

Doing the CPR assignment:

Step 1: obtain your CPR log-in ID. See attached instructions.

(Note: if you are assigned a username that begins with 'l' or 'o,' these characters represent the lower case letters 'L' or 'O' and are not the numerals one or zero.)

Once you have obtained your log-in ID, you must do the CPR tour and pretest.

<http://cpr.molsci.ucla.edu/cpr/cpr/login.asp>

Step 2: log on to the CPR website, complete the tutorial, and take the online quiz.

Once you have completed the tutorial, you will be able to post your text to the site according to a preset schedule. See a description of the time periods below.

Step 3: Post your text to the CPR site.

When you are ready to post your text, log on to the CPR site and click on the appropriate link for that assignment. We will post the first assignment, the Method section, in class. You will post the Results section on your own. Take care to use the formatting codes in preparing your text for posting. (See below).

Step 4: Evaluate the calibration texts.

After all texts are posted, the calibrations are conducted by reading and evaluating three sample texts that are presented to you in random order. The sample texts are good, average, and poor in quality. For each report, you will answer a set of questions that can be answered 'yes' or 'no.' Some of the questions concern APA style and others concern content. At the end of a question set, you will rank the text on a scale of one to ten. The higher quality text should receive a rating between eight and ten; the lower quality work a rating between one and three; and the middle-quality work a rating between four and seven.

After conducting the calibrations, you will receive a calibration score and a calibration rating. Your score is determined by the accuracy of your answers to the question set. Your calibration rating is determined by the correspondence between your ratings of the calibration texts and the ratings assigned by CPR. Your calibration rating is a measure of your skill as a reviewer and determines how much weight your rating of your peers' reports will carry.

Step 5: Perform the peer reviews.

Your task is to read and evaluate the reports submitted by three other students in the class. The identities of the authors will not be disclosed. You will evaluate the work of your peers in the same way that you evaluated the calibration texts, that is, you will be provided a set of questions and will rate each report on a scale of 1 to 10. Your score for this section of the assignment that is determined by how well your ratings of your peers' work corresponds to the ratings made by the other two reviewers of that report. The ratings of reviewers with higher calibration scores will carry more weight in this determination.

Step 6: Conduct the evaluation of your own text.

In this step of the assignment, you will be presented with your own report for review. You will answer the question set and rate your own report. Your score for this section will depend upon how closely your self-rating corresponds to the ratings assigned to your report by the three students who evaluated it.

Step 7: Obtain your results.

To complete the assignment, you must log on to CPR to access your grade.

CPR TIME PERIODS

Assignment Start Time: this is the date and time at which the assignment is made available to you and you can post your text.

Text Entry End Time: once this time transpires, you are no longer able to post text to the CPR website. If you have not posted your text, you are not able to proceed with the remainder of the assignment and cannot conduct the calibrations and reviews.

Calibration and review: the day and time at which you are able to conduct the calibrations and reviews.

Assignment End Time: This is the deadline for conducting the calibrations and evaluations. It is not possible to log on to the CPR website after the deadline passes.

BEST ADVICE FOR CONDUCTING THE ASSIGNMENT

Do the assignments early. Don't wait to the last minute. You might experience problems entering your text, you may incur difficulty logging on, etc. Assume the due dates and end times are earlier than stated. I am not able to accept late work; the times are controlled by the computer and CPR.

Important Codes for Formatting Your Text

CPR is a website and, as such, requires that you use HTML codes for formatting your text. The easiest way to proceed is to write your report with a word processing program, such as, Word or WordPerfect. Enter the appropriate codes into your text and save your document. We will cut and paste your document into the CPR text-entry window in class. Once your text is posted, you can use the CPR preview buttons to insure that the text appears as you want.

APA format requires that your report is double-spaced, but it is not easy to generate double-spacing using HTML codes. For the purposes of the CPR assignment only, you will not be held to this particular requirement. Note: you must double-space your final experimental report, which will be not be posted to the CPR website, but will be submitted in hardcopy format.

Codes:

Underline. `<u>` turns on underlining and `</u>` turns it off. To underline the word test, for example, you would type: `<u>test</u>`. On the CPR site you would see: test

Bold. `` turns on bold and `` turns it off. To have the word test appear in bold type, you would type: `test`. On the CPR site you would see: **test**

Italics. `<i>` turns italics on and `</i>` turns it off. To have the word Method appear in italics, you would type `<i>Method</i>`. This would produce: *Method*.

Center. `<center>` turns on centering and `</center>` turns it off. Text that appears between the two codes is centered. For example, `<center>test</center>` would produce the following on the CPR site:

test

Paragraphs. `<p>` creates a new paragraph at the point that `<p>` is entered. CPR does not recognize "return" or "enter."

Space. ` ` is used to produce a space. Thus, to have a five-space indent at the start of a paragraph requires that you enter ` ` five times at the beginning of a new paragraph. For example, `<p> This sentence would appear as shown below in CPR. Note: you will not see the effects of the formatting codes until you post your document to the CPR website; they will not appear in your Word document.</p>`

This sentence would appear with a five-space indentation in CPR. **Note:** you will not see the effects of the formatting codes until you post your document to the CPR website, they will not appear in your Word document.