

**FACULTY VITA
2003-20012**

JAN TOLAN, PHD, RTC
Recreation & Tourism Management
California State University, Northridge
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I. Education

1992 – PhD Recreation Therapy and Human Development
Texas Woman's University
Denton, TX

II. Employment

2008 – Present: Inclusion Specialist

City of Santa Clarita
23920 Valencia Blvd. #120
Santa Clarita, CA 91355
Development, implementation and evaluation of Inclusion Services.

1986 – Present: Associate Professor

California State University, Northridge
Recreation & Tourism Management
Northridge, CA 91330-8269
Teaching, committee work, and advisement of undergraduate and graduate students.

2000 – Present: Recreation Therapy Option

California State University, Northridge
Recreation and Tourism Management
Curriculum revisions based on continuing assessment of current student needs, issues and trends in the field, as well as, accreditation and program review needs. Part of this process includes complete revision and updating of the Option accreditation documents, curriculum, and internship policies.

III. Certification

1980 – present: Recreation Therapist, Certified (#2325-T).
Issued by the California Board of Recreation and Park Certification.

1980 – present: Recreator Certified (#2325)
Issued by the California Board of Recreation and Park Certification

IV. Scholarly/Creative Work

A. Manuals

2009 Tolan, J. & Vaughan, J. Study Guide for the Therapeutic Recreation Certification Examination. California & Texas: CBRPC & CTRAC, 3rd Edition; in progress.

2008 Tolan, J. Inclusion Manual. City of Santa Clarita. Santa Clarita, CA.

- 2008 Revision Department Internship Manual
Department of Recreation & Tourism Management
California State University, Northridge
- 2006 Revision Department Internship Manual
Department of Recreation & Tourism Management
California State University, Northridge
- 2003 Tolan, J. Study Guide for the Therapeutic Recreation Certification Examination. California & Texas: CBRPC & CTRAC, 2nd edition.

B. Grant Awards

2000	Lily Academy of Japan	Award \$15,000
2001	Lily Academy of Japan	Award \$23,100
2002	Lily Academy of Japan	Award \$23,400
2003	Lily Academy of Japan	Award \$27,500
2004	Lily Academy of Japan	Award \$46,850
2005	Lily Academy of Japan	Award \$47,250
2006	Lily Academy of Japan	Award \$54,000
2007	Lily Academy of Japan	Award \$51,300
2008	Lily Academy of Japan	Award \$28,350
2009	Lily Academy of Japan	Award \$28,350
2010	Lily Academy of Japan	Award \$35,000
2011	Lily Academy of Japan	Award \$64,800

College students from the Lily Academy of Japan participate in an intensive three-day Recreation Institute curriculum, which emphasizes Outdoor and Therapeutic Recreation. The grant award is based on the number of students from the Lily Academy of Japan. Curriculum revisions are made with each award.

V. Contributions to the Profession

A. Presentations before Professional Groups

- 2007 Examining Piaget's Cognitive Development Theory through the Lens of Alzheimer's – **CEU session**
Therapeutic Recreation Summit
Camp Fun for All
Burton, Texas
- 2007 Children with Complex Needs: Let Them In; They Need to Play Too! – **CEU Session**
Therapeutic Recreation Summit
Camp Fun for All
Burton, Texas
- 2006 Play for Children in Shelters: A Place of Their Own
Humboldt Woman's Shelter
Eureka, CA
- 2004 Sqnching: A Therapeutic Tool for Building Self-Esteem – **CEU session**
Therapeutic Recreation Summit

Camp Fun for All
Burton, Texas

2004 The Magic of Puppetry in Therapy and Education – **CEU session**
Therapeutic Recreation Summit
Camp Fun for All
Burton, Texas

2003 Certification and Agency Approvals – **CEU session**
California and Pacific Southwest Training Conference
San Jose, CA

VI. Contributions to the University

A. Contributions to the University

2004 – present – Assessment Liaison
California State University, Northridge
Development and implementation of Department's Assessment Plan. Oversight in tracking scores and completing reports as requested by the Provost and Dean. Attending Assessment meetings at the University and College levels.

2006 Invited Reviewer
Reviewed and rated proposals submitted for the Petri Awards
Participated in revision of review process.

B. Contributions to the College

2003 – present . Commencement Committee
College of Health & Human,
California State University, Northridge

2006 College of Health and Human Development
Cleveland High School On-Campus Visit
Discussed available Department offerings within the College

2007 – present – College Assessment Committee
College of Health & Human,
California State University, Northridge

C. Contributions to the Department

2003 – 2006 Recreation Majors Association Advisor

2004 – present – Assessment Liaison
Department of Recreation & Tourism Management
California State University, Northridge

2005 Graduate Advisory Task Force
Chaired group of professionals charged with reviewing graduate curriculum and problem solving and advising Department regarding direction toward which the Graduate Curriculum should move.

2007 Chair, Search & Screen Committee

Travel, Tourism, Hospitality Tenure-Track Position
Department of Recreation & Tourism Management
California State University, Northridge

- 2008 Development of Student Code of Ethics
In progress. Faculty and student input have been gathered.
- 2008 Recreation Therapy Advisory Task Force
Chairing group of professionals charged with advising Department regarding direction toward which the Recreation Therapy Curriculum should move.

VII. Faculty Development

- 2008 *Creating "Information Competent" Courses: A Guide to Information Competence (IC) Course Designation* by Professor Lynn Lambert.
- 2008 *How Can the Learning Resource Center Help Your Students with Reading And Writing?* Facilitated by the Learning Resource Center staff and Writing Consultants.
- 2008 *Teaching and Mentoring First-Generation College Students*
Facilitated by Carrie Rothstein-Fisch.
- 2009 Assessment with Rubrics
Facilitated by Teaching & Learning Committee

VIII Curriculum Development

- 2006 RTM 352OL
Developed on-line version of RTM 352OL
Play and Human Potential, upper division general education course.
- 2007 RTM 405OL
Developed on-line version of RTM 405OL
Play and the Exceptional Child
- 2008 RTM 352 & 352 OL
Revised course, Play and Human Potential, to demonstrate "Information Competence" (IC). Approved by Department and College; awaiting EPC approval.
- 2009 RTM 402
Revised course, Models of Leisure and Play, to include a significant critical thinking Component.