

# Community Engagement

Center for Innovative & Engaged Learning Opportunities

## Community Engagement Course Development & Implementation Grants - \$1,000 Supporting Community Engagement Course Projects in Spring 2009

### GUIDELINES

The purpose of this grant is to support full-time and tenure-track faculty in **revising** an existing academic course to include community engagement as an intentional and meaningful academic pedagogy **and** implementation of the revised course in spring 2009.

### Proposal Requirements:

Faculty must submit a complete proposal to Community Engagement by **5:00 p.m., Friday, May 30, 2008**. The proposal must consist of the following components:

1. A **one paragraph** description of the proposed project (this will be used to publicize awarded projects).
2. A **two- to four-page** narrative outlining the overall goal(s) in revising this particular course to include community engagement, including: the project, key objectives, actions, and desired Student Learning Outcomes. The narrative must show:
  - A. Title and description of the course to be revised to include a community engagement component;
  - B. How you envision the revised course will meet the five community learning criteria below:
    - Involving students in substantive, ongoing community learning activity that is directly integrated into the curriculum in a significant way;
    - Developing the community learning component cooperatively with community partners so that it meets needs identified by the community;
    - Preparing students for their work in the community;
    - Developing systematic and regular reflection, reporting and evaluations of the community learning experience - both with faculty and with other students (e.g., reading assignments, journaling, submitting a final paper that synthesizes the community learning experience, and oral presentations);
    - Assessing the impact of the community learning component.
3. Endorsement by the department chair (signature on the *Application Coversheet* on reverse).

### Awarded faculty must:

1. Provide a completed copy of the **revised** course syllabus to Community Engagement, no later than **November 14, 2008**.
2. Highlight the community-learning project at the Annual Community Engagement Faculty Symposium (**scheduled for Wednesday, April 22, 2009**), as well as at other campus and community events and regional and national conferences.
3. Submit a **two- to four-page** final report **no later than May 22, 2009** to include the following:
  - A. Summary of the work accomplished through the community engagement course project;
  - B. Highlights and challenges overcome in developing and implementing a community engagement course project;
  - C. Perceived impact of the community engagement project on the community and students involved;
  - D. Ideas for enhancing the community learning project, and,
  - E. Assessment of Student Learning Outcomes, including pre- and post-evaluations

### Award - The Number of Grants Awarded is Contingent upon Approval of the 2008-2009 Budget

Awarded faculty must be able to implement a community engagement component into the course in spring 2009 or forfeit full funding (\$800) of the grant award. Awarded faculty must be willing to participate in four (4) 1-hour curriculum development workshops during the fall 2008 semester (**Fridays, Noon to 1 p.m. - 9/5, 9/19, 10/3, and 10/10**). **Funds are not available for faculty release time.**

**Grant Application on Reverse**

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Supporting Community Engagement Course Projects in Spring 2009

## APPLICATION COVER SHEET

College: \_\_\_\_\_

Department: \_\_\_\_\_

### Faculty submitting this proposal:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

CSUN ID: \_\_\_\_\_ CSUN Mail Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Course Title: \_\_\_\_\_ Course Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Department Chair's Statement of Support:

I support the attached proposal for implementing a community learning project and I agree to support the faculty in disseminating their research to the broader academic community via professional publications and conference opportunities.

Department Chair: \_\_\_\_\_  
(Print or Type Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit Proposal by Friday, May 30, 2008 to:

Community Engagement, Center for Innovative & Engaged Learning Opportunities  
California State University, Northridge, 18111 Nordhoff Street, Northridge, CA 91330-8370  
Sierra Hall - Room 443 / fax (818) 677-5935 / email: [merri.whitelock@csun.edu](mailto:merri.whitelock@csun.edu)