

**DEPARTMENT CHAIR**  
**Recreation and Tourism Management**

**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**  
**Northridge, California 91330**

**Department: Recreation and Tourism Management**

**Effective Date of Appointment:** August 19, 2010 or as negotiated

**Rank: Associate Professor/Full Professor – Department Chair**

**Qualifications:**

Required: Earned doctorate in Recreation, Tourism, or Hospitality Management or related field and a minimum of five years university teaching experience, including scholarly achievement with evidence of research/creative contributions. Priority will be given to applicants who have demonstrated competence in university/college and/or departmental governance. Successful university/college/department administrative experience or equivalent organizational experience is required. Evidence of a broad and balanced view of the field of recreation, tourism and hospitality management valuing the multi-dimensional strands of the field. Commitment to all elements of university scholarship: teaching, research, and professional and community service. Expected to provide academic leadership, foster multi- and inter-disciplinary teaching/research/service both within and beyond the department. Ability to stimulate faculty excellence in teaching, research and service, and to work within a broad-based program. Ability to mentor and evaluate faculty across a broad spectrum of professional interests and teaching strategies. Understanding and ability to lead department assessment efforts and to use evidence to form judgments. Ability to develop and manage effectively the department's human, financial and physical resources in a collegial manner to create a work environment conducive to the pursuit of excellence. Awareness of the trends and issues in higher education. Ability to provide effective leadership in promoting equity and diversity efforts, in the department, college, and university. Applicants must demonstrate a commitment to working with an ethnically and culturally diverse student population.

**Responsibilities:**

The chair provides leadership to the department and its pursuit of departmental mission consistent with the aims of a comprehensive teaching, research, and service-based university. The chair leads the department in shared governance, making sure that there is meaningful planning for personnel and resources with broad participation of the faculty. Responsibilities include providing leadership in cooperation with the faculty in developing the long-range vision and goals for the department, particularly in the areas of teaching, curriculum planning and reviews, faculty assignments, personnel matters, budget recommendations, leadership development, facilities management, assessment, and overall administrative responsibility for evaluating and leading the day-to-day work assignments of the department's administrative and technical staff. The Department Chair also serves as a faculty mentor and evaluates and makes recommendations on members of the Department relative to retention, tenure, promotion and service salary increases.

The Department Chair is a member of the Dean's Administrative Council and assumes both budgetary and programmatic responsibility for department and its chartered centers, including the Aquatic Center and the Community and Leadership Enrichment Center through Recreation, Tourism and Play, and represents the department at both campus and community meetings and events.

The Department Chair shall normally serve for a three-year term. At the end of the three-year term of the Department Chair position shall be considered to be vacant.

**Application Deadline:** Screening of applicants will begin May 10, 2010. The search for the next Department Chair position will remain open until position is filled.

**Inquiries and nominations, including a letter of application, curriculum vita and two names and contact information of references should be addressed to:**

Chair of Search and Screen Committee – Department Chair Position  
Department of Recreation and Tourism Management  
California State University, Northridge  
18111 Nordhoff Street  
Northridge, CA 91330-8287  
818-677-3202 (phone) 818-677-2695 (fax)

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

The university is an Equal Opportunity/Affirmative Action employer and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.