**Competency 1:** Demonstrate knowledge of HIPPA and Confidentiality rules

* 1. Obtain information regarding HIPPA Guidelines and Confidentiality rules that pertain to the state of California and your place of work.
	2. Obtain, review, and place in Tab 8 blank copies of consent forms and HIPPA forms.
	3. Discuss with supervisor informed consent, surrogate, guardian, and conservator consents.
	4. Read Cooper, Heron, and Heward (2007) chapter 29 on confidentiality and breaches of confidentiality.
	5. Meet with supervisor and role-play: Verbalize how you would introduce the forms and obtain signature from client(s).
	6. Obtain feedback regarding your role play from your supervisor.

Some relevant sources:

* [http://www.cde.ca.gov/index.asp](https://exchangeweb.csun.edu/owa/redir.aspx?C=d8c515bfbc6743be9c3464eff24a9e1a&URL=http%3a%2f%2fwww.cde.ca.gov%2findex.asp) for CA Laws.
* Individuals with Disabilities Education Act (IDEA; see <http://idea.ed.gov/>)
* Americans with Disabilities Act (ADA; see <http://www.ada.gov/pubs/ada.htm>)
* BACB Guidelines for Ethical Conduct
* Bailey, J. S., & Burch, M. R. (2005). *Ethics for Behavior Analysts.* New Jersey: Lawrence Erlbaum Associates, Publishers.
* Cooper, Heron, & Heward (2007), Chapter 29
* O’Neil, R. E., Horner, R. H., Albin, R. W., Sprague, J. R., Sorey, K., Newton, J. S. (1997) *Functional Assessment and Program Development for Problem Behavior: A Practical*

*Handbook. Pacific Grove, Ca.: Brooks/Cole Publishers*

This topic is covered in PSY 555: Applications and Ethics in ABA