## **Student Attendance Record Form**

This form is provided to assist you in tracking the activities and number of hours you serve at your placement site. Check with your instructor and agency supervisor to find out if they require you to turn in a completed timesheet at the end of your service partnership.

Date	Activities	Time In	Time Out	Supervisor 's Signature
otal Hours Served: On-Site Supervisor's Signature:			Service-Learner's Signature: On-Site Supervisor's Phone:	
			Course Name or Number:	
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**Community Partner Guide**