

Student Learning Plan

Student Name: _____

Address: _____

Phone #: _____ E-mail: _____

Course Name: _____ Instructor: _____ Semester: _____

Agency/Site: _____ Phone #: _____

Site Supervisor: _____ Phone #: _____

Address: _____

Approximate # of Hours: _____ Start Date: _____ End Date: _____

Emergency Contact:

Name: _____ Phone: _____

Learning Objectives: What do you hope to learn from this service experience—about the agency, about the challenges and assets of the population with whom you will be working, about yourself, and about your community, and how does this connect to your course work?

Service Objectives: Identify and describe the nature of the service activities in which you will be engaged. The service objectives should be designed to help you work toward your learning objectives.

Site Supervisor:

Agrees to:

- guide this student's work and to submit a brief final evaluation of his/her achievement upon request
- discuss any concerns about the student's performance with him/her directly, and with the course supervisor if necessary.
- provide adequate information and training for this service-learning student, including information about the organization's mission, clientele/residents, and operational procedures.
- provide appreciation and recognition of the service-learner's contribution.

Site Supervisor Signature: _____ Date: _____

Faculty/Course Supervisor:

Agrees to:

- approve the written service and learning outcomes for the student to take to the site.
- orient students to the purposes of service-learning, its relation to the course, and the importance of commitment and respect to the service site.
- ensure a solid service-learning experience by providing opportunities for students to reflect on their service and integrate it with course content.
- notify the student and/or the site supervisor of any concerns or changes.

Faculty/Course Supervisor: _____ Date: _____

The Student:

Agrees to:

- act in a responsible manner while representing California State University at the service-learning placement site, and abide by all rules and regulations that govern the site in which he/she has been placed.
- understand the connection between the service-learning course, and the service and learning objectives to be fulfilled at the service site.
- participate in orientation and read the above-stated guidelines and limitations, and understands his/her role as a service-learning student in working with the community partner.
- understand and acknowledges the following risks involved with this service placement, and enters into this service-learning placement fully informed and aware.

Risks

Agrees to devote _____ hours per week for a total of _____ hours, effective from _____ to _____ in order to fulfill the service objectives described above.

Agrees to complete any forms, evaluations or other paperwork required by either the course or the site supervisor.

Student Signature: _____ Date: _____

If student is under 18, please have parent or legal guardian sign the **Service-Learning Informed Consent Form** on page 25.