$Cash$$

or **Accounts Receivable**

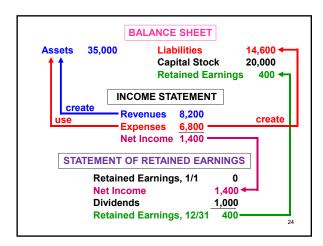
Expense

Beta received a \$200 telephone bill and paid it **upon receipt**.

22

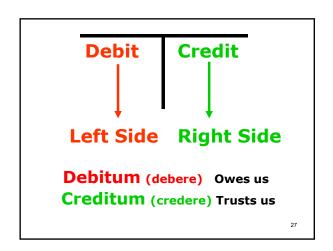
Expense

Beta received a \$200 telephone bill and paid it at the **end** of the month.



STATEMENT OF RETAINED EARNINGS	STATEMEN OWNER'S E	•.
Retained Earnings, 1/1 Net Income 1,4 Dividends 1,0 Retained Earnings, 12/31		0 1,400 <u>1,000</u> 400
		25

	A =	= L +	SE
Issued \$5,000 of capital stock.	+5,000	 	+5,000
Purchased a \$2,000 computer on credit.	+2,000	+2,000	
Received a \$500 tele		+500	-500
Performed services o account for \$3,000.	n +3,000	 	+3,000
Obtained a \$4,000 loan from the bank.	+4,000	+4,000	1
Paid telephone bill.	-500	-500	26





Luca Pacioli 15th century Italian monk

Father of Accounting

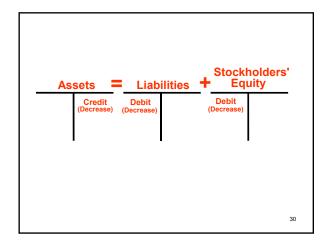
- Double-Entry Bookkeeping
- Assets/Liabilities
- Revenues/Expenses
- Trial Balance
- Accounting Equation
- Accounting Cycle
- Closing Entries

"A person should not go to sleep at night until the debits equal the credits."

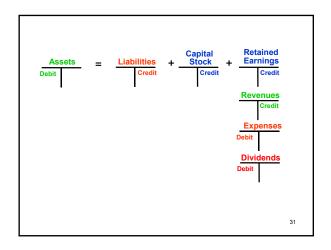
Left Side = Right Side

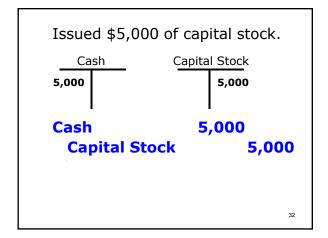
Assets = Liabilities + Stockholders' Equity

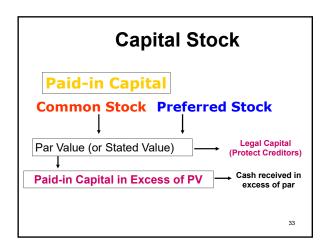
Credit (Increase) Credit (Increase)

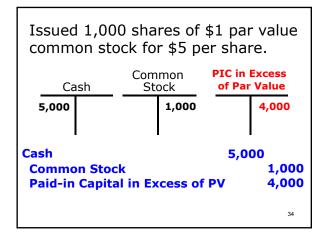


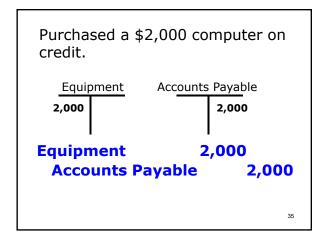
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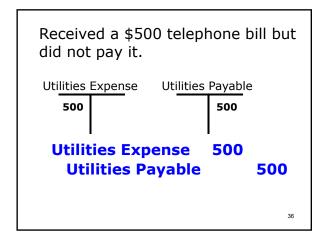




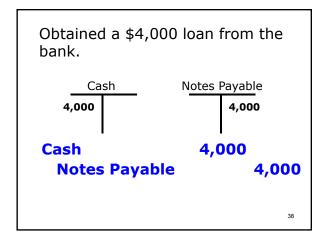


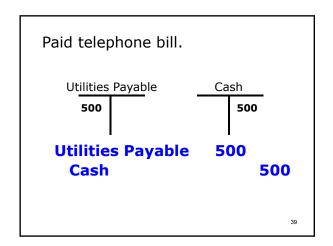












Accrual Accounting

Revenues are recorded in the period **earned**.

Expenses are **matched** to the revenues they help produce.

40

Performed \$1,000 of services in year 1. Collected \$600 in year 1 and \$400 in year 2.

Paid \$300 for supplies in year 1; used \$200 in year 1.

∼ Purchased a \$500 piece of

equipment for cash at the beginning of year 1 (useful life = 5 years).

41

Performed \$1,000 of services in year 1. Collected \$600 in year 1 and \$400 in year 2.

Year 1	Year 2
Received \$ 600	Received \$ 400
Earned \$1,000	Earned 0

<u>Year 1</u> <u>Year 2</u> Cash \$ 600 \$ 400 Accrual \$1,000 None

Year 1 Cash Accrual	
Revenues:	
Service Revenue 600 1,000	
	-
43	
Paid \$300 for supplies in year 1;	
used \$200 in year 1.	
Year 1 Year 2	-
Paid \$300 Paid 0 Used \$200 Used \$100	
Year 1 Year 2	
Cash \$300 None Accrual \$200 \$100	
Accidai \$200 \$100	
44	
Year 1 Cash Accrual	
Revenues:	-
Service Revenue 600 1,000	
Expenses:	
Supplies 300 200	

Purchased a \$500 piece of equipment for cash at the beginning of year 1 (useful life = 5 years)

$$\frac{$500}{5 \text{ years}} = $100$$

46

Purchased a \$500 piece of equipment for cash at the beginning of year 1 (useful life = 5 years)

Y	ear 1	Year 2
Paid Used	\$500 \$100	Paid 0 Used \$100
Cash Accrual	<u>Year 1</u> \$500 \$100	<u>Year 2</u> None \$100

<u>Year 1</u>	<u>Cash</u>	<u>Accrual</u>
Revenues:		
Service Revenue	600	1,000
Expenses:		
Supplies	300	200
Depreciation	500	100
Net Income	(200)	700

Depreciati Accumu				tion	100	100
Balance Sheet	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Equipment Less:	500	500	500	500	500	500
Accumulated Depreciation	100	200	300	400	500	500
Book Value	400	300	200	100	0	0
Loss = \$75 - \$100 = \$25 Gain = \$150 - \$100 = \$50 Allocate 49						

Depreciation

Expenses the cost of tangible assets.

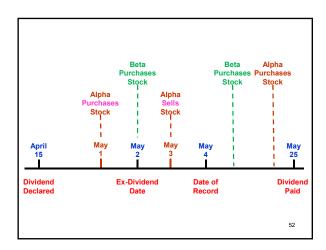
Amortization

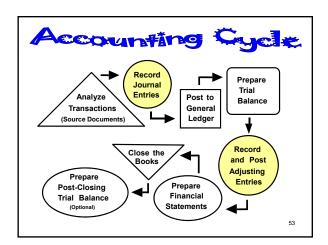
Expenses the cost of intangible assets. Examples: Copyrights, trademarks, patents.

Depletion

Expenses the cost of natural resources. Examples: Oil, gas, mining, timber.

<u>Declaration Date</u> Dividends 1 Dividends Payable	1,000
Ex-Dividend Date (2 to 4 w No entry	eeks later)
Date of Record (2 days late No entry	er)
Payment Date (2 to 4 week Dividends Payable 1 Cash	s later) .,000 1,000



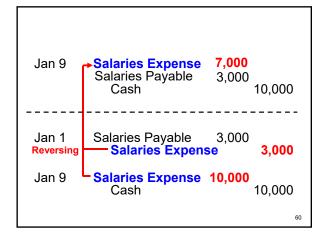


The Adjusting Process Adjusting Journal Entries (AJE)		
Accrual accounting requir be recorded in the prop		
Year 1	Year 2	
Some economic events affect more than one accounting period.		
Some economic events the transactions are required		

Deferred Accrued Revenues Revenues Earned but not yet Collected in advance collected or recorded. but not yet earned. Accrued Deferred Expenses Expenses Incurred but not yet Paid (prepaid) but not paid or recorded. yet incurred. Accrued Revenues Earned but not yet collected or recorded. Facts: On December 1, Alpha made a 60-day loan of \$5,000 to another company. Alpha will receive interest of \$100 at the end of 60 days. Interest Receivable Dec 31 50 Interest Revenue 56 Dec 31 Salaries Expense 3,000 Salaries Payable 3,000 Facts: Alpha pays employee wages of \$5,000 per week. Accrued Paychecks are issued Expenses on the 2nd and 4th Friday of each month. Incurred but not yet paid or recorded. The last payday is Friday the 26th.

М	Т	W	TH	F
22	23	24	25	26
29	30	31	1	2
5	6	7	8	9

Dec 31 AJE	Salaries Expense Salaries Payable	3,000
Jan 9	Salaries Expense Salaries Payable Cash	7,000 3,000 10,000
Use o	f reversing entries	s –
Jan 1 Reversing	Salaries Payable Salaries Expense	3,000
Jan 9	Salaries Expense Cash	10,000
		59



Facts: On December 1, Alpha rented one of its vacant warehouses to another company for 6 months at \$1,000 per month. The total rent of \$6,000 was received in advance.

Deferred Revenues

Collected in advance but not yet earned.

Dec 1 Cash 6,000

Unearned Rent Revenue 6,000

1,000 Dec 31 Unearned Rent Revenue Rent Revenue

1,000

\$1,000

Dec 31 Insurance Expense 1,000 Prepaid Insurance 1,000

Facts: On January 1, Alpha purchased a 3year insurance policy for \$3,000.

Deferred **Expenses**

Paid (prepaid) but not yet incurred.

62

Unusual AJEs (Called "Alternative Approach" in the textbook.) Prepaids initially recorded as expenses Recorded prepaid rent paid for one year on March 1. **Normal Prepaid Rent** Mar 1 12,000 Ċash 12,000 AJE required to record 10 months of rent expense is: Dec 31 **Rent Expense** 10,000 AJE 10,000 **Prepaid Rent** <u>Unusual</u> **Rent Expense** 12,000 Mar 1 12,000 Cash Dec 31 **Prepaid Rent** 2,000 **Rent Expense 2,000** 63

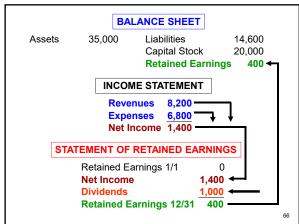
Advances initially recorded as revenues Recorded rent received in advance for one year on March 1. **Normal** Mar 1 Cash 12,000 **Unearned Rent Revenue** 12,000 AJE required to record 10 months of rent revenue is: Dec 31 **Unearned Rent Revenue** 10,000 **Rent Revenue Unusual** Mar 1 Cash 12,000 **Rent Revenue** 12,000 Dec 31 **Rent Revenue** 2,000 **Unearned Rent Revenue** 2,000

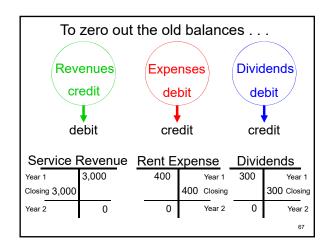
Closing Process

Permanent Temporary (Nominal)

Creates zero balances in all **temporary** accounts to begin the new accounting period.

Transfers revenues expenses, and dividends (and all other temporary accounts) into retained earnings



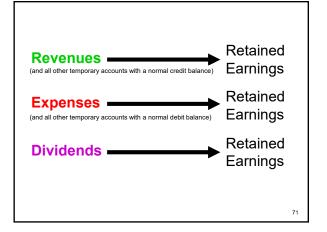


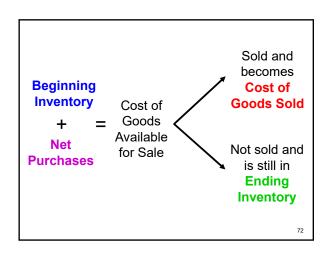
Cash	\$ 700	
Accounts Receivable	1,500	
Supplies	400	
Accounts Payable		\$ 300
Capital Stock		1,800
Retained Earnings		C
Dividends	300	
Service Revenue		3,000
Rent Expense	400	
Salaries Expense	1,000	
Utilities Expense	500	
Income Tax Expense	300	
Total	\$ 5,100	\$ 5,100

68

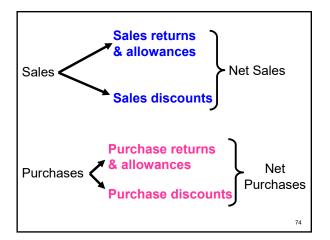
Service Revenue **Retained Earnings** 3,000 Returned Earnings 2,200 Rent Expense 400 Salaries Expense 1,000 Utilities Expense 500 Income Tax Expense 300 Retained Earnings Dividends 300 300 69

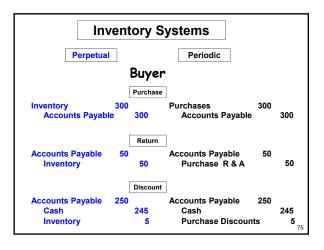
	Dataina	l F amain a		
Retained Earnings				
Expenses	2,200	3,000	Revenues	
		800	Credit Balance	
Dividends	300		Net income	
		500	Increase	
			7	





 $\begin{array}{lll} \text{Beginning inventory} & \$ \ 5,000 \\ \text{Net purchases} & \underline{20,000} \\ \text{Goods available for sale} & 25,000 \\ \text{Less: Ending inventory} & \underline{3,000} \\ \text{Cost of Goods Sold} & \$22,000 \\ \end{array}$





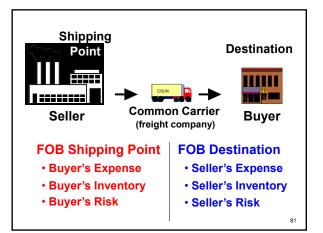
Perpetual			Periodic		
	S	Seller	•		
		Sale			
Accounts Receivable Sales	300	300	Accounts Receivable 3 Sales	800	300
Cost of Goods Sold Inventory	180	180			
		Return]		
Sales R & A Accounts Receivab	50 ole	50	Sales R & A Accounts Receivable	50	50
Inventory Cost of Goods Solo	30 d	30			
		Discount	7		
Cash	245		Cash 2	245	
Sales Discounts	5		Sales Discounts	5	
Accounts Receivab	ole	250	Accounts Receivable		250 ₇₆

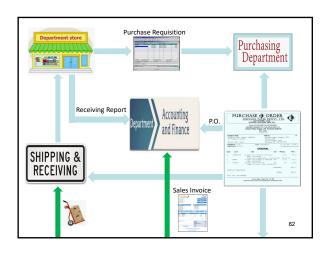
Beginning Inventory Net Purchases Cost of Goods Available Ending Inventory Cost of Goods Sold	20 70 90 30 60	+1 +1 +1	21 70 91 30 61
			77

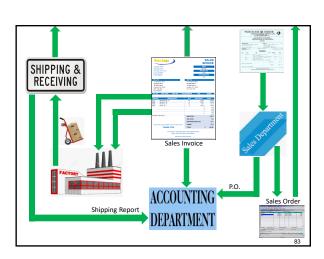
Reginning Inventory2020Net Purchases70+171Cost of Goods Available90+191Ending Inventory3030Cost of Goods Sold60+161

Beginning Inventory Net Purchases Cost of Goods Available Ending Inventory Cost of Goods Sold	20 70 90 30 60	+1 -1	20 70 90 31 59

Beginning Inventory	20		20
Net Purchases	<u>70</u>	+1	
Cost of Goods Available	90		91
Ending Inventory	<u>30</u>	+1	
Cost of Goods Sold	60		60

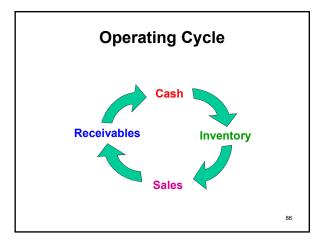






Sales Less: Sales returns and allowances Sales discounts Net sales Beginning inventory Purchases Less: Purchase returns and allowances Purchase discounts Net purchases Add: Freight-in Cost of goods available for sale Less: Ending inventory Cost of goods sold Gross profit	365 4 <u>3</u>	6 <u>4</u> 200 358 2 560 60	910 10 900 500 400
---	----------------------	-----------------------------	--------------------------------

Operating expenses			
Selling expenses			
Freight-out	10		
Advertising expense	<u>70</u>	80	
General & administrative expenses			
Depreciation expense	100		
Salaries expense	200	300	
Total operating expenses			<u>380</u>
Income from operations			20
Other revenues and gains			
Gain on sale of	20		
Interest revenue	<u>30</u>	50	
Other expenses and losses			
Loss on sale of	5		
Interest expense	<u>15</u>	20	30
Income before income taxes			50
Income tax expense			<u>10</u>
Net income			40



Current

Within one year or the normal operating cycle, whichever is longer.

Current Asset

Cash or other assets expected to be converted into cash, sold, or consumed within one year or the normal operating cycle, whichever is longer.

Current Liability

Obligations expected to be paid (liquidated) with current assets or the creation of other current liabilities within one year or the normal operating cycle, whichever is longer.

Current Ratio

Current Assets

Current Liabilities

Quick Ratio

Current Assets (minus prepaids and inventory)

Current Liabilities

Remember: Supplies are a prepaid.

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Assets

Current assets

Cash Stated value
Investment securities Securities Fair value
Accounts receivable Securities Net realizable value
Inventories Lower of cost or NRV
Prepaids (Prepaid expenses) Cost
Other current assets

Noncurrent assets

Long-term investments Property, Plant, and Equipment Intangible assets Goodwill Other noncurrent assets

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Liabilities

Current liabilities

Notes payable
Accounts payable
Salaries payable
Interest payable
Income taxes payable
Utilities payable
Unearned revenue

Current portion of long-term debt

Long-term liabilities

Notes payable Bonds payable Loans payable Deferred income taxes

Stockholders' Equity

Preferred stock Common stock Paid in capital in excess of par Retained earnings Accumulated other comprehensive income

Less: Treasury stock

Disclosure

Full Disclosure Principle

Accounting information that could influence the judgment and decisions of an informed user must be disclosed subject to the costbenefit constraint.

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Disclosure

Parenthetical notations Supporting schedules Audit report Notes

Summary of Significant Accounting Policies

(Revenue recognition, asset allocation, inventory pricing).

Marketable securities (ACCT 351)

Contingency gains and losses (ACCT 351)

Subsequent events (ACCT 351 and ACCT 460) Pension plans (ACCT 352)

Changes in stockholders' equity (ACCT 352)
Related-party transactions (ACCT 350 – Chapter 3)

Changes in accounting principles (ACCT 352)

Purchase commitments (ACCT 351)

Segment reporting (ACCT 350 – Chapter 3)

Related-Party Transactions

Disclosure of transactions with individuals or entities in which preferential treatment might exist (influence).

- Involving top management or their family.
- A business controlled by someone in top management.
- A subsidiary or parent company.
- Purchase or sale of assets below or above market value.
- Loans having below or above normal interest rates.

Segment Reporting

Disclosure of the different segments of the business.

- 10% or more of revenues, assets, or net income.
- Or 75% of total revenue is from segments.
- Disclosures should also include geographic areas and major customers (10% of revenue).

Sales Cost of goods sold Gross profit Operating expenses Income from operations

Operating

Other revenues and gains Other expenses and losses Income before income taxes Income tax expense

- Nonoperating

- Income from continuing operations
- Discontinued operations (net of taxes) **Net income**

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Discontinued Operations

Disposing of a component of a business in which the operations and cash flows can be clearly distinguished (operationally and reporting).

Represents a strategic shift that has a major impact on the operations and financial results. [Judgment]

- · Major product or service line
- · Major geographical area
- Subsidiary
- Division
- (1) Operations and cash flows of component have been (or will be within one year) eliminated.
- (2) No significant continuing involvement.

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J	_

Restaurant sells its fast food chain.

Sporting Goods Inc. sells its bicycle division.

Sells one of several manufacturing plants.

Sells manufacturing plant and outsources

Shoe manufacturer and distributor

Sells retail stores.

Sells west coast manufacturing division.

Office supplies and furniture manufacturer Sells furniture business.

Product groups (must get out of the business)

Bausch & Lomb (sold its sunglass business)

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If disposal is completed by end of year -

Report (net of taxes)

- (a) Income (loss) from DO
- (b) Gain (loss) on disposal of DO

If disposal is not completed by end of year -

Report as held-for-sale (net of taxes)

- (a) Income (loss) from DO
- (b) Impairment loss (if any)

Separate the assets/liabilities as held-for-sale

• Do not depreciate or amortize assets.

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Net of Income Taxes

Assume "income from operations" of \$300,000 and a "loss" of \$100,000.

Sales \$xxx,xxx

Cost of goods sold <u>xxx,xxx</u>

Gross profit xxx,xxx

Operating expenses xxx,xxx

Income from operations \$300,000

Other expenses and losses 100,000 X 20

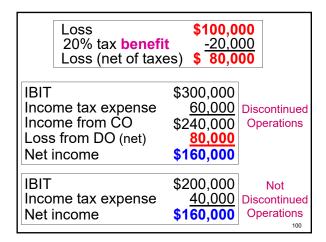
IBIT \$200,000 Income tax expense (20%) 40,000

Income tax expense (20%) <u>40,000</u>

Net income \$160,000

X 20% = \$60,000

40,000 40,000 \$160,000 Tax Benefit \$20,000



Change in Accounting Principle

- · Change from one GAAP method to another.
- New method must be preferable or required
- Disclosure note
- Retrospectively adjust financial statements
- Report the cumulative effect of net income on retained earnings prior to earliest year reported.

Example: Alpha changes from LIFO to FIFO in year 6. Alpha has been in existence for 6 years.



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Change in Accounting Estimate

- Do not restate or report cumulative effect (report prospectively)
- Disclosure note if material

Change in Reporting Entity

- · Restate prior period financial statements
- Disclosure note

Correction of Accounting Errors

- If material, make prior period adjustment to RE.
- Correct account balances
- · Restate prior period financial statements.
- Disclosure note

Comprehensive Income

All changes in stockholders' equity (net assets) except those resulting from investments by and distributions to owners.

Controlled by external market conditions, not a result of operations.

Net income

+ Other Comprehensive Income (OCI) Comprehensive Income

Net Income

Foreign Currency Translation Adjustment

Unrealized Gains/Losses on Available-for-Sale Securities

Impairment of Investment in Debt Securities Deferred Gains/Losses on Derivative Financial Instruments

Minimum Pension Liability

Comprehensive Income

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Extension of the Income Statement

Cost of goods sold
Gross profit
Operating expenses

Net income
Foreign currency translation adjustment
Unrealized gains/losses on available-for-sale securities
Impairment of investment in debt securities
Deferred gains/losses on derivative financial instruments

Comprehensive income

Income Statement

Sales Cost of goods sold

Gross profit Operating expenses

Statement of Comprehensive Income

Other comprehensive income

Anner comprehensive income
Foreign currency translation adjustment
Unrealized gains/losses on available-for-sale securities
Impairment of investment in debt securities
Deferred gains/losses on derivative financial instruments
Minimum pension liability

Comprehensive income

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<u>Cash Basis</u> versus <u>Accrual Basis</u>

Cash Basis

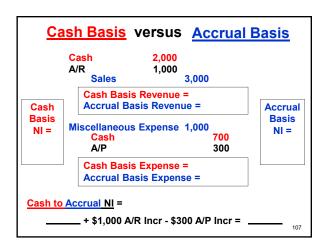
- · Revenues are recognized when cash is received.
- Expenses are recognized when cash is paid.

Accrual Basis

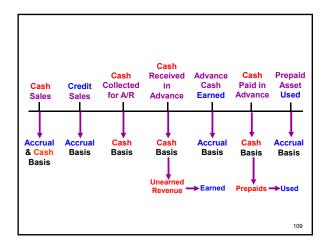
- Revenues are recognized when earned.
- Expenses are recognized when they help to produce a revenue.

7	_
	7

Cash Basis versus Accrual Basis			
Year 1	Cash Sales	100	100
rour r	Accounts Receivable Sales	ole 50	50
(Cash Basis) \$100 + \$50 A/R Incr = \$150 (Accrual Basis)			
-	Cash	120	
Year 2	Sales		120
	Cash	50	
	Accounts Rece	ivable	50
(Cash Basis) \$170 - \$50 A/R Decr = \$120 (Accrual Basis) 106			



Cash Basis Net Income → Accrual Bas	sis
	,,,
Cash Basis — Accrual Basis	
Cash Sales (Also fees and other revenues)	
Cash Expenses	
· _	
Cash Basis Accrual Basis	
Unearned Revenue (Cash received in advance)	
Credit Expenses	
Satisfying a Receivable	
Cash Basis ✓ Accrual Basis	
Credit Sales (Also fees and other revenues)	
Prepaids (Cash paid in advance)	
Satisfying a Liability (Payable)	400
Gatisty ing a Liability (Payable)	108



Assets are created by Revenues

· Cash, A/R, and other receivables

Liabilities are created by **Expenses**

• A/P and other payables

Assets are used up by Expenses

Cash, Supplies, and Inventory

Liabilities are created by receipt of Cash

• Unearned revenue and notes payable

Assets are created by payment of Cash

Supplies and inventory

110

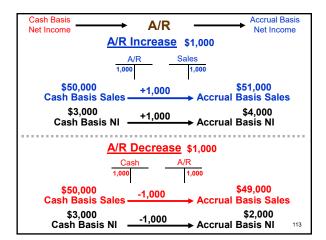
Cash Basis Net Income Changes in Current Assets & Liabilities Decreases Accrual Basis Net Income Un-expense? Removing an expense from net income. Example: Net income = \$100,000 containing an expense of \$1,000. If the \$1,000 is un-expensed, net income = ?

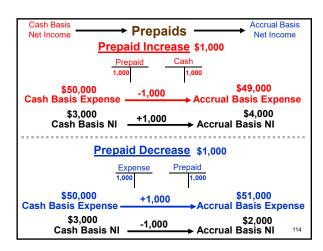
Questions to ask . . .

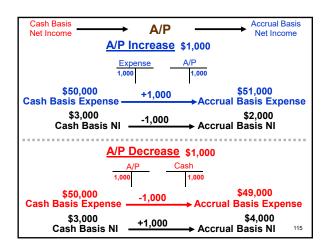
- 1. Does the CA/CL increase or decrease?
- 2. What kind of journal entry creates that increase or decrease?
- 3. Does that journal entry affect cash basis or accrual basis?

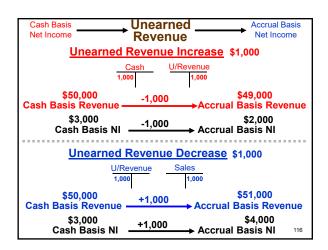
If cash basis, remove it. If accrual basis, include it.

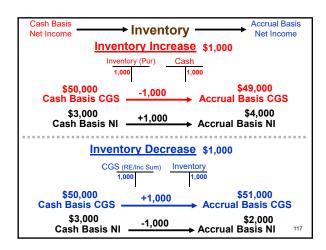
11:









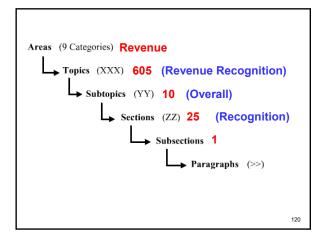


```
Cash to Accrual
        12/31/year 1 12/31/year 2 Change
                                            CGS
                                                     NI
<u>Assets</u>
Inventory $5,000
                      $6,000
                               +$1,000
                                          -$1,000 +$1,000
Liabilities
           $2,000
                      $3,000
                               +$1,000 +$1,000 -$1,000
(for inventory)
Cash paid for inventory (CGS) = $120,000
Accrual Basis CGS =
  $120,000 - $1,000 (Inv) + $1,000 (A/P) = $120,000
Cash Basis NI = $50,000
Accrual Basis NI =
  $50,000 + $1,000 (Inv) - $1,000 (A/P) = $50,000
                                                        118
```

FASB Accounting Standards Codification

The official source of authoritative, nongovernmental U.S. GAAP.

http://asc.fasb.org



In-text Citation (FASB (current year), ASC para. 605-10-25-1) or (FASB, (current year), ASC ¶ 605-10-25-1) Reference (on reference page) Financial Accounting Standards Board (FASB) (current year). Accounting Standards Codification (ASC) paragraph 683-10-25-1, Revenue Recognition — Overall — Recognition — Revenue and Gains (Retrieved (current date)) from http://asc.fasb.org.

121

During the current year, Alpha Software Company began and completed the creation of the new Houdini computer **software** program to be **sold** to customers. Alpha incurred a total project cost of \$10 million prior to marketing the software. Of this amount, \$7 million was spent creating the product design and working model of Houdini that provided certainty that the software could be produced as designed. The remaining \$3 million was spent performing final testing, debugging, minor coding adjustments, finetuning, and creating master copies. You are asked for your advice about how to account for the \$10 million of **research** and **development costs** – expense it, capitalize it, or some combination of both.

122

The computer software cost of \$7 million that is incurred prior to reaching technological feasibility should be expensed as research and development. (FASB, 20XX, ASC para. 985-20-25-1)

Technological feasibility is reached when "all planning, designing, coding, and testing activities that are necessary to establish that the product can be produced to meet its design specifications" have been completed such as creating a detailed program design or a working model and product design. (FASB, 20XX, ASC para. 985-20-25-2)

The remaining costs of \$3 million incurred after reaching technological feasibility should be capitalized. (FASB, 20XX, ASC para. 985-20-25-3)

Purpose Paragraph

You have requested that our firm provide Alpha Software Company advice about whether the costs to produce the Houdini software should be expensed or capitalized. Our recommendation is that your company should expense \$7 million in the current year as research and development, and capitalize the remaining \$3 million.

124

Supporting Paragraph

The costs Alpha incurred prior to reaching technological feasibility should be expensed and the remaining costs should be capitalized. Alpha incurred a total of \$10 million of research and development costs to produce the software. Of this amount, the \$7 million incurred to create the product design and working model of the Houdini software prior to reaching technological feasibility should be expensed in the current period. (FASB, 20XX, ASC para. 985-20-25-1)

125

Technological feasibility is reached when "all planning, designing, coding, and testing activities that are necessary to establish that the product can be produced to meet its design specifications" have been completed. (FASB, 20XX, ASC para. 985-20-25-2) The remaining costs of \$3 million incurred to perform final testing, debugging, minor coding adjustments, fine-tuning, and creating master copies should be capitalized. (FASB, 20XX, ASC para. 985-20-25-3)

Goodwill Closing Paragraph

We appreciate the opportunity to have advised you and look forward to doing so again in the future. If you have any additional questions or would like further clarification, please contact me at your convenience.

Attachments and Schedules

Include the important numbers and data in the text of the document so that the reader doesn't have to look for it in the schedule or attachment.

Letter

- Date
- Name, title and address of recipient
- Salutation
- Purpose paragraph
 - a. Briefly describe why this letter is being sent (connect to the recipient).
 - b. Identify the issue.
 - c. Provide recommendation/conclusion/advice.
- Supporting paragraph(s): The body should have one paragraph for each major issue or alternative.
 - a. 1st sentence (topic sentence) Summarize the content of the paragraph.
 - b. Explain "why" by weaving the relevant facts into your analysis.
- c. Cite sources to support your analysis.

 Goodwill closing paragraph
- Closing greeting
- Signature, name, and title

128

Letterhead FRAF First Rate Accounting Firm 12345 Audit Lane • Northridge, California 91330 • 818-677-5555 Date Name, Title, Address Salutation Purpose = Supporting | Supporting Closing Greeting Signature, Name, Title

<u>Memo</u>

- To, From, Date, Subject
- No name, title and address of recipient
- No Salutation
- Purpose paragraph
 - a. Briefly describe why this memo is being sent.
 b. Identify the issue.

 - c. Provide recommendation/conclusion/advice.
- Supporting paragraph(s): The body should have one paragraph for each major issue or alternative.
 - a. 1st sentence (topic sentence) Summarize the content of the paragraph.
 - b. Explain "why" by weaving the relevant facts into your analysis.
- c. Cite sources to support your analysis.
- Goodwill closing paragraph
- ♦ No closing greeting
 ♦ No signature, name, and title

130

Maria Cruz, Partner
Albert Ray, Staff Accountant
March 20, 20XX
Houdini Software Research for Alpha Software Company To, From, Date, Subject You requested that I research whether the costs for the Alpha Software Company to produce the Houdi software should be expensed or capitalized. My recommendation is that Alpha should expense \$7 million the current year as research and development, and capitalize the remaining \$3 million. The costs Alpha incurred prior to reaching technological feasibility should be expensed and the remaining costs should be capitalized. Alpha incurred a total of \$10 million of research and development costs to produce the software Of this amount, it be 5'million incurred to reside the product design and working model of the Houdius offware prior to reaching technological feasibility should be expensed in the current period. (FASB, 200X,ASC gars. 955-30-25-1) Supporting = Technological feasibility is reached when "all planning, designing, coding, and testing activities that are necessary to establish that the product can be produced to meet its design specifications" have been completed. (FASB_0XX_ASC pars. 985-20-25-2). The remaining costs of \$3 million incurred to perform final testing, debugging, minor coding adjustments, fine-tuning, and creating master copies should be capitalized. (FASB_20XX_ASC pars. 985-20-25-3) Supporting • Goodwill Let me know if you have any questions or would like further clarification Closing

131

Email

- Subject line: Brief description that describes the content of the email.

- No name, title and address of recipient

 Salutation
 Introductory paragraph: Only if the recipient doesn't know you or why you are writing.
- Purpose paragraph

 a. Briefly describe why this email is being sent.

 - b. Identify the issue.
 c. Provide recommendation/conclusion/advice.
- Supporting paragraph

 a. 1st sentence (topic sentence) Summarize the content of the paragraph.
 - b. "Briefly" explain your analysis (much less than for a letter or memo). c. Cite sources to support your analysis.

- Goodwill closing paragraph
 Closing greeting
 Use signature box for contact information.



	<u>Letter</u>	<u>Memo</u>	<u>Email</u>
Subject Line	None	✓	\checkmark
Recipient's Name, Title, Address	\checkmark	None	None
Salutation	\checkmark	None	Maybe
Purpose Paragraph	\checkmark	\checkmark	\checkmark
Supporting Paragraph	\checkmark	\checkmark	\checkmark
Goodwill Closing Paragraph	\checkmark	✓	✓
Closing Greeting	✓	None	✓
Signature, Name, Title	✓	None	Maybe

How to Improve Your Writing Skills

- 1. Read one good novel every three to six months.
- 2. Utilize the services at the Learning Resource Center at https://www.csun.edu/undergraduate-studies/learning-resource-center.
- 3. Obtain online help for Handout 7 writing assignment. See https://youtu.be/3ACppa0U0wc to view a tutorial about how to make an appointment for online help.

Paraphrasing

- The goal is to make it simpler and easier for the reader to understand.
- Converting someone else's words into your own.
- Even though you use your own words, you must cite the original source because it is someone else's idea, concept, or work product.

136

Spiceland, chapter 6, p. 275

According to the FASB's conceptual framework, "Revenues are inflows or other enhancements of assets of an entity or settlements of its liabilities (or a combination of both) from delivering or producing goods, rendering services, or other activities that constitute the entity's ongoing major or central operations."

In simpler terms, revenue is the inflow of cash or accounts receivable that a business receives when it provides goods or services to its customers.

137

According to the FASB's conceptual framework, "Revenues are inflows or other enhancements of assets of an entity or settlements of its liabilities (or a combination of both) from delivering or producing goods, rendering services, or other activities that constitute the entity's ongoing major or central operations."

In simpler terms, revenue is the inflow of cash or accounts receivable that a business receives when it provides goods or services to its customers.

According to the FASB's conceptual framework, "Revenues are inflows . . . [of cash or accounts receivable] of an entity or settlements of its liabilities [such as unearned revenue] . . . from delivering or producing goods, rendering services ..."

According to the FASB's conceptual framework, "[r] venues are inflows . . . [of cash or accounts receivable] of an entity or settlements of its liabilities [such as unearned revenue] . . . from delivering or producing goods, rendering services ..."

Proofreading

- Don't rely only on a spell checker.
- Check for grammar, tone, and typos.
- Have someone else read what you wrote and tell you what it means.
- Examples of how the typo of a single letter or misplaced word can change the meaning:
 - ☐ Correct: "As a result of our meeting, we are now able to prepare your financial statements by the deadline.

Error: "As a result of our meeting, we are not able to prepare your financial statements by the deadline.'

- ☐ Placement of the word "only" can give multiple meanings.
 - Maria received an offer for an internship from XYZ.
 - Only Maria received an offer for an internship from XYZ.
 - Maria only received an offer for an internship from XYZ.
 - Maria received an offer for an internship only from XYZ.

Farther (distance) & Further (additional)

- I can go much farther.
- I provided further information.

Than (more than) & Then (if . . . then)

- We studied more than they did.
- If they study, then we will also study.

imply & Infer (the speaker implies, the listener infers)

- Did the professor imply that the exam would be difficult?
- Did the students infer that the exam would be difficult?

Spell Receivable, Depreciation, & Dividend correctly. Wrong: Recievable, Depriciation, & Divident

Advise (verb) & Advice (noun) Please advise that person about the rules. I gave the person good advice. Insure (insurance) & Ensure (guarantee) & Assure (to convince) Did that insurance company insure your car? I will ensure that the door is locked. I assure you that everything is good. May (permission) & Can (physical act) May I leave the room? (Not can I leave the room?) Can I finish the marathon? (Physically able to finish?)

Principle (rule) & Principal (money or person)

Affect (verb) & Effect (noun)

- Cold winters affect the quality of grapes.
- The effect of cold winters on the quality of grapes is bad.

i.e. (saying it differently to clarify) & e.g. (for example)

- · The weather has been unusual (i.e., really hot).
- The weather has been warm (e.g., 100 degrees in March).

Who (verb follows) & Whom (follows a preposition)

- I know who is going to the concert.
- I know to whom I will give the concert tickets.

Who is saying what to Whom?

It's correct if you can substitute the following pronouns for who and whom.

(I, he, she) is (am) saying what to (me, him, her)?

143

Don't End a Sentence With a Preposition

I don't know who I'm going to give this gift to.

I don't know to whom I'm going to give this gift.

Avoid saying . . .

Basically . . . Like . . .

Ya know . . .

Uh . . . Um . . .

Whatever . . .

To be honest . . . or To tell you the truth . . .

To be candid . . . Believe me when I tell you . . .

The response to "thank you" should be "you're welcome", not "no problem."

AICPA Code of Professional Conduct

In the performance of any professional service, a member shall maintain objectivity and integrity, shall be free of conflicts of interest, and shall not knowingly misrepresent facts or subordinate his or her judgment to others.

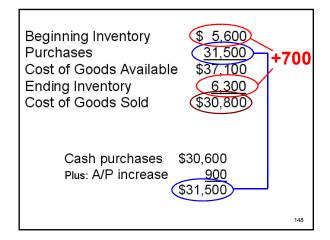
Subordinate - someone has a duty or responsibility to make a decision but lets others make it.

Objectivity - a state of mind; imposes the obligation to be impartial, intellectually honest, and free of conflicts of interest.

Integrity - a character trait that relates to honesty. Looks beyond the letter of the law to its underlying spirit.

Handout 5 Cash Basis Change Accrual Basis \$67,300 +1,700 A/R Increase \$69,000 Sales + 900 A/P Increase Cost of goods sold 30,600 30,800 - 700 Inv Increase Gross profit \$36,700 \$38,200 + 400 S/P Increase Salaries expense \$15,500 \$15,900 Supplies expense 2,500 +1,100 Supplies Decrease 3,600 +1.200 Depreciation expense 1,200 6,000 Dividends Other OE 5,500 5,500 Total expenses \$29,500 \$26,200 \$12,000 \$ 7,200 Income tax expense 3,000 Net income \$ 5.200 \$9.000

-	
	-



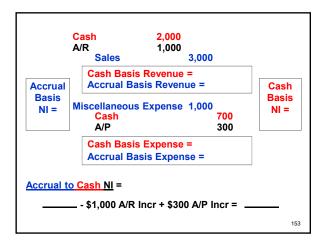
Sales Beginning inventory	\$ 5,600	\$69,000
Purchases Cost of goods available for sale Less: Ending Inventory Cost of goods sold Gross profit	31,500 \$37,100 <u>6,300</u>	30,800 \$38,200
Operating expenses: Salaries expense Supplies expense Depreciation expense	\$15,900 3,600 1,200	
Other operating expenses Total operating expenses Income before income taxes Income tax expense Net income	<u>5,500</u>	26,200 \$12,000 3,000 \$ 9,000
		149

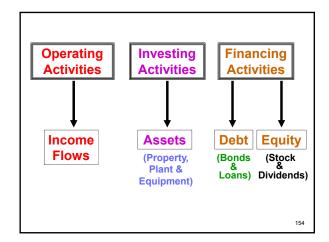
Cash		\$ 7,900
Accounts receivable		5,900
Supplies		1,000
Inventory		6,300
Equipment	\$12,000	
Less: Accumulated depreciation	<u>6,000</u>	6,000
Total assets		\$ <u>27,100</u>
Accounts payable		\$ 7,000
Salaries payable		900
Income tax payable		3,000
Total liabilities		\$10,900
Common stock		7.000
Retained earnings		9,200
Total stockholders' equity		\$1 6,200
Total liabilities and stockholders' equ	uity	\$ <u>27,100</u>

Cash Basis Net Income	\$5,200
Accounts Receivable (Inc)	+1,700
Inventory (Inc)	+ 700
Dividends	+6,000
Depreciation	- 1,200
Supplies (Dec)	- 1,100
Accounts Payable (Inc)	- 900
Salaries Payable (Inc)	- 400
Income Tax Payable (Inc)	- <u>1,000</u>
Accrual Basis Net Income	\$9,000

Statement of Cash Flows

- Ability to generate positive future net cash flows.
- Ability to meet obligations and pay dividends.
- Need for external funding.
- Reasons for differences between net income and associated cash receipts and payments.
- Assess the cash and noncash aspects of financing and investing activities.





Operating Activities

Operating activities involve the cash effects of transactions that enter into the determination of net income, such as cash receipts from sales of goods and services and cash payments to suppliers and employees for acquisitions of inventory and expenses.

155

Investing Activities

Examples of investing activities include transactions involving:

- ✓ Making and collecting loans.
- ✓ Acquiring and selling investments
- ✓ Acquiring and selling property, plant, and equipment.

Financing Activities

Typical financing activities include transactions involving:

- **☑** Obtaining capital from owners.
- ☑ Providing owners with a return on, and a return of, their investment.
- **☑** Obtaining cash from creditors.
- Repaying creditors for amounts borrowed.

157

Accrual Net Income

(revenues - expenses)

± ustm

Adjustments



Operating Cash Flows (net cash)

Net Income
→ Net Cash

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Adjustments

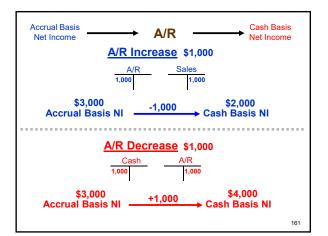
Net Income

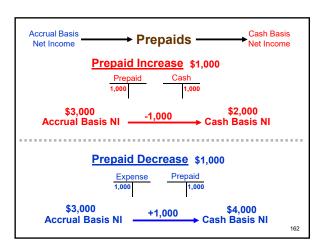
- + Depreciation and Amortization Expense
- + Losses
- Gains
- Increases in Current Assets (other than cash)
- + Decreases in Current Assets (other than cash)
- + Increases in Current Liabilities
- Decreases in Current Liabilities
- = Cash Flow from Operating Activities

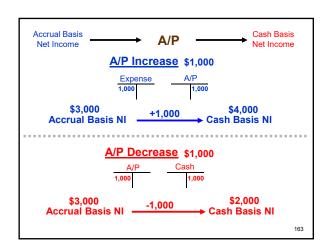
Questions to ask . . .

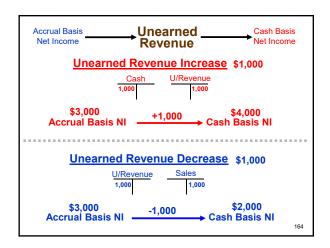
- 1. Does the CA/CL increase or decrease?
- 2. What kind of journal entry creates that increase or decrease?
- 3. Does that journal entry affect cash basis or accrual basis?

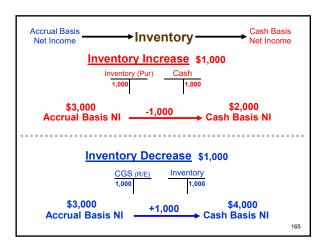
If accrual basis, remove it. If cash basis, include it.











Cash Accounts red Inventory Prepaid rent Equipment Accumulated Total assets	depreciation	\$83,000	Increase (Decrease) 4,000 (7,000) 12,000 2,000 8,000	\$19,000 10,000 52,000 4,000 20,000 (6,000 \$99,000)
Accounts pay Salaries pay Common sto Retained ear Total liabilities equity	able ck nings	\$10,000 5,000 34,000 34,000 \$83,000	3,000 3,000 1,000	\$13,000 8,000 35,000 43,000 \$99,000	
equity	Sales Cost of goo Gross profit Rent expen Salaries exp Utilities exp Depreciation Tax expenso Net income	: se \$ pense ense n expense	12,000 30,000 2,000	110,000 4 <u>5,000</u> 65,000 5 <u>0,000</u> \$ <u>15,000</u>	166

Indirect Method		
Net Cash Flow from Operating Activities		
Net income	\$15,000	
Adjustments for differences between income flo	ws	
and cash flows from operating activities:		
Add: Depreciation expense	3,000	
Decrease in accounts receivable	7,000	
Increase in accounts payable	3,000	
Increase in salaries payable	3,000	
Less: Increase in inventory	(12,000)	
Increase in prepaid rent	(2,000)	
Net cash provided by operating activities	1-17	17.000
Cash Flows from Investing Activities		11,000
Payment for purchase of equipment	(8,000)	
Net cash used for investing activities	(0,000)	(8,000)
S S		(-,,
Cash Flows from Financing Activities	1,000	
Issuance of common stock		
Payment of dividends	<u>(6,000)</u>	(5.000)
Net cash provided by financing activities		10,000,
Net increase in cash		\$ 4,000 ₁₆₇

<u>Indirect Method</u>		
come	\$15,000	
Depreciation expense	3,000	
	7,000	
increase in inventory		
	(2,000)	647.000
ii provided by operating activities		\$17,000
Direct Method		
Cash paid for inventory		
Cash paid for utilities	(14,000)	
Cash paid to amployage	(27,000)	
Cash naid for income taxes	(3,000)	
h provided by operating activities	(0,000)	\$17.000
		Depreciation expense

Nonmonetary Exchange

Alpha obtained a \$10,000 loan from Beta Bank.

Cash \$10,000

Notes Payable \$10,000

Alpha used the \$10,000 to purchase equipment.

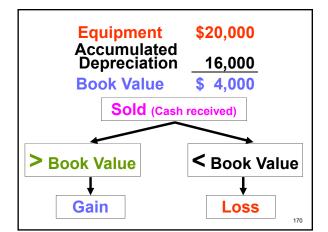
Equipment \$10,000

Cash \$10,000

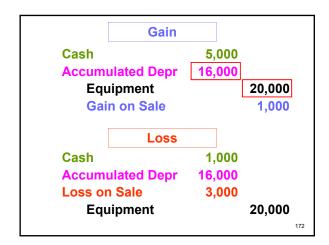
Alpha purchased equipment in return for a note.

Equipment \$10,000

Notes Payable \$10,000



Cash Received \$ 5,000 \$ 1,000
Book Value 4,000 4,000
Gain \$ 1,000 \$ (3,000)



	Gain		
Equ	lated Depr ipment n on Sale	5,000 16,000	20,000 1,000
Sta	atement of Ca	sh Flows	
Net income	om Operating A on sale of equ		\$15,000 (1,000)
	Investing Activ		5,000

	Loss		
Cash		1,000)
Accumu	lated Depr	16,000)
Loss on	Sale	3,000)
Equ	ipment		20,000
	om Operating A		⁾ \$15,000
1100 1110011110	on sale of equ	ipment	3,000
Cash Flows from	Investing Activ	ities	
Proceeds f	rom sale of eq	uipment	1,000
			174

Time Value of Money Present Value

Simple Interest

Interest on original principal only.

Principal X Rate X Time

175

Compound Interest

Interest on both principal and unpaid accrued interest.

Present Future Value
Value
Year 1 Year 2 Year 3 Year 4 Year 5 Year 6

176

Compounded Semiannually

2 interest periods per year

4 years = 8 periods

8% = **4%**

Table 2

Compounded Quarterly

4 interest periods per year

4 years = 16 periods

<mark>8% = 2%</mark>

178

n	2.0%	4.0%	5.0%	6.0%	8.0%
1	0.98039	0.96154	0.95238	0.94340	0.92593
2	0.96117	0.92456	0.90703	0.89000	0.85734
3	0.94232	0.88900	0.86384	0.83962	0.79383
4	0.92385	0.85480	0.82270	0.79209	0.73503
5	0.90573	0.82193	0.78353	0.74726	0.68058
6	0.88797	0.79031	0.74622	0.70496	0.63017
7	0.87056	0.75992	0.71068	0.66506	0.58349
8	0.85349	0.73069	0.67684	0.62741	0.54027

Present Value of a Single Sum

Year 4 Year 2 Year 3 Year 4 Year 5

Table 2, compounded annually

(n=4,i=8%) \$10,000 (0.73503) = \$7,350



Table 2, compounded semiannually

(n=8,i=4%) \$10,000 (0.73069) = \$7,307

181

Annuity

Series of equal periodic payments or receipts.

Present Value of an Ordinary Annuity

PV one period before the first payment or receipt.

PV	\$2,500	\$2,500	\$2,500	\$2,500
Jan 1	Jan 1	Jan 1	Jan 1	Jan 1
Voor 4	Veer 2	Voor 2	Voor 4	Voor E

Table 4, compounded annually

(n=4,i=8%) \$2,500 (3.31213) = \$8,280

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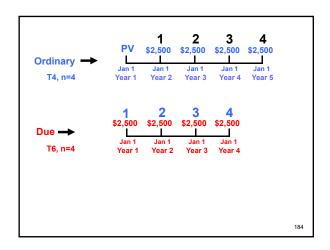
Present Value of an Annuity Due

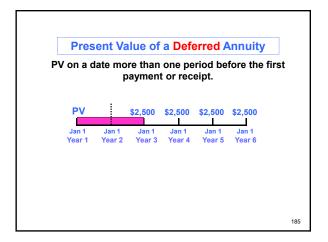
PV on the day of the first payment or receipt.

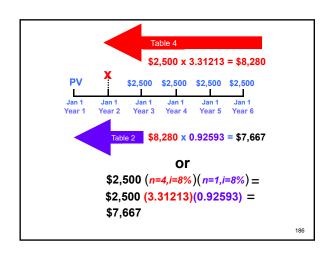


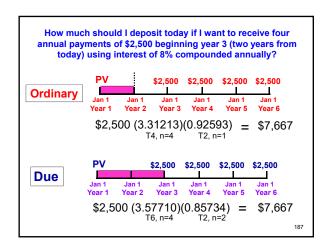
Table 6, compounded annually

(n=4,i=8%) \$2,500 (3.57710) = \$8,943





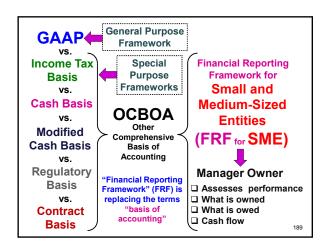




Generally Accepted Accounting Principles (GAAP)

GAAP are the guidelines, procedures, and practices that a company is required to use in recording and reporting the accounting information in its audited financial statements.

"Generally accepted" means that either an authoritative accounting rule-making body has established a principle of reporting in a given area or that over time a given practice has been accepted because of universal application.



Audit Review Compilation

Level of assurance: Whether material modification of financial statements is needed and/or whether the financial statements are free from material misstatement.

Compilation: "No" assurance that material modification isn't needed to the financial statements. Merely prepares financial statements using what the client provides.

Review: "Limited" assurance that material modification isn't needed to the financial statements.

Audit: "High level" of assurance that the financial statements are free from material misstatement.

Statements on Standards for Accounting & Review Services (SSARS) contain the standards for compilations and reviews. Statements on Auditing Standards (SAS) contain the standards for audits. (Both are issued by committees of the AICPA)

1933-1934

- Securities Act
- Securities Exchange Act
- Created the Securities and Exchange Commission

SEC has the legal authority to prescribe accounting principles and reporting practices for all companies issuing publicly traded securities.

- 5 commissioners appointed by the President of the United States for 5-year terms.
- One of the commissioners serves as chair (also appointed by the President).
- No more than 3 may be from the same political party.

History of GAAP in the Private Sector 1959 1973 2009 - Present 1938 Accounting Financial FASB Accounting Standards Codification Accounting Principles Accounting Procedure formed Standards Board formed Board formed CAP **APB** FASB **FASB** issued issued issued 168 has issued 51 31 Statements Updates *ARB*s **Opinions**

FASB

- 7 members
- Paid, full-time, 5-year terms
- Autonomous
- Severed all ties
- CPA not required

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Financial Accounting Foundation

- American Accounting Association
- American Institute of Certified Public Accountants
- Chartered Financial Analyst Institute
- Financial Executives International
- Government Finance Officers Association
- Institute of Management Accountants
- National Association of State Auditors, Comptrollers and Treasurers
- Securities Industry and Financial Markets Association

Private Company Council

Emerging Issues Task Force

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Public Company Accounting Oversight Board (PCAOB)

- Created as a result of the Sarbanes-Oxley Act.
- Establishes auditing, quality control, ethics, and independence standards and rules.
- Appointed by the SEC.
- Five members, limited to two CPAs.
- If chair is a CPA, cannot have practiced in the last 5 years.

Sarbanes-Oxley Act

- The lead audit partner and review partner must rotate every 5 years.
- Auditors are prohibited from offering a variety of nonaudit services to audit clients.
- CEOs and CFOs must personally certify the financial statements and disclosures.
- The audit committee hires the auditor, determines compensation, oversees the auditor's work, and resolves disagreements between the auditor and management (auditors report directly to the audit committee).
- · Code of ethics is required for senior financial officers.
- Companies must document and assess the effectiveness of their internal controls.

Charges Given to the FASB

To develop a conceptual framework of accounting theory.

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Charges Given to the FASB

To establish standards (GAAP) for financial accounting practices.

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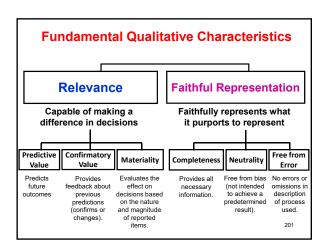
FASB Conceptual Framework

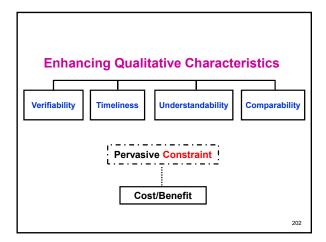
- To guide the FASB in establishing accounting standards.
- To provide a frame of reference for resolving accounting questions in situations where a standard does not exist.
- To determine the bounds for judgment in the preparation of financial statements.
- To increase users' understanding of and confidence in financial reporting.
- To enhance comparability.

Slides 200-203 will not be covered in the class lecture. For the exam, study these slides and pp. 17-24 in Spiceland.

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Objective of Financial Reporting To provide financial information that is useful to existing and potential investors, lenders, and other creditors in making decisions about providing resources to the entity. **Fundamental Qualitative Characteristics** Relevance **Faithful Representation** Predictive Confirmator Materiality Completeness | Neutrality Value **Enhancing Qualitative Characteristics** Verifiability Timeliness Understandability Comparability





Verifiability: Independent measurers, using the same measurement methods, obtain similar results.

The primary concern of auditing is termed the attest function, which is the review of a sample of a company's transactions to provide assurance that the recording and reporting of the financial information can be duplicated substantially by an independent measurer (CPA).

Timeliness: Available to users before information loses its capacity to influence their decisions.

Understandability: Classifying, characterizing, and presenting information clearly and concisely.

Comparability: Accounting information enables users to identify and explain similarities and differences between two or more enterprises.

...

Materiality: Examines both the nature of an item and the relative size of an item (rather than the absolute size).

• The 5% rule (5% of net income or assets).

Example of a bright-line (a quantitative measure).

In addition to the 5% rule, the SEC considers an item material if any of the following exist (uses judgment, not bright-lines):

• Results in meeting Wall Street or analysts targets.
• Preserves a positive earnings pattern.
• Converts a loss into a profit or vice versa lncreases management's compensation (bonuses)
• Hides an illegal transaction

Principles

Historical Cost Principle

Assets and liabilities are reported at the exchange or acquisition price.

Exceptions:

- · Lower of cost and net realizable value (inventory)
- Fair value (debt and equity security investments)
- Net realizable value (account receivables)

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Matching Principle

The matching principle states that expenses are recognized in the same period as the revenue they help to produce (generate).

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Full Disclosure Principle

Accounting information that could influence the judgment and decisions of an informed user must be disclosed subject to the cost-benefit constraint.

- · Financial Statements
- Notes to Financial Statements
- · Supplementary Information

International Accounting Standards Board (IASB)

14 members

Requires 9 to approve

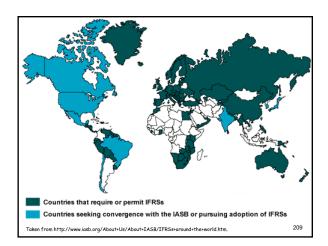
International Financial Reporting Standards (IFRS)

IASC (1973-2001) issued 41 IAS

IASB (2001-present) has implemented 17 IFRS

U.S. GAAP Convergence International GAAP

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GAAP IFRS Rules Based Principles Based (Objectives Oriented) Rules, **Professional** exceptions, & judgment & bright-line tests. achieving the objective. Avoid litigation, but there is risk of Loss of gaming the rules. comparability 210

FASB Convergence ASB

- Based on conceptual framework.
- State objective of the standard.
- Provide enough detail, but not too much.
- Minimize exceptions.
- Avoid bright-line or percentage tests that achieve technical compliance but evade the intent of the standard.

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Declining Balance

Facts: Cost = \$10,000 Life = 5 years

Salvage Value = \$1,000

Straight-Line % = 1/5 or 20%

Double-Declining Balance (200%) = 40%

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Double-Declining Balance

Facts: Cost = \$10,000 Life = 5 years

Salvage Value = \$1,000 ←

Year 1 40% x \$10,000 = \$4,000 Year 2 40% x 6,000 = 2,400 Year 3 40% x 3,600 = 1,440 Year 4 40% x 2,160 = 864 Year 5 \$1,296 - 1,000 = 296

Remaining book value = \$1,000 ←