Grading

<table>
<thead>
<tr>
<th>Classwork/Homework Assignments</th>
<th>25%</th>
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<tbody>
<tr>
<td>Quizzes</td>
<td>25%</td>
</tr>
<tr>
<td>Tests</td>
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100% ~ 90%  A
89% ~ 80%   B
79% ~ 70%   C
69% ~ 60%   D
59% and below  F

Homework

Homework will be assigned everyday and will be due the following school day. The students must include a complete heading (name, date, period, assignment number, page number, and problems). All work must be done in pencil and be corrected in pen (no black ink).

Homework will be graded on completeness and proper format, not on the number of problems answered correctly. Each assignment will be graded using the following rubric:

Complete with corrections and proper heading  30 points
75% complete with no more than two mistakes in heading or corrections  20 points
50% complete or 75% complete with several mistakes in heading or corrections  10 points
Less than 50% complete or no heading or corrections  0 points

Citizenship Grade

Citizenship grades are based on participation and behavior. All students are expected to engage in class activities and demonstrate appropriate behavior.

Absence

If you were absent, it is your responsibility to make up the work.
**Make-Up Work**

No late work will be accepted for full credit. Homework, quizzes, and tests can only be made-up for an excused absence. You have one day for each day missed to make up the work. A zero score will be given for work missed because of an unexcused absence or suspension.

**Additional Help**

I am available for additional help after school on Thursdays or by appointment.

**Classroom Guidelines**

- **Be Prepared**-Bring your required materials to class each day.
- **Be On Time**-Be in your seats when the bell rings and immediately begin work.
- **Be Respectful**-Care for materials, for teachers, and for each other.
- **Be Responsible**-Complete assignments and follow directions.
- **Be Clean**-NO food or drinks (except bottled water) and NO GUM!
- **Be Positive**-Don’t make excuses. Make improvements.

*The consequences for disregarding any of the above will be:*
1. The student will be warned.
2. The student will stay after class for a conference with the teacher.
3. The student will pick up trash during snack or lunch.
4. The student’s parent/guardian will be contacted.
5. The student will be referred to an administrator for a conference.*