**Performance Monitoring**

**Competency 3: Use indirect measures of behavior & summarize findings**

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| **Competency** | **Criterion** | **Rating** | Performance Feedback Given on \_\_\_/\_\_\_\_/\_\_\_ |
| 1. Select and discuss a case when meeting with supervisor in order to select target behavior for change. | Brought and discussed a case  | * Met the criterion (at least 90 % of the trials)
* Did not meet the criterion
 |  |
| 2. Operationally define a target behavior based on its function or topography that include measurable dimension of the behavior (Occurrence, Frequency, Intensity, Duration, Latency)  | The operational definition is: * Technological (passed the stranger rule)
* Observable (passed the Dead Man’s test)
* Measurable (includes measurable dimension of the behavior)
* Includes exclusionary factors (e.g. a student can leave his or her seat if given permission) if needed
 | * Met the criterion (at least 90 % of the trials)
* Did not meet the criterion
 |  |
| 3. Choose the most valid and reliable rating scale available to the supervisee  | * Used literature review to choose a rating scale that is the most valid from the available rating scales
 | * Met the criterion (at least 90 % of the trials)
* Did not meet the criterion
 |  |
| 1. Presenting the rating scale to the target individual
 | * Discussed the purpose of the rating scale with the target person
* Explained how to complete the form by going over each item
* Asked for questions and answered the questions posed correctly
* Asked the target person to complete the first 5 items
 | * Yes No
* Yes No
* Yes No
* Yes No
* To meet the criterion 4 Yeses must be scored in two consecutive meetings
* Did not meet the criterion
 |  |
| 1. Scoring, graphing, and writing interpretation of rating scale results
 | * Scored the form correctly
* Correctly graphed the results using an appropriate graph
	+ Graph included the following components
		- **Correctly plotted DV**
		- **Y and X axis labels**
		- Chart Title

 * Wrote the interpretation of the results by following the provided guidelines for write-up by supervisor
* Made the corrections within timelines set by the supervisor
 | * Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* To meet the criterion 8 Yeses must be scored in two consecutive meetings
* Did not meet the criterion
 |  |
| 1. Interviewing the target individual
 | * Before interview
	+ Discussed the purpose of the interview with the target person
	+ Explained the interview process
	+ Asked for questions
* During interview
	+ Asked open ended question
	+ Asked the questions in the order provided in the interview form
	+ Asked clarifying questions (e.g. can you tell me more about ……)
	+ Asked less than 3 leading questions
	+ Asked less than 3 Yes or No questions
	+ Gave clear signal that interview was complete (e.g. thanked the target individual for his or her time).
 | * Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* Yes No
* To meet the criterion 9 Yeses must be scored in two consecutive meetings
* Did not meet the criterion
 |  |
| 1. Writing interpretation of interview results
 | * Wrote the interpretation of the results by following the provided guidelines for write-up by supervisor
* Made the corrections within timelines set by the supervisor
 | * Yes No
* Yes No
* To meet the criterion 2 Yeses must be scored in two consecutive meetings
* Did not meet the criterion
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