**Performance Monitoring**

**Competency 3: Use indirect measures of behavior & summarize findings**

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| **Competency** | **Criterion** | **Rating** | Performance Feedback Given on \_\_\_/\_\_\_\_/\_\_\_ |
| 1. Select and discuss a case when meeting with supervisor in order to select target behavior for change. | Brought and discussed a case | * Met the criterion (at least 90 % of the trials) * Did not meet the criterion |  |
| 2. Operationally define a target behavior based on its function or topography that include measurable dimension of the behavior (Occurrence, Frequency, Intensity, Duration, Latency) | The operational definition is:   * Technological (passed the stranger rule) * Observable (passed the Dead Man’s test) * Measurable (includes measurable dimension of the behavior) * Includes exclusionary factors (e.g. a student can leave his or her seat if given permission) if needed | * Met the criterion (at least 90 % of the trials) * Did not meet the criterion |  |
| 3. Choose the most valid and reliable rating scale available to the supervisee | * Used literature review to choose a rating scale that is the most valid from the available rating scales | * Met the criterion (at least 90 % of the trials) * Did not meet the criterion |  |
| 1. Presenting the rating scale to the target individual | * Discussed the purpose of the rating scale with the target person * Explained how to complete the form by going over each item * Asked for questions and answered the questions posed correctly * Asked the target person to complete the first 5 items | * Yes No * Yes No * Yes No * Yes No * To meet the criterion 4 Yeses must be scored in two consecutive meetings * Did not meet the criterion |  |
| 1. Scoring, graphing, and writing interpretation of rating scale results | * Scored the form correctly * Correctly graphed the results using an appropriate graph   + Graph included the following components     - **Correctly plotted DV**     - **Y and X axis labels**     - Chart Title      * Wrote the interpretation of the results by following the provided guidelines for write-up by supervisor * Made the corrections within timelines set by the supervisor | * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * To meet the criterion 8 Yeses must be scored in two consecutive meetings * Did not meet the criterion |  |
| 1. Interviewing the target individual | * Before interview   + Discussed the purpose of the interview with the target person   + Explained the interview process   + Asked for questions * During interview   + Asked open ended question   + Asked the questions in the order provided in the interview form   + Asked clarifying questions (e.g. can you tell me more about ……)   + Asked less than 3 leading questions   + Asked less than 3 Yes or No questions   + Gave clear signal that interview was complete (e.g. thanked the target individual for his or her time). | * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * Yes No * To meet the criterion 9 Yeses must be scored in two consecutive meetings * Did not meet the criterion |  |
| 1. Writing interpretation of interview results | * Wrote the interpretation of the results by following the provided guidelines for write-up by supervisor * Made the corrections within timelines set by the supervisor | * Yes No * Yes No * To meet the criterion 2 Yeses must be scored in two consecutive meetings * Did not meet the criterion |  |